



**TOWN OF BRISTOL  
REGULAR MEETING**  
December 11, 2023 6:30 PM

**PRESENT:** Supervisor Robert A. Green, Jr., Council Members; Mr. Fred Stresing, Ms. Lauren Bolonda, Ms. Patti Giordano, Mr. Chris Hart, Town Clerk Karen Maczynski, Highway Superintendent Ron Wilson, Mr. William Kenyon, Town Attorney.

Also, present: Ms. Sandy Riker, Mr. AJ Magnan, Mr. Mark Obbie, Mr. Ralph Brandt, Mr. Steve Pappano, Mr. Ralph Brandt, via Zoom; Mr. Doug Kraft.

**Public Hearing for the Accessory Dwelling Unit Local Law**

Supervisor Green opened the public hearing at 6:30 pm. Mr. Kenyon discussed the use of the special use permit process would be used with a review by the zoning board. Mr. Pappano discussed the limitations of the size of authorized structures. Mr. Hart discussed the process would review the septic and water availability. Mr. Brandt discussed the ADU must meet all zoning requirements. Hearing no further requests to speak, the Supervisor closed the public hearing at 6:51 PM.

**Regular Meeting called to Order at 6:52 PM**, by Supervisor Green, Jr., followed by Pledge of Allegiance to the US Flag.

**Privilege of the Floor**

Mr. AJ Magnan spoke to the board expressing gratitude for the service provided by Mr. Green.

- I. Minutes:** A motion was made by Council Member Stresing and seconded by Council Member Bolonda to accept the corrected November 2023, minutes.
- II. Audit of the bills & Monthly Report of Supervisor, Resolution for budget transfers and amendment.** Motion to pay the bills and accept the Supervisor’s monthly report by Council Member Hart and seconded by Council Member Bolonda and carried.

Abstract #12

<b>A Fund (General)</b>	<b>\$</b>	<b>16,130.29</b>
<b>DA Fund (Highway)</b>	<b>\$</b>	<b>53,818.73</b>
<b>HH Capital Projects (Egypt)</b>	<b>\$</b>	<b>2,892.50</b>

**Budget Motion as follows by Council Member Hart and seconded by Council Member Bolonda and carried unanimously.**

<b>GENERAL FUND</b>			
<b>Transfer From:</b>	A1990.4	Contingency	<b>47,794.00</b>
			<b>47,794.00</b>
<b>Transfer To:</b>	A1010.4	Legislative Board, Contr Expend	<b>\$78.00</b>
	A1220.4	Supervisor, Contr Expend	<b>\$328.00</b>
	A1620.4	Buildings, Contr Expend	<b>576.00</b>
	A1650.4	Central Comm Systems, Contr Expend	<b>1,800.00</b>
	A3310.4	Traffic Control, Contr Expend	<b>16,771.00</b>
	A5132.2	Garage, Equip, & Cap Outlay	<b>13,065.00</b>
	A5132.4	Garage, Contr Expend	<b>6,600.00</b>
	A7110.1	Parks, Per Serv	<b>1,403.00</b>
	A7110.4	Parks, Contr Expend	<b>272.00</b>
	A8020.106	Planning, Per Serv - Secretary	<b>4,000.00</b>

	A8810.1	Cemetery, Pers Serv	748.00
	A8810.4	Cemetery, Contr Expend	2,150.00
	A9050.8	NYS Unemployment Ins	3.00
			47,794.00
<b>Transfer From:</b>		<b>HIGHWAY FUND</b>	
	DA5031	Interfund Transfer	336,323.00
	DA3089	St Aid	37,989.00
			374,312.00
<b>Transfer To:</b>	DA5110.4	Maint of Streets, Contr Expend	49,487.00
	DA5130.2	Machinery, Equip & Cap Outlay	324,825.00
			374,312.00
		<b>AMENDMENTS</b>	
<b>Transfer From:</b>	A5999	Unexpended Fund Balance	336,323.00
<b>Transfer To:</b>	<b>DA5031</b>	<b>Interfund Transfer</b>	<b>336,323.00</b>

### III. Monthly Reports

#### A. Highway Report Superintendent Ron Wilson for December 11, 2023

- 1) The old Champion grader in on the Auctions International site. Auction ends 12/18 at 6:00 pm. Not sure if we will get the minimum \$25,000 bid. Should we drop the required bid to \$20,000?
- 2) South Hill Rd /Co Rd 32 intersection RG&E moved the pole so we could move the ditch back to reduce erosion under the new pavement.
- 3) We cut shoulders on Ganyard Hill, Lee and Case Roads.
- 4) Green Renewable should be here in December, to grind the brush pile at the transfer station. Morgan (Dependable Disposal) has cleaned up at the transfer station and it looks good.
- 5) The truck we ordered from Tracy Equipment is not at Viking yet. I talked to the Viking salesman he assured me that they build by order date not by they get to their shop. This truck was ordered in October of 2021.
- 6) The New Mack truck with Viking Equipment that was approved last month has been ordered. It could have a June build date. I told them We didn't want to take delivery of the truck till January of 2025.
- 7) The roadside mowing is done, and paperwork has been sent into the county for reimbursement.
- 8) Plow equipment ready to go.
- 9) CHIP's paperwork has been sent in and we got a reply that we should be getting the money deposited on December 14<sup>th</sup>.
- 10) We have a new salt supplier on the county bid this year. My concern is the salt is finer than previous salt used and may blow off the road with the wind. I will be treating the salt with a product called *magic*. It is a mix of mag chloride and molasses. The molasses makes the salt stick to the road and not blow off and the mag – chloride will make the salt work better at lower temps. Using this salt with treatment I expect, we should lower our application rate by 1/3, saving us money even with the extra cost of the magic product.

-Ron Wilson, HW Superintendent

**Board discussion concerning the Grader on auction with Auctions International.  
Motion by Council Member Bolonda to accept a bid for the grader of \$7,800.00 and above, seconded by Council Member Stresing and carried.**

**B. Code Office, Planning and Zoning Report December 2023**

Code Office: 13 permits were opened, 4 were completed, 7 inspections done.

The Agricultural Advisory Committee will meet Dec 22, 2023, at 2:30 PM to mediate a complaint issue.

ZBA and Planning Board- did not meet.

Respectfully submitted,  
Sandra Riker

**C. Park Commissioner's Report December 2023**

I would like to request that any balance in the park budget lines be transferred to the Park Reserve Fund for future repairs and upgrades. The tennis courts are in need of repair, and it is estimated to cost \$75-\$100 thousand.

I would like to have a survey posted on the website. The survey would be for the parks. Good, Bad, Ugly, and positive response desired. I would like community input for the future of Levi Corser and Patriot Park. I am working on a questionnaire which I will send to board members for review.

I was planning on coming tonight but I just got back from Turkey and have developed a cold?? I hope to see you on Wednesday. Have a great holiday with family and friends and everyone else.

**Park Goals 2024**

- 1)Take a survey of Bristol residents
- 2)Make plan to implement survey results

**Park Goals 2023**

- 1) Seal the walking track Jarosinski **DONE**
- 2) Install handicap swing, paint swing post, and add more playground mulch. **Done**
- 3) Bristol Fun Day 25<sup>th</sup> anniversary celebration! **Great Day**
- 4) Update and repair the veteran memorial bricks ongoing **making progress.**
- 5) Add a grill to the Barend pavilion **Maybe next year.**

**Thomas Stevens Park Commissioner**

**Motion by Council Member Chris Hart to approve moving the remaining funds in budget line Park A7110.200 \$15,958.00 to the Park Reserve Fund, seconded by Council Member Bolonda and carried.**

**D. Town Clerk Report.**

Town Clerk Karen Maczynski presented her report. Total disbursements for the Town Clerks office were \$2,954.15 for November 2023.

**Motion by Council Member Bolonda to accept as a block the all-monthly reports, seconded by Council Member Giordano and motion carried.**

**IV. Old Business**

- A. Code Enforcement – discussed at end of the meeting.
- B. MRB Group and Water District – tabled until 2024.

**V. New Business**

**A. ADU proposed Local Law.**

Board discussion and request to put the content of the proposed local law in the format for filing with NYS. Town Clerk to prepare the paperwork for the next board meeting.

**B. 284 Agreement**

Superintendent Wilson discussed his 284 agreement and Council Member Stresing complimented Mr. Wilson on drafting the agreement so early.

Mr. Wilson is working on the plan for the gravel roads and expects to complete the agreement in early 2024.

**C. 2024 Organizational Meeting**

Board discussion and date will hold the meeting: January 6, 2024, at 10AM, at the Town Hall.

**VI. Round Table / Executive Session**

Motion by Council Member Bolonda to enter executive session concerning personnel and seconded by Council Member Hart and carried at 8:09 PM.

Motion by Council Member Stresing to exit executive session at 8:35 PM, seconded by Council Member Hart and carried.

Motion by Supervisor Green to hire Dale Zukaitis to act as the Town's Code Officer beginning January 1, 2024, seconded by Council Member Stresing and carried, no opposed.

**VII. Motion to Adjourn** by Supervisor Green and seconded by Council Member Stresing and carried at 8:46 PM.

Respectfully submitted,

Karen Maczynski  
Town Clerk