

## Notes from

September 21, 2016

### Comprehensive Plan Update Committee

#### To Do List

*Carla- to continue working with Dr. Gilman for grant providing Natural Resource Study for Bristol*

*Carla will work with Terry Saxby to provide mapping for the Community Meeting.*

*Sandra- to speak with Zoning Secretary of Victor to have Kris attend the Pictometry/Oncor workshop on Oct. 6<sup>th</sup> at FLCC campus in Victor*

*Kris-mapping of New York State showing Broadband Service and Senator Schumer map showing complaint calls regarding cellular service in NYS*

*Donna, Kris, and Justin- to work on Agenda for October 26<sup>th</sup> meeting before Oct 5<sup>th</sup> meeting*

*Justin & Kris to provide update for Town Board at their next meeting on October 11, 2016*

**Present:** Joann Rogers, Donna Beretta, Kris Monzel, Liz and Ron Smith, Cat Cohen, Justin Steinbach, Dave Parsons, Sandra Riker, and Bob Green

**Demographics:** Justin provided the group with a document showing demographics of the Town of Bristol. One area of interest was population trends from 1980 to 2014 with projections to the year 2050. There was also an age breakdown from 2000 to 2014 showing education levels in the same time frame. The document also looked at housing, income, occupations and industry. It was agreed the group would like to see some of this used at the Community Meeting in October.

**Additions & Corrections, approval of notes from past meetings:** The group approved the minutes of Sept 7<sup>th</sup> but asked that a statement regarding the addendum of emails resulting in the July 20<sup>th</sup> meeting be mentioned. Carla did not comment on the Sept 7<sup>th</sup> meeting notes because she was not present for that meeting.

The group asked if the note taker would include a "to do list" for future meetings.

#### **Updates and Discussion:**

- Carla will be working with Dr. Bruce Gilman to secure the funding necessary to do a Natural Resource Study for Bristol next year. The funding is provided through the Water Resources Council at the County level. Dr. Gilman will be doing the grant process for us with Carla's help by using the format he has used in the past for other communities. Terry Saxby will be donating his time for mapping of the study through

the approval of Tom Harvey, County Planning Director.

- Kris mentioned at the last planning board meeting MRB Group spoke about Wind and Solar for Bristol. The Planning Board has received a directive from the Town Board to proceed with writing a Renewable Energy plan with an emphasis on Solar and Wind. She would like to ask the Town Board what role the Comprehensive Update Committee will play in that action.
- **Broadband Workshop held at MCC** was attended by Kris Monzel, Ron Smith and Carla Jordan on September 16<sup>th</sup>. The notes for this section were taken by Carla Jordan.
  - On January 8<sup>th</sup> the Governor launched phase 1 of a \$500 million NY Broadband Program. The RFP for phase 1 was announced with the PSC approval of Time Warner and Charter Communications. Phase 1 was closed on August 3<sup>rd</sup>. Phase 1 had 25 projects with 8 upstate regions received funding, and 34,000

homes were connected for the 1<sup>st</sup> time. Charter Communications agreed to upgrade service to 100 mbps to 2 million upstate homes and businesses by 2018, and they are ahead of schedule. Priority counties for phase 1 were Columbia, Erie, Jefferson, Onondaga, Oswego and Sullivan. Armstrong Communications was awarded funding of 5.6 million dollars for the Finger Lakes Area. Phase 1 will provide upgrade to 1600+ homes with 500 miles of fiber being deployed. It was estimated that 97% of New Yorkers will have access to Broadband following phase 1.

- Phase 2 RFP was issued on August 3<sup>rd</sup>, 2016 and has a larger scope than phase 1. Applications are due by Nov.30<sup>th</sup>. Areas representing unserved areas are 25 mbps or less, underserved would be 25-99 mbps, and served with be 99+ mbps. Funding for phase 2 is to bridge the gap between economic opportunity and service. The lower areas will be awarded the grants first.
- Time Warner has maps and applications on their website showing the projection of where they will build out in the next 4 years
- Areas not addressed in phase 2 will be the focus of phase 3, this will be the final phase launching early in 2017. Phase 2 requirements include:
  - 100 Mbps must be offered statewide with 25 Mbps in the most remote areas.
  - Priority will be given to unserved areas, libraries, and educational opportunity centers as per appropriation.
  - Applicants must demonstrate suitable fiscal standing and management capabilities.
  - The service must be offered at no more than \$60 per month.
  - The standard used as criteria is FCC Form 477. The state is divided into census areas it states that the data-server must say what census block they provide, if one person is served/then all served i.e. if 2 homes were served in a census block then it would be considered all homes are served in that block. The FCC document regulations create a problem for municipalities and make it easy for them to be overlooked.
  - Phone Companies that are Broadband providers are encouraged through subsidies to build out their networks
- What is the role of a municipality in obtaining Broadband coverage for their community?
  - Be a squeaky wheel-provide pressure from town and county officials-Carla mentioned she had contacted Sean Berry from Axis Ontario if they would be interested in pursuing this and he said no the towns would have to partner with other providers.
  - Is there a need?
  - Who might bid-maybe telephone or cable company
  - A development corporation can participate in forums and discuss potential providers
  - If no providers are showing up the town and county could partner to form a co-op. Carla mentioned she spoke with Tom Harvey regarding interest on communities in Ontario County showing an interest to do this and he said only the Town of Bristol. The County would most likely not be interested in participating with something like this as they have already invested a lot of time and money into the Fiber Optic Ring and have since turned it over to Axxess Ontario.
  - The onus for a municipality to pursue fiber optic connections is to provide proof that there is enough of an interest to have it. This could be as complicated as having to go door to door in a town to see if anyone cares about pursuing the fiber optic connection.

- **Plan for October 26<sup>th</sup> meeting-**
  - Pick top 3 or 4 demographics
  - Provide land use –zoning maps
  - PowerPoint presentation
  - Depending on size of the group break out into smaller groups for discussion and bring high points back to the main group to help facilitate the committee future action with what they have learned from the gathering of that evening
  - One of the questions should be how would you like a survey presented? Electronically or by paper.

**Continue review of current Comprehensive Plan- our discussion ended at Section 4 this evening.**

- Section 1-Conservation and Open Space
  - Section 1.1 under no action taken this was corrected to say there is an effort under way to be able to map out a self-guided tour of prominent features in the town such as Burning Springs, Stid Hill, etc.
  - Section 1.2 regarding open space plans for town-additional lands are being acquired to expand Patriot Park.
- Section 3-Agriculture
  - Section 3.1 needs to be revamped as to the direction of small and specialty farms that are becoming of interest as opposed to the large scale farming processes of the past.
- Section 4-Growth Management
  - 4.1 to develop a flow chart to aid residents in the decision making processes of the Town Board, Planning and Zoning Boards
  - 4.2 The Comprehensive Plan committee to hold a workshop for Town Board members once the new document is created
  - 4.2 The ZBA will provide an annual report on the activities through the course of the year to help the Town Board and Planning Board to look at potential changes in zoning regulations.

Respectfully submitted,

*Sandra Riker*

Town of Bristol

Planning and ZBA Secretary

Meeting notes were approved by group present at the October 5<sup>th</sup> meeting.