



**TOWN OF BRISTOL
REGULAR MEETING**
August 14, 2023 6:30 PM

PRESENT: Supervisor Robert A. Green, Jr., Council Members; Mr. Fred Stresing, Ms. Patti Giordano, Ms. Lauren Bolonda, Council Member Mr. Chris Hart (Absent), Town Clerk Karen Maczynski, Highway Superintendent Ron Wilson, Town Attorney Bill Kenyon, Park Commissioner Tom Stevens, Ms. Sandra Riker, code office.
Also Present: Mrs. Linda Green and Mr. AJ Magnan, ZBA board.

Meeting called to Order at 6:30 PM, by Supervisor Green, Jr., followed by Pledge of Allegiance to the US Flag.

Presentation Proposed 2024 Budget; Water District Updates and Code Office Proposal.

Presentation by Canandaigua Town Manager Doug Finch, Canandaigua Supervisor Jared Simpson, and Canandaigua Highway/Water District Superintendent Jim Fletcher.

Privilege of the Floor

Supervisor Green, Jr. opened the Floor at 7:25 PM.

Hearing no further requests to speak, Supervisor Green closed the floor at 7:25 PM.

- I.** Minutes: A motion was made by Council Member Stresing to accept the July 17, 2023, board minutes, seconded by Council Member Giordano and motion carried.
- II.** Budget Transfers, Budget Amendment, Audit of the bills & Monthly Report of Supervisor.
Motion to pay the bills, rescind the budget transfer of July 17, 2023, and accept the Supervisor’s monthly report by Council Member Bolonda and seconded by Council Member Giordano and carried.

Abstract #8

A Fund (General)	\$	39,980.91
DA Fund (Highway)	\$	308,820.64
HH Capital Projects	\$	9,830.00

Motion to approve budget transfers of August 14, 2023, put forth by Council Member Bolonda seconded by Council Member Stresing and carried.

GENERAL FUND

Transfer From:	A1990.4	Contingency	16,061.00
			16,061.00
Transfer To:	A1450.4	Elections, Contr Expend	1,000.00
	A1620.4	Buildings, Contr Expend	4,234.00
	A1930.4	Judgement & Claims, Contr Exend	2,545.00
	A5132.4	Garage, Contr Expend	3,516.00
	A7110.4	Parks, Contr Expend	1,342.00
	A7550.4	Celebration, Contr Expend	482.00
	A8090.408	Enviro Control, CNDA Lake	10.00
	A8810.4	Cemetery, Contr Expend	322.00
	A9010.8	NYS Retirement System	603.00
	A9050.8	NYS Unemployment Ins	2,007.00

16,061.00

WATER FUND

Transfer From:	SW380	Accounts Receivable - Grant	<u>22,000.00</u>
Transfer To:	SW8340.400.001	Trans/Distrib, Contr Expend	<u>22,000.00</u>
			<u>22,000.00</u>

HIGHWAY FUND

Transfer From:	DA5999	Unexpended Fund Balance (FEMA)	95,629.00
	DA5730	Ban Proceeds	40,000.00
	DA9055.8	Disability Insurance, Empl nft	<u>24.00</u>
			<u>135,653.00</u>
Transfer To:	DA5130.2	Machinery, Equip & Cap Outlay	135,629.00
	DA9040.8	Workers Compensation, Empl Bnfts	<u>24.00</u>
			<u>135,653.00</u>

Resolution to approve budget amendment as of August 14, 2023, put forth by Council Member Bolonda seconded by Council Member Stresing as follows:

WHEREAS, The Town Board of the Town of Bristol approves a budget amendment to amend the 2023 Town Budget regarding ARPA funds as follows:

WHEREAS, The DA Fund Revenue line shall be amended to include ARPA funds used for Elm Tree Road project and A Fund shall be amended to include funds for public safety:

DA.5999.000	\$ 59,847.22
A.4089.000	\$ 11,719.41

WHEREAS, The DA Fund Expenditure line shall be amended to include ARPA funds used for Elm Tree Road project and A Fund shall be amended to include funds for public safety:

DA.5110.400	\$ 59,847.22
A.1990.400	\$ 11,719.41

NOW THEREFORE, BE IT RESOLVED by the Town Board of the Town of Bristol, Ontario County, New York, authorizes the amending of the 2023 Budget to take advantage of ARPA funds for use in culver construction and public safety.

The question of adoption of the foregoing Resolution was put to a roll call vote as follows:

Supervisor Robert A. Green, Jr.	yes
Council Member Chris Hart	absent
Council Member Fred Stresing	yes
Council Member Lauren Bolonda	yes
Council Member Patricia Giordano	yes

The Resolution was thereupon deemed duly adopted on August 14, 2023.

III. Monthly Reports

A. Highway Report Superintendent Ron Wilson for August 2023

- 1) South Hill Rd is ready for paving. Paving was scheduled for 7th and 8th of this month, but the gas company was taking a large drill rig up to clean out 2 gas wells on the 8th, I pushed it back paving to the 21st and 22nd of August. Two weeks after the paving we will oil and stone the road to seal it and put on shoulders.
- 2) The Five 700 band radios in at Castner Communications. They will be out to install them.
- 3) We took delivery of the spray equipment and tanks for spraying the dust control calcium.
- 4) The excavator was delivered last Thursday without the thumb. Milton-Cat will pick up the excavator and install the thumb when they receive it.

- 5) The grader was built on 7/26 and is scheduled to be at Cat the end of the month.
- 6) The truck on order is scheduled to be built on the 31st of this month. Expected delivery to Tracy Equipment on 9/20. Following work at Tracy, the truck will be sent to the Viking (body company). The Viking Equipment salesman said they are back logged and could be another 6 months before we see delivery to Bristol.
- 7) The roadside mowing is ongoing. Almost done with first round.
- 8) Sand storage building is getting to the point that it needs replacing. The sides are breaking out and the structure is getting punky. We are putting plywood sheets on the first 2/3 of the building on both sides to give it a few more years.
- 9) The highway bathroom is coming along, the floor was poured today.
- 10) We put the new spray rig in the F550. It works Great! After grading a road, the road is sprayed and rolled. The process holds the road surface much better.

Ron Wilson, HW Superintendent

B. Code Office, Planning and Zoning Report

Mrs. Riker presented her report.

Code Office: In an effort to catch up on Code Office Reports for the year 2023 I have included the year from Jan.1 to July 31st, 2023. The Total Valuation amount is \$1,865,068.00 and the amount of fees collected was \$6619.89. The breakdown by month is shown on the monthly permit report. The completion Issued Report is for January 1-August 4th, 2023. There were 2 (two) single family home given Certificate of Occupancy, 4(four) commercial accessory structures C of C's, 2(two) electrical mechanical changes c of e's, 1(one) demolition permit, 1(one) C of O for a manufactured home, 1 (one) heating appliance c of c, 1 (one) septic system residential c of c, 2 (two) roofs c of e's, 6 (six) residential accessory structures c of e's, and 1 (one) residential alteration for a total of 23. A total of 96 inspections were completed and divided into 11 for third party electrical inspections, one by Bill Grove (Engineer's Letter), 37 by Dale Zukaitis, and 47 by Chris Jensen before leaving us in April.

Planning Board- Met on April 25th for an informational meeting with the new owners of Bristol Woodland Campground (Stay Bristol Campground) about possible changes in the original special use permit for previous owner Ken Hansen.

ZBA-Met on April 18th and opened a public hearing for Parsons Organs, LLC regarding the new Accessory Storage Building they would like to build. The meeting was left open and will continue in May. to address the two area variances that will be needed before a final determination is made.

Special meeting on April 26th with Marty Snyder, Bob Green, Bill Kenyon, and Sandra Riker regarding the proposed Accessory Dwelling Unit to allow for aging in place. After some discussion it was agreed, they would like to have a joint meeting with as many members from each board for additional input before pursuing any action with the ADU. A workshop will be held on May 25th at 6:00 pm here in the town hall.

Respectfully Submitted, Sandra Riker Code Assistant

Board discussion concerning raising the building permit fees to be in line with surrounding municipalities. Increased fee (structure) may offset proposed contract with Canandaigua for zoning/code enforcement.

C. Park Commissioner's Report August 2023

New Business

Jarosinski Brothers sealed the track there was a cost overrun due to more sealer needed for the job. Jarosinski Brothers are asking for an additional \$300.00 above the contract price. With the additional amount it is still below the other quote we had.

The drinking fountain spigot was broken by teenage kids. Sometimes they just don't know any better. It is repaired.

The Honeoye Community Band played UNDER the Barend Pavilion on August 11. There were about 40-45 attendees from Bristol and Honeoye. There were about 25-30 in the band. A good time on a beautiful night.

Ontario County has a grant program that is for recreational purposes, and I would like to have the board adopt a resolution in support of the grant to completely renovate the tennis courts into two pickle ball courts and one tennis court. Estimate cost is \$100,000. Which is the maximum amount of the grant.

There is a 25 percent match or \$25,000 which may have in the Park Fund. Karen expressed interest in doing some of the paperwork and helping with the project.

Park Goals 2023

- 1) Seal the walking track Jarosinski **DONE**
- 2) Install handicap swing, paint swing post, and add more playground mulch. **Done**
- 3) Bristol Fun Day 25th anniversary celebration! **Great Day**
- 4) Update and repair the veteran memorial bricks ongoing **making progress.**
- 5) Add a grill to the Barend pavilion.

Thomas Stevens, Park Commissioner

Council Member Giordano discussed accessible parking spaces. 2 Spaces will be available at the park.

Resolution put forth by Council Member Bolonda, seconded by Supervisor Green, authorizing Park Commissioner Thomas Stevens to apply for a \$100,000. grant with Ontario County (ARPA) funds, to renovate the Levi Corser Park Tennis Courts, with Bristol committing to a \$25,000 amount match. Voting as follows: Supervisor Green -yes, Council Members Bolonda - yes, Stresing-yes, Giordano-yes, Hart-absent. Resolution is adopted.

D. Town Clerk Report.

Town Clerk Karen Maczynski presented her report. Total disbursements for the Town Clerks office were \$6,800.56 for July 2023.

Highway super and the Town Clerk are putting together the cost for FEMA reimbursement (for July 9 & 10 rainstorm) for both damage and mitigation; Bristol's disaster code: 4723-DR.

Motion by Council Member Stresing to accept as a block the all-monthly reports, seconded by Council Member Bolonda and motion carried.

IV. Old Business

A. 10-Wheeler Truck quotes for Highway Dept.

Superintendent Wilson stated the truck quotes are in process and is gathering information for review possibly next month.

V. New Business

A. Transfer Station attendant. Board discussion concerning reviewing the need for a transfer station attendant. The contract for the attendant to be reviewed by Council Member Stresing.

B. 2024 Budget Underway

Supervisor Green discussed the budget process is underway.

IV. Round Table

Council Member Stresing discussed the proposed code enforcement contract with Town of Canandaigua. Supervisor Green discussed raising building permit fee's to off set the rising cost of running the code and zoning office.

V. Motion to Adjourn by Council Member Stresing and seconded by Council Member Giordano and carried at 8:31 PM.

Respectfully submitted,

Karen Maczynski
Town Clerk