



**TOWN OF BRISTOL
REGULAR MEETING**
Aug. 8, 2022 6:30 PM

PRESENT: Supervisor Robert A. Green, Jr., Council Members; Christopher Hart, Lauren Bolonda, Town Clerk Karen Maczynski, Attorney Bill Kenyon, Highway Superintendent Ron Wilson, Park Commissioner Tom Stevens.

ABSENT: Council Members; David Parsons & Frederick Stresing

Also in attendance: Mr. AJ Magnan, Mrs. Beth Thomas, Ms. Megan Webster

6:30 PM Regular Meeting of the Town Board held via Zoom hybrid process, a format in accord with Executive Orders from the Governor’s office of NYS. Meeting called to Order at 7:00 PM, by Supervisor Green Jr., followed by Pledge of Allegiance to the US Flag and a statement: *Effective Thursday, February 10, 2022, (per Governor Hochul’s directive) employees and members of the public may enter Town facilities without wearing masks. The Town urges both employees and the public to assess their own risk and strongly encourage those with an increased risk of contracting COVID-19 to continue to wear a mask at their own discretion.*

Presentation by District Manager Megan Webster of the Ontario County Soil and Water Conservation District, <https://www.ontswcd.com>. Ms. Webster discussed the WQIP(water quality improvement grant that has been submitted on behalf of the Town of Bristol for roadside bank stabilization on Egypt Road and Ganyard Hill Road. The grant format is matching with reimbursement of up to 75%. Matching portion from the Town may not use NYS aide money. Labor and Equipment logs maybe used for the match. Calculation of grant equipment rates are the same a FEMA rates. Grant request was submitted on July 29, 2022, notification on grant award is expected by December 2022. Ms. Webster outlined the grant components: Materials \$462,000. Labor & Equipment \$128,000. and additional funds required for 25% match: \$49,905. (Grant request total \$710,000.)

Privilege of the Floor: Supervisor Green, Jr. opened the floor at 7:16 PM and hearing no requests to speak closed the floor at 7:17 PM.

- I. A motion was made by Council Member Bolonda to accept the July 2022, board minutes, seconded by Council Member Hart and motion carried.
- II. **Budget Transfer, Audit of the bills, Monthly Report of Supervisor:** Motion to pay the bills and accept the Supervisor’s Monthly Report by Council Member Bolonda and seconded by Council Member Hart and carried.

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| Abstract #8 | |
| A Fund | \$ \$21,978.44 |
| DA Fund | \$ 34,305.69 |

III. Monthly Reports

A. Highway: Superintendent Ron Wilson, his report for Aug 2022 as follows:

- 1) **SOUTH HILL.** We Got the rest of the lift on the last .3 mi. Somewhere around the late July early Aug We will be working with South Bristol. We have finished the cold mix paving on the southernmost 2 miles to the south Bristol line and their 1 mi to Bristol Mtn. we will be sealing it with oil and stone the week if 8/22 and then installing shoulders.
- 2) On Footer Rd. we had 4 cross culverts that needed replacing and this week we will be blacktopping the cut outs and the road should be ready for wedging if money permits.

- 3) I have been working with the MRB Group and Ontario Soil and Water on the Grant for Egypt Road. Also adding on the ditch repair down the steep part of the seasonal part of Ganyard Hill Rd. Ontario Soil and Water is coming in to explain on how the Grant works.
- 4) 300-gal gas tank is in at Valley Fuel. They are getting on their schedule to get it delivered.
- 5) The 42 in x 150 ft culvert on Elm Tree Rd – waiting for date from them. Contractor is coordinating our culver repair with a culvert repair in Canandaigua to maximize equipment usage in the area.
- 6) Quotes on 10 x 10 sheds for the transfer station for board review.
- 7) Ramp - Code officer stated paving of 2 parking lot handicap parking spots is need and installing of posts to protect the ramp. The whole parking lot needs to be boxed out and new base plus drainage put in before blacktopping entire lot.
- 8) Budget time is coming and it's time to plan a little. The F550 dump body and plow is in bad condition. I called Van Bortel Ford and inquired on the length to get one. He said we can't even order one at this time maybe in October and it will take a year to come in. My thought is to see if we can get a new dump body and a new plow installed on the 2012 F550 and switch the equipment over on to a new chassis when we can get one and save the dump box and put it back on it when we go to sell it.
- 9) The new 10-wheeler Dump was ordered last October and was due in in January of 2023 now it is pushed back to July of 2023. That is just to get the chassis then the upfitting of the equipment. Would like the boards thoughts on when we should get another truck ordered.

-Respectfully submitted Ronald Wilson

Council Member Bolonda asked the status of the Jones Road culvert and the gas main line break. Super Wilson discussed calling RG&E immediately after the break. Also, he explained the nonstandard installation of the gas line above the culvert pipe. Industry standard is a gas line is placed below a culvert. Superintendent Wilson state the nonstandard installation of the gas line led to breaking the line because the line was not installed as expected even though the men were excavating the culvert by hand with shovels.

B. Planning Board & Zoning Board of Appeals and Code Office; Mrs. Sandra Riker.

August 8, 2022 Report

PB Met on July 5th and reviewed the Bristol Extract, LLC Site Plan to add an additional building to their property on Route 64. A conditional approval was granted and will allow Chairwoman Ellmore to sign the Final Site Plan once they have provided the additional information requested by the Planning Board at the July meeting.

ZBA did not have any applications to review so they did not meet. Secretary Riker forwarded resume and letter of interest to Chairman Snyder for his review. He will reach out to Supervisor Green to schedule a meeting time with the applicant.

Code Office- 9 new permits-2 of them being new single-family homes.

7 inspections

4 closures

Ordinance Committee has not met since April for various reasons. The PB and ZBA are proposing a joint meeting on September 6th following the regular meeting of the PB to review what has been completed to date regarding Short Term Rentals and Accessory Dwelling Units.

Respectfully submitted,

Sandra Riker
ZBA Secretary

C. Park Commissioner's Report: August 2022

Update on the park grant. Grant is still in effect until 12/21/2022

I sent out via email to five companies who do tennis court repair. I got one response via telephone. The bottom line is the courts need to be ground down (remove the old paint and leveling cement), fill cracks and repave before any color and lines are applied. The cost to repave is approximately \$60,000 and to repaint is \$35,000. Grand total \$90,000 - \$100,00. The grant does not cover that, and we do not have that money at this time. Cost of paint up 30% cost of blacktop up about 20%. To only do a recolor is a waste of money, A new plan needs to be developed for the future of the tennis courts.

Park New Business

The Ontario County Sheriff has been notified and a report made of damage to the Bristol Share Market lock box and possible theft of money, and other vandalism. The lock has been broken three times. The fire extinguisher in the Barend Pavilion was discharged inside the pavilion. The library deposit bottle shed had two bags taken from it by youths. The sheriff's department is keeping a watchful eye on the park.

As a result of the damage to the share market I propose to direct all donations of money that would go into the locked box be left at the town hall. Money can be given to the town clerk or through the slot in the door of the town hall,

I removed a dead raccoon from the park.

Gene Melenbache fixed the leaking toilet in the women's washroom.

Fred & Kim Stresing finished a boardwalk over the old mill way in Patriot Park and a meditation walk that is very cool.

-Thomas Stevens Park Commissioner

D. Town Clerk Report. Town Clerk Karen Maczynski presented her report. Total disbursements were \$2873.31 for July 2022.

Motion by Council Member Bolonda to accept as a block the all-monthly reports, seconded by Council Member Hart and motion carried.

IV. Old Business

A. CRT/Flat Screen monitors or TV's and Transfer Station:

Board discussion concerned cost of acceptance of electronics at the transfer station. A fee schedule for electronic items will be considered at Sept board meeting.

B. Pioneer Cemetery fencing – Years survey.

Years survey determined the fence is on the property line dividing the Bristol Center cemetery from the Mulley family cemetery. Further discussion concerning reaching out to the Mulley family about Town replacing the fence.

C. James A. LeGrett Midland Appraisals – 4470 St. Rt. 64 appraisal.

Supervisor Green stated appraisal will be done during August.

V. New Business

A. Resolution:

RESOLUTION 08.08.2022

AUTHORIZATION for Engineering Estimate for Bristol Center Cemetery Retaining Wall Replacement

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on August 8, 2022, and a quorum of the Board being present, the following resolution was offered by Council Member Bolonda and seconded by Council Member Hart;

WHEREAS, the Town of Bristol recognizes the need to repair the retaining wall associated with the Bristol Center Cemetery on State Route 64,

WHEREAS, the Bristol Historian, Beth Thomas, has an application for a NYS Grant for maintenance of abandoned cemeteries,

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Bristol authorizes an engineering estimate to replace the cemetery retaining wall and fencing on State Route 64,

The question of the adoption of the resolution was duly put to a roll call vote which resulted as follows:

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| Supervisor Green, Jr. | Yes |
| Council Member Bolonda | Yes |
| Council Member Stresing | absent |
| Council Member Hart | Yes |
| Council Member Parsons | absent |

The Resolution was thereupon deemed duly adopted on Aug 8, 2022.

B. Transfer Station building: replacement of the building used for storage of electronics and other materials. Motion by Council Member Hart to purchase a shed from Springwater Amish Workshop for an amount not to exceed \$3,700., seconded by Council Member Bolonda and carried.

VI. Executive Session

Motion by Council Member Hart to enter executive session to discuss personnel issue at 8:22 PM, seconded by Council Member Bolonda and carried. Motion by Council Member Hart to exit executive session at 8:24 PM and seconded by Council Member Bolonda and carried.

Motion by Council Member Hart to approve Ms. Grace Hall of Egypt Rd for active membership in the Bristol Volunteer Fire Department, seconded by Council Member Bolonda and carried unanimously.

VII. Motion to Adjourn by Council Member Hart and seconded by Council Member Bolonda and carried 8:24 PM.

Respectfully submitted,

Karen Maczynski
Town Clerk