



**TOWN OF BRISTOL  
REGULAR MEETING**  
June 13, 2022 6:30 PM

PRESENT: Supervisor Robert A. Green, Jr., Council Members; Frederick Stresing, Christopher Hart, Lauren Bolonda, Town Clerk Karen Maczynski, Attorney Bill Kenyon, Zoning Sec. Mrs. Sandra Riker, Highway Superintendent Ron Wilson(via Zoom).  
Also in attendance: Mr. AJ Magnan, Dave O'Hare, and via zoom; Mrs. Susan Kraft

6:30 PM: Presentation by Dave O'Hare from Integrated Systems on permanent installation of video conference equipment in the Town Hall.

**7:00 PM Regular Meeting of the Town Board** held via Zoom hybrid process, a format in accord with Executive Orders from the Governor's office of NYS. Meeting called to Order at 7:00 PM, by Supervisor Green Jr., followed by Pledge of Allegiance to the US Flag and a statement: *Effective Thursday, February 10, 2022, (per Governor Hochul's directive) employees and members of the public may enter Town facilities without wearing masks. The Town urges both employees and the public to assess their own risk and strongly encourage those with an increased risk of contracting COVID-19 to continue to wear a mask at their own discretion.*

**Privilege of the Floor:** Supervisor Green, Jr. opened the floor at 7:01 PM. Council Member Hart complemented Park Commissioner Stevens on the huge success of Bristol Fun Day and thanked the Bristol Fire Department for the fast response in putting out the house fire on Rt. 64.

- I. A motion was made by Council Member Bolonda to accept the May 2022, board minutes, seconded by Council Member Hart and motion carried.
- II. Audit of the bills, Monthly Report of Supervisor:

**Abstract 6**

<b>A General Fund:</b>	<b>\$ 27,274.47</b>
<b>DA Highway Fund:</b>	<b>\$ 24,154.61</b>

**Motion to pay the bills and accept the Supervisor's Monthly Report by Council Member Stresing and seconded by Council Member Bolonda and carried.**

**III. Monthly Reports**

**A. Highway:** Superintendent Ron Wilson, his report for June 2022 as follows:

- 1) Cutting shoulders and grading roads for improved drainage.
- 2) Dust Control application will be done in a couple weeks by Innovative Solutions.
- 3) Vestal Asphalt (from county bid) is working out well for oil & stoning of roads - Green & Stetson Roads.
- 4) South Hill Rd – Lift of road with help of South Bristol. On July 25<sup>th</sup> south end of the road for 2 miles will be paved.
- 5) Egypt Road bank stabilization issue – working with Ontario Co. Soil & Water on a grant to help fund repair costs. Also, I am contacting MRB Group for assistance.
- 6) Roadside mowing has begun. Supply issues on replacement parts, and blades.
- 7) Culvert Pipe lining quotes for review; Elm Tree Rd, Gregg Rd and White Tail Rd.
- 8) Fuel storage gas tank is on order.
- 9) Staffing at the Highway Garage.
- 10) Trench Roller: Resolution and board approval needed to enter into agreement with Town of Richmond.

*-Respectfully submitted Ronald Wilson*

Board discussion concerning Egypt Road bank condition and using MRB Group for assistance.

**B. Planning Board & Zoning Board of Appeals and Code Office; Mrs. Sandra Riker.**

**Planning, ZBA and Code Office Report**

June 2022

**Zoning Board of Appeals-** single-family home at 4565 Kear Road - approved building permit.

**Code Office-**

Code Office- On going requests from real estate or law firms for information needed for pending land or home sales in Bristol.

**Webpage-** iC9 Design the work is now in the Town's hands to finish the updates to the page.

Respectfully submitted,

*Sandra Riker*

Planning Board, ZBA Secretary &  
Code Office Assistant

**C. Park Commissioner's Report;**

**Update on the park grant.**

Grant is still in effect until 12/21/2022

I will be working getting tennis court repair estimates.

**New Business**

Bristol Fun Day June 12, 2022 was a huge success. All the donations from businesses, residents, and prize donations totaled \$2,226.61. The expenses for the tent, tables, chairs music and supplies totaled \$1,208.37 for a net donation to the Park Improvement fund of \$1,018.24

**Old Business**

Wood and tree debris has been removed from the center gully in Coddington Conservation Area., and more will be done.

The Bristol Share Market is open, and donation are ongoing.

NYMIR did a park inspection, and the small children swings need a larger fall area with wood chips. That was the only area of concern that I saw. Will be working to meet the request. I will be ordering new bucket swings and a handicap swing.

**Thomas Stevens Park Commissioner**

**D. Town Clerk Report.** Town Clerk Karen Maczynski presented her report. Total disbursements were \$4182.45 for May 2022.

**Motion by Council Member Hart to accept as a block the all-monthly reports, seconded by Council Member Bolonda and motion carried.**

**IV. Old Business**

**A. Town Hall Ramp Replacement Project using JCAP Grant.**

Supervisor Green reviewed the ramp replacement options and pricing. Motion by Council Member Hart to select contractor Mission Health to install the new Town Hall ramp, with cost not to exceed \$12,000, seconded by Council Member Stresing and carried.

**B. Culvert Repair on Elm Tree Road:**

**RESOLUTION 06.13.2022**  
**AUTHORIZATION to Purchase Culvert Repair for Elm Tree Road**  
**Appropriated from ARPA Funds**

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on June 13, 2022, and a quorum of the Board being present, the following resolution was offered by Council Member Hart and seconded by Council Member Stresing;

**WHEREAS**, the Town of Bristol recognizes the need to repair the culvert on Elm Tree Rd,

**WHEREAS**, the Bristol Highway Superintendent, has examined the culvert and resources required to repair the culvert and determined it is best to repair the culvert using a trenchless cured in place pipe lining installed by an outside contractor per NY State contract,

**WHEREAS**, the Bristol Highway Superintendent has obtained pricing per State Contract for Elm Tree Rd culvert repair from Precision Industrial Maintenance, Inc.,

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Bristol authorizes hiring Precision Industrial Maintenance, Inc., using appropriated ARPA funds, to perform Elm Tree Road culvert repairs, per quoted unit pricing of \$392.42 per foot of culvert plus the cost of the bypass.

The question of the adoption of the resolution was duly put to a roll call vote which resulted as follows:

Supervisor Green, Jr.	Yes
Council Member Bolonda	Yes
Council Member Stresing	Yes
Council Member Hart	Yes
Council Member Parsons	Absent

The above resolution was thereupon duly adopted June 13, 2022.

**C. Municipal Agreement for Municipal Cooperation with Town of Richmond.**

**AUTHORIZATION TO ENTER IN A SHARED HIGHWAY EQUIPMENT AGREEMENT**  
**BETWEEN THE TOWN OF BRISTOL AND TOWN OF RICHMOND**  
**SHEEP’S FOOT TRENCHER ROLLER**

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on June 13, 2022, and a quorum of the Board being present, the following resolution was offered by Council Member Stresing and seconded by Council Member Bolonda:

**WHEREAS**, The Highway Departments of Towns of Bristol and Richmond have examined the feasibility to purchase and maintain a NEW Model # RTKx-SC3 Wacker Nueson (Sheep’s Foot) 20.5” Trencher Roller for use during installation of road culverts; and

**WHEREAS**, Supervisors and Highway Superintendents for each of the Towns have agreed such a collaboration would be in the financial best interest of each town’s residents and highway departments; and

**WHEREAS**, The pricing for equipment is; Via Sourcewell Cooperative Purchasing Contract #041719WAC – Portable Construction Equipment; maturity date 06-17-2023, TOTAL price \$35,365.00, quotation from ADMAR Construction Equipment & Supplies, May 17, 2022; and

**WHEREAS**, each Town shall contribute half of the total purchase price or \$17,682.50 and half of annual maintenance costs, and

**WHEREAS**, The Town of Bristol shall pay their share using FEMA reimbursement funds,

RESOLVED THAT, The Town Board of the Town of Bristol authorizes the Supervisor, Robert A. Green, Jr., to negotiate and execute an agreement with the Town of Richmond, upon such terms and conditions as he shall approve with advice of counsel.

The above resolution was put to a roll call vote, which resulted as follows:

Supervisor Robert Green, Jr.	Yes
Council Member Fred Stresing	Yes
Council Member Lauren Bolonda	Yes
Council Member Chris Hart	Yes
Council Member David Parsons	Absent

The above resolution was thereupon duly adopted June 13, 2022.

**V. New Business**

**A. SG Security.** Discussion concerning upgrade of security cameras at Town Hall and Highway Garage.

**B. Public Hearing date.**

Motion by Council Member Stresing and seconded by Council Member Bolonda and carried to set the Public Hearing date for July 11, 2022 at 6:30 at Town Hall and via Zoom for Local Law #1 of 2022; Video Conferencing of Town meetings.

**C. Out of district water user Resolution:**

**AUTHORIZATION: OUT OF DISTRICT USER ASSOCIATED TO CANANDAIGUA BRISTOL WATER DISTRICT NO. 1**

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on June 13, 2022, and a quorum of the Board being present, the following resolution was offered by Council Member Hart and seconded by Council Member Bolonda:

**WHEREAS**, in 2006 the Town Board of the Town of Bristol and the Town Board of the Town of Canandaigua entered into an agreement to operate the Bristol Water District No.1 as part of the Canandaigua Bristol Water District; and

**WHEREAS**, the Canandaigua Bristol Water District consists of approximately 95 units in the Town of Canandaigua, and approximately 229 units in the Town of Bristol; and

**WHEREAS**, the Town of Bristol has previously authorized two (2) out of district users associated with Bristol Water District No. 1, who bear all costs of; operations & maintenance fees, quarterly water usage fees and all costs associated with the installation of equipment for connection to public water infrastructure; all fees were collected by the Town of Canandaigua,

**NOW THEREFORE BE IT RESOLVED**, the Town of Bristol has agreed to allow an additional one (1) OUT OF DISTRICT USER to the Bristol Water District No. 1; owner: Michael & Carol Robinson, 6560 County Road 32, Canandaigua, NY 14424, who will bear all costs of; operations & maintenance fees, quarterly water usage fees and all costs associated with the installation of equipment for connection to public water infrastructure; all fees to be collected by the Town of Canandaigua,

The question of the adoption of the resolution was duly put to a roll call vote which resulted as follows:

Supervisor Green, Jr.	Yes
Council Member Bolonda	Yes
Council Member Stresing	Yes
Council Member Hart	Yes
Council Member Parsons	Absent

The Resolution was thereupon deemed duly adopted on June 13, 2022.

**D. Mowing Contract for roadside mowing with Ontario Co.**

Motion by Council Member Hart to authorize town Supervisor to sign contract for undertaking roadside mowing for Ontario County, seconded by Council Member Bolonda and carried.

**E. Transfer Station building**

Discussion to investigate replacement of electronics building.

**F. Grant for Bank Stabilization on Egypt Road.**

Motion by Council Member Bolonda to hire MRB Group to assist highway superintendent with plan and work for Egypt Rd bank stabilization project and assist with grant application with Ontario Co. Soil & Water Genesee Watershed Grant, seconded by Council Member Stresing and carried.

**VI. Round Table**

Council Member Bolonda discussed holding a FD “Boot Drive” fund raiser in the town and possibly at the Transfer Station. Board consensus; no issue with holding boot drives at Transfer station.

**VII. Executive Session.** Motion by Council Member Bolonda at 8:47 PM and seconded by Council Member Hart, to enter executive session concerning a personnel matter and carried. Motion to exit executive session by Council Member Hart at 9:09 PM and seconded by Council Member Bolonda and carried.

**VIII. Fire Dept. Personnel**

Motion by Council Member Stresing to approve applicant, Mr. Andrew Sykes, 14 Elm St, Bloomfield, NY 14469 for membership in the Bristol Vol. Fire Dept., seconded by Council Member Hart and carried.

**IX. Motion to Adjourn** by Council Member Hart and seconded by Council Member Stresing and carried 9:09 PM.

Respectfully submitted,

Karen Maczynski  
Town Clerk