



TOWN OF BRISTOL
BUDGET WORKSHOP and Town Board Meeting
OCTOBER 14, 2023 8:30 AM

PRESENT: Supervisor Robert A. Green, Jr., Council Members; Mr. Fred Stresing, Ms. Patti Giordano, Ms. Lauren Bolonda, Town Clerk Karen Maczynski, and virtually in attendance: Ms. Tina DeNigro, principal and Ms. Margaret Dunn, bookkeeper of *Local Government Support Services, LLC*. (Absent Council Member Mr. Chris Hart).
Also Present: Bristol resident; Ms. Nancy Napurski

Meeting called to Order at 8:30 AM, by Supervisor Green, Jr.

Supervisor Green, as the Town Budget Officer, discussed the purpose of this morning's meeting was to finalize the 2024 Budget and address related Town Board issues. This morning's meeting of the board was properly advertised. Supervisor Green reviewed the financial challenges that face the Town Board including repairs to the Bristol-Canandaigua Water District Day Rd water tank (estimated at \$250,000.), and purchase of proposed new 10-wheeler truck (estimated at \$336,000.). Supervisor Green encouraged the board to consider adding to the reserve accounts and ensuring each fund has 3-4 months of operating fund balance in reserve. He referenced the Town's Fund Balance Policy and encouraged board members to keep the policy in mind during their review of the budget.

Council Member Stresing discussed the Highway Committee and the work being done to create a multi-year acquisition plan for highway equipment purchases. Consensus among board members that a formal highway department replacement equipment plan was needed.

Council Member Giordano asked about the method of reporting for (H) projects in the Town, specifically the Egypt Road & Ganyard Hill Road grant projects. Board consensus on the need to have a formal report on the status of grant projects.

Council Member Bolonda observed the Canandaigua Emergency Squad (ambulance services) should be considered for receiving an annual contribution from the town, like Mercy Flight. CES regularly serves Bristol residents. Board consensus and the line item was added to the budget: AA4989.401 \$550.

Supervisor Green reviewed the request from Judge Beretta for 2024 annual amount of \$15,000. The Board discussed and agreed to \$13,000 for the 2024 budgeted amount for Town Justice, AA1110.100.

The Town Clerk discussed the water district SW Fund revenue line SW.1030.000.001 should be calculated using the \$187/unit based the 2023 special assessment for the water district.

Motion by Supervisor Green, Jr. to accept the 2024 tentative budget as the 2024 preliminary budget and hold the budget public hearing on November 13, 2023, at 6:30PM, (next regular meeting of the Town Board) seconded by Council Member Bolonda and carried.

11:20 AM Motion by Council Member Stresing to adjourn the meeting, seconded by Council Member Bolonda and carried.

Respectfully submitted,

Karen Maczynski
Town Clerk