



**TOWN OF BRISTOL  
REGULAR MEETING  
FEBRUARY 8, 2021 7:00 PM**

PRESENT: Supervisor Robert A. Green, Jr., Councilman David Parsons, Councilman Frederick Stresing, Councilman Christopher Hart, Councilwoman Lauren Bolonda, Highway Superintendent Ronald Wilson, Town Clerk Karen Maczynski, Mr. William Kenyon, Atty., Zoning Sec. Mrs. Sandra Riker.

Also, in attendance:

Mr. AJ Magnan, Mr. Marty Snyder, Ms. Karen Ellmore, Mr. & Mrs. Stanley Colwell, Mrs. Jennifer VanHouten, Ms. Susan Kraft, Mrs. Donna Beretta, Mr. James Keough

Supervisor Green called the regular meeting of the Town Board to order at 7:01 PM, followed by Pledge of Allegiance to the US flag. Town Board Meeting held via Zoom hybrid process; a format in accord with Executive Orders from the Governor’s office of NYS. Statement by Supervisor Green as follows: *As current events (COVID-19) have placed requirements on crowd assemblies and restrictions on social distancing, we ask for the public’s patience in meeting those requirements. The technology for such requirements presents a new technological format. We are adjusting to meeting the public needs while not placing our residents at risk.*

**Privilege of the floor: Supr. Green opened the floor**, there was no request to speak & floor was closed.

- I. A motion was made by Councilman Parson’s to accept the Jan 2021 board minutes, seconded by Councilman Hart and motion carried.
- II. Audit of the bills, budget transfer, Monthly Report of Supervisor:  
A motion was made by Councilman Parsons, seconded by Councilwoman Bolonda, to pay the bills, and carried. Supervisor’s report delayed until AUD is complete.

**Abstract 2**

<b>General:</b>	<b>Vouchers 14-42</b>	<b>\$ 19,555.02</b>
<b>Highway:</b>	<b>Vouchers 1011-1036</b>	<b>\$ 75,981.99</b>
<b>HT:</b>	<b>Voucher 3000</b>	<b>\$ 220,000.00</b>

**III. Monthly Reports**

A. **Highway:** Superintendent Ron Wilson presented his report Feb 2021 as follows:

- 1. Green Renewable ground the brush pile. Bristol’s cost was less than \$1000 in fuel.
- 2. I ordered 800 ton of salt. An additional 500 ton to be ordered to fulfill contract requirement of 70% / 2800 ton.
- 3. Plowing: guys are trying to conserve salt usage and plow when possible.
- 4. Truck 7. Recommendation to auction truck due to motor has an oil leak.
- 5. We have been working on shop and yard cleanup.
- 6. New truck has been delivered. We had some problems that Tenco is working to fix. It came with an 11 ft. plow instead of the 12 ft. plow and there is an issue with the plow dimension running inside of the tire footprint.
- 7. 284 AGREEMENT is done as much as I dare do at this time. \$237,700. In improvements and the rest for general maintenance.
- 8. The boom mower is in bad shape! It is unsafe to use without putting a good amount of money into it. I got a quote for a replacement to give use an idea what we were looking at to replace the 2007 John Deere 6414 boom mower.

*Respectfully submitted Ronald Wilson*

Board discussion concerning timing of declaring truck 7 surplus. Discussion concerning ballpark cost of new roadside mower; \$129,000.

Supervisor Green state 3 quotes will be required and review of state bid process for the mower. Councilman Stresing questioned the ongoing maintenance of mowing equipment and discussed the need to convene the Highway Committee to grapple with planning of future equipment purchases. Councilman Parsons stated the grader needs to be considered for replacement ahead of less crucial pieces of equipment, and agreed the HW Committee needed to meet and ponder future equipment replacement and requirements. Councilman Hart questioned the new truck plow situation and expressed concern regarding the timing of the proposed fix by the manufacturer.

Motion by Councilman Hart and seconded by Councilwomen Bolonda to declare truck 7 surplus and send the truck to auction and motioned carried, no opposed.

**B. Planning Board & Zoning Board of Appeals and Code Office;** Report from Mrs. Sandra Riker.

**Planning, ZBA and Code Office Report**

Planning Board Meeting and ZBA Meeting

PB & ZBA-will be meeting jointly again on February 16<sup>th</sup> to continue work on the 2021 Solar Energy Law. They will be reviewing the comments from Ontario County and Town Attorney, Bill Kenyon.

General Code-

- On February 7<sup>th</sup> I forwarded the final draft with comments and corrections to General Code.
- The next step is for them to proceed with final publication steps (indexing, final formatting and quality check, and printing) for the Town's new Code. The print volumes are slated to ship via UPS later this month.
- Next Step: At the time of publication of the Code, they will email the documents you need to adopt the new Code. Going forward they will update our Code on an annual basis, so laws and other updates we need to continue to send them in a timely fashion. The laws and updates will be shown as work in progress until the annual update for their inclusion in our Code.

Webpage- Ian Casperson of IC9, Design will be sending along the updated version of the webpage later this month.

Thank you to all of you who expressed an interest in joining the New Ordinance Committee that will begin after General Code 360 is completed. Our plan is to meet once a month to review the current code and suggest changes to make our Code friendly to our residents and future residents.

Code Office-

New permits: 4

Closed: 2

Inspections: 3

Violations:

Ongoing: Baptist Hill, 4492 State Rte. 64, and 7830 Tilton Road

Monthly permit Valuation Summary: for January was \$91,000.

The meetings for learning more about how to provide a secure living place for our Seniors have been ongoing and I have continued to follow them in the meantime the Boards and Chris Jensen have started work on a project to provide an Accessory Dwelling Unit (ADU) regulation to allow a second smaller residence on a single-family residential parcel.

Respectfully submitted,

*Sandra Riker*

Planning Board, ZBA Secretary &  
Code Office Assistant

**c. Parks/Special Committee. Park Commissioner's Report Feb. 2021  
Update on the park grant.**

Update on the park grant.

Grant is still in effect until 12/21/2021

**Goals**

- 1) Bristol Fun Day on June 13, 2021

Bristol Fun Day has been an annual event for almost twenty-five years. The pandemic postponed Bristol Fun Day in 2020. I believe it is in the best interest of everyone to cancel Bristol Fun Day again in 2021. The vaccinations to allow a safe celebration may be completed by that time, but that is not guaranteed. Will the general public be confident that a gathering of that size would be safe? Is it reasonable for the fire department, local nonprofits, vendors, and the public to commit to this event when it could be canceled at any time due to federal, state, or local regulations? We all would love to gather together and celebrate another year of living in Bristol, but I don't believe this June is a possibility. It might be possible that by the fall an event could be held, however, I do not want to compete with other activities that are usually scheduled in the fall, such as the Bristol Fire Department clam bake, the fall festivals in Naples, school activities, as well as previously canceled family gatherings. Many families and businesses are still struggling day-to-day to deal with the effects of the pandemic. I am hesitant to ask people and businesses to put their resources into Bristol Fun Day, when things are still uncertain.

The town money budgeted for Bristol Fun Day could be used to supplement the funds to repave the track. Our NYS grant should then reimburse that money to the town which can then be rolled over to help complete the tennis court refurbishment, which would complete the town's grant commitment.

What a celebration 2022 will be!

A worthwhile journey begins with the first step, a time to rest and reflect is sometimes necessary to continue the journey.

*- Park Commissioner Tom Stevens*

Mr. Stevens recommended cancelling Bristol Fun Day 2021. Board discussion followed concerning safety of Bristol residents. It was the boards consensus that Bristol Fun Day shall be cancelled this year.

**D. Town Clerk Report.** Mrs. Maczynski presented her report.

Total disbursements were \$3316. for the month of Jan 2021. Tax collection of the Town/County taxes is 80% complete.

**Motion by Councilwoman Bolonda to accept as a block the all-monthly reports, seconded by Councilman Stresing and motion carried.**

**IV. Old Business**

- A. Pandemic Plan: Supervisor Green discussed the draft and process the committee used to create a Town operation plan for use during a pandemic or similar emergency. He encouraged board members to review the draft and prepare for adoption at the March board meeting.
- B. Annual review of books-Justice Court and Town Books was completed in January.
- C. Bristol Fun Day: It was the boards consensus that Bristol Fun Day shall be cancelled this year.
- D. Solar Law Discussion; Mrs. Riker stated the County has responded and the Bristol boards have completed their work.

**V. New Business**

- A. Motion by Councilman Parsons to recommend to the Board of Supervisors, the appointment of Mr. AJ Magnan as the Town of Bristol's representative to the Ontario Co. Planning Board, second by Councilwoman Bolonda and carried. Supr.Green

expressed appreciation to Mrs. Riker for her hard work while serving on the Ontario Co. Planning Board for the Town of Bristol.

- B. **284 Agreement:** Largest expense listed is the South Hill project, with 2 miles of material at \$112,000. Councilman Stresing and Superintendent Wilson discussed the plan reflects material cost only. Motion by Councilwoman Bolonda to accept the 284 Agreement with corrections, seconded by Councilman Hart with a roll call vote as follows:

Supervisor Green, Jr. - Y  
Council Member Parsons - Y  
Council Member Stresing - Y  
Council Member Hart -Y  
Council Member Bolonda -Y

184 Agreement accepted.

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS

2/8/2021

Town of Bristol  
County of Ontario  
2021

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected for the repair and improvement of highways, and received from the State for the maintenance and improvement of highways, shall be expended as follows:


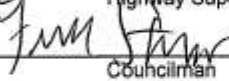
1. MAINTENANCE. The sum of \$352,286.00 may be expended for general repairs upon 49.45 miles of town highways including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. IMPROVEMENTS. The following sums shall be set aside to be expended for improvements of town highways:
  - a) On the road known as SOUTH HILL RD commencing at 1.3MILES FROM CO RD 32 and leading to TOWN LINE a distance of 2 mi there shall be expended not over the sum of \$112,812.00  
Type LIFT Width of traveled surface 28 feet  
Thickness 2 IN 5/8 CRUSHER Subbase 6 IN GRAVEL
  - b) On the road known as FISHER HILL RD commencing at RT 64 and leading to Town Line a distance of .125 mi there shall be expended not over the sum of \$25,799.28  
Type OIL AND STONE Width of traveled surface 28 feet  
Thickness \_\_\_\_\_ Subbase \_\_\_\_\_
  - c) On the road known as GREEN / McClurg Rd commencing at BUCKELEW RD and leading to TOWN LINE a distance of .60 mi there shall be expended not over the sum of \$ 11,124.26  
Type OIL AND STONE Width of traveled surface 25 feet  
Thickness \_\_\_\_\_ Subbase \_\_\_\_\_
  - d) On the road known as TONEISON RD commencing at Rt 20A and leading to TILTON RD a distance of .4 Miles there shall be expended not over the sum of \$ 7,281.33  
Type OIL AND STONE Width of traveled surface 24 feet  
Thickness \_\_\_\_\_ Subbase \_\_\_\_\_
  - e) On the road known as GREEN RD commencing at PEIRPONT RD and leading to BAPTIST HILL RD a distance of .80 miles there shall be expended not over the sum of \$ 24,000  
Type WEDGE Width of traveled surface \_\_\_\_\_ feet  
Thickness \_\_\_\_\_ Subbase \_\_\_\_\_

F) On the road known as STETSON RD commencing at BAPTIST HILL RD and leading to TOWN LINE a distance of .69 miles there shall be expended not over the sum of \$20,700.  
 Type WEDGE Width of traveled surface \_\_\_\_\_ feet  
 Thickness \_\_\_\_\_ Subbase \_\_\_\_\_

G) On the road known as BUCKELEW RD commencing at 20A and leading to GREEN RD a distance of 1.2 miles there shall be expended not over the sum of \$ 36,000.  
 Type WEDGE Width of traveled surface \_\_\_\_\_ feet  
 Thickness \_\_\_\_\_ Subbase \_\_\_\_\_

**\$237,700 IN IMPROVEMENTS**

  
 \_\_\_\_\_  
 Supervisor  
  
 \_\_\_\_\_  
 Councilman  
  
 \_\_\_\_\_  
 Councilman

  
 \_\_\_\_\_  
 Highway Superintendent  
  
 \_\_\_\_\_  
 Councilman  
 \_\_\_\_\_  
 Councilman

The foregoing Agreement is hereby approved on this 8 day  
 of February, 18 2021

C. **Contract with Dependable Disposal.** Supervisor Green updated the board on the status of the new contractor running the Transfer Station. The owner of Dependable, Mr. Steve Morgan, is working with Supervisor Green to resolve cost issues with accepting recyclable material including transport costs.

D. **Widener 5 Town Agreement**  
 Motion by Councilman Parsons to authorize Supervisor Green to sign the Widener Agreement and share cost of maintaining the Road Widener, seconded by Councilman Hart and motion carried, no opposed.

- VI. **Round Table** – Public Safety Committee update by Supr. Green.
- VII. **Privilege of the Floor:** Supr. Green opened the floor for discussion. Hearing no request to speak he closed the floor.
- VIII. **Executive Session:** The board entered into executive session at 8:02 PM to discuss pending litigation; update by Town Attorney Mr. William Kenyon. Existed session at 8:15 PM,
- VII. **Motion to Adjourn** by Councilman Parsons and seconded by Councilman Hart and carried 8:16 PM.

Respectfully submitted

Karen Maczynski  
 Town Clerk