

Notes from

May 23, 2018

Comprehensive Plan Update Committee

To Do

Prepare for June 13th meeting

Next Meeting: June 6, and June 13th community mtg at BVFD

Future meetings time will be 6:00 pm to 7:30 pm

Present: Justin, Cat, Liz & Ron, Donna, Sandy, Sharon, Dave and Joann

Excused: Carla, Bob, Nicole, Kris

Notes: The notes of May 2, 2018 were accepted and posted to the Town Webpage.

The following are the notes and comments from Justin Steinbach taken at the May 23rd meeting:

The revised section 3 and 4 for the draft plan were provided for the members to suggest what the implementation time frames should be. Members were asked to use it in this format to go through and give your thoughts on prioritizing the actions in the last column on pages 9-31. As we determined - O for ongoing actions, S for short term (1-5 years) and L for long term (5+ years). Do as much or as little as you can, thinking about it in terms of what YOU think the highest priority items should be. Again, this is just a guide to give some kind of direction, we don't have a crystal ball; the Implementation Committee, Town Board, Planning Board, etc. could always adapt/change actions as opportunities

present themselves.

Also, if any of the wording in the actions could be changed to clarify priorities, include that as well (for example, we removed "and update" from ENR-A, item no. 1 and moved that to ENR-A, item no. 2 since it made more sense).

Once we have this completed, the chart will get reformatted again to group the action items by priority within each topic (all ongoing ENR action, followed by all short term, then long term, and then to the next topic area). Cat/Elizabeth, does that sound right?

Comments from Cat/Elizabeth regarding the June 13th Community Meeting at the Fire Hall: Draft Community Meeting June 13, 2018

Outreach:

- **Sandy** will post on Town website and include in newsletter
- **Liz** will post on We Love Bristol facebook page, and notify Library Board of Trustees)

- **Cat** will work with **Kris** on flyer. **Question:** At Quickprint the price would be \$22.50 for 50 copies, vs. \$34.34 for 101 copies. OK if I do 101? (I think that would be good if we plan to hand them out at Fun Day—as well as having copies available at Town Hall, library, etc.)

- **Justin** will make a blow-up of flyer for display at Transfer station (**Question:** Also in front of Town Hall?)

- **Cat** will email businesses listed on Town website.

- ?? Dave, Bob (?), Sandy to set up at fire hall in afternoon

Preparation/set-up:

- **Justin** will make blow-ups of goals/objectives/action items within the 7 areas (ENR, AGR, RRS, INF, ECD, CFS, H), as well as the results of the first Community Meeting. These will be put on display boards/easels (**Justin/Sandy**), along with paper and pens (**Sandy**) so people can write comments. **Justin** will also take care of a “Land Use” (VISION) display.

- Set up welcoming table with name tags, markers and pens (**Sandy**) and sign-in sheet (**Cat**).

- Have coffee/tea/water and cookies or pretzels (& cups/napkins etc.) available (**Donna/Sandy**).

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Schedule:

- **All CP members:** get there between 6:30-6:45

- **Bob:** Welcome, and brief (re-)introduction of CP Committee members

- **Justin:** Brief presentation, summarizing what we’ve done (incl. our new vision statement), explaining what we’ll be doing this evening (incl. the Land-use VISION), and what the rest of the process to complete the CP will be like (incl. mention of Implementation Committee). Attendees will be asked to check out the displays, ask questions, and provide comments that will be taken into account as the CP gets finalized. People are free to wander around and leave when done.

- Displays to be manned by one or more representatives of the various subcommittees, e.g.:

ENR: **Cat**, AGR: **Joann**, RRS: **Donna**, INF: **Ron, Dave**, ECD: **Kris, Ron & Liz**, CFS/H: **Liz**.

Justin will man the Land-use VISION display.

Each of us will be there to explain, answer questions, and invite people to write comments. We should also invite anyone interested in specific area (ENR, AGR etc.) to become part of the Implementation Committee, to be formed at a later date. **Question:** Would be good to take names and phone numbers?

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Land Use: Justin provided us with a map showing possible areas for develop in the town based on the type of activities that are there at present. Some of the suggested terms for new areas are as follows:

- Hamlet Center (referring to Bristol Center) State Rte 64 between Parsons Organs and Lee Road, and County Road 32 from corner of Rte 64 to the Parks and library
- Rural Business possible replacement for light industrial
- Create a recreation mixed use that would encompass Rte 64 south beyond the Hamlet Center to the South Bristol line

These are possible ideas that the Comprehensive Group could see as a possible vision the actual work would have to be taken up by the Town Board, Planning Board and County Planning.

June 6th meeting: The Town Court has changed their meeting night to Wednesday so future meeting of the comp group will either need to meet on Thursday in the Town Hall. The June 6th meeting will be held at the library and at that time scheduling for future meetings can be determined.

Respectfully submitted,

Sandra Riker

Secretary to Town of Bristol
Planning & ZBA Boards