



**TOWN OF BRISTOL
REGULAR MEETING**

May 8, 2023 6:30 PM

PRESENT: Supervisor Robert A. Green, Jr., Council Members; Mrs. Lauren Bolonda, Mr. Frederick Stresing, Ms. Patricia Giordano, and Town Clerk Karen Maczynski, Highway Superintendent Ron Wilson, Town Attorney Bill Kenyon, and Code office Mrs. Sandra Riker.

Also, in attendance Bristol residents: Mr. AJ Magnan, Mr. Mark Obbie and via Zoom; Council Member Chris Hart.

Meeting called to Order at 6:32 PM, by Supervisor Green, Jr., followed by Pledge of Allegiance to the US Flag and a statement: *Effective Thursday, February 10, 2022, (per Governor Hochul's directive) employees and members of the public may enter Town facilities without wearing masks.*

6:32 PM - Regular Meeting of the Town Board

Privilege of the Floor

Supervisor Green, Jr. opened the Floor at 6:34 PM and invited those present, and via zoom, to address the board. Mrs. Riker discussed complaints she has received at the code office from Town residents regarding the contracted code service from the Town of Canandaigua. Mr. Mark Obbie related dates of upcoming Bristol Hill Historical Society events. Hearing no further requests to speak, Supervisor Green closed the floor at 6:38 PM.

- I. Minutes: A motion was made by Council Member Stresing to accept the April 10 & 18, 2023 board minutes, seconded by Council Member Bolonda and motion carried.**
- II. Budget Transfers, Audit of the bills & Monthly Report of Supervisor. Motion to pay the bills, budget transfer and accept the Supervisor's Monthly Report by Council Member Stresing and seconded by Council Member Bolonda and carried.**

Abstract # 5

AA Fund (General)	\$ 21,659.94
DA Fund (Highway)	\$ 171,815.50

Approved Budget Transfer: \$ 311.50 from budget line AA 7110.200 to AA7110.400.

III. Monthly Reports

A. Highway Report Superintendent Ron Wilson for May 8, 2023

1. We have been working on the South Hill project. We 'up' sized and straightened the culvert at the curve at the first 'S' turn past the campground.
2. CHIPs letters were scheduled to go out on 5/4/23. This will give me the numbers to get my 284-agreement ready for Junes Meeting. We are getting an increase this year. The letter came in today. We have \$265,673.20 in State funding.
3. We cut shoulders on Dugway road to allow water to run off the side of the road and graded the road. We also cut them on Esty Rd.
4. The grant for Egypt Rd is approved, but still waiting for the State Contract. At this point they said to get quotes on materials. *Soil and Water* has an account that may be able to help to reimburse the town to get

started till we can get the grant money back. I will be working with *MRB Group* to get the proper materials needed for the job.

5. MRB has submitted a proposal for engineering services. This is not a job I would want to do without engineering involved.
6. On the lower part of Ganyard Hill Road there is a pond that the banks are giving way and has pushed soil into the ditch. RGE reset the electric pole last month and it was leaning again. RG&E set two new poles.
7. Truck 8 2015 Mack was back up to Mack for service, it was leaking coolant from a crack in the back of the coolant reservoir. Also charged the AC.
8. The old John Deere mower is listed on *Auctions International*. As of this morning, it was at \$25,100 with 8 days to go.
9. Dust Control on Gravel/Dirt Roads: Proposed contract with *Innovative Municipal Products US Surface Solutions Co*. We talked last fall about getting the tanks and spreader to put down calcium to tighten and hold down the dust. The equipment is no cost to the town providing we order not less than 13,000 gallons a year at market price (at \$1.42 now). That works out to \$18,460 per year. At the end of the two 3-year contracts the equipment will be the towns. We have been ordering on average 3 to 4 4,500-gallon tankers each year. 3 tankers are 13,500 gallons.
10. Radio's: The 3 quotes I have requested for 5, 700 band mobile radios, are *Castner Communications* \$13,264.00, *Licciardi Radio Service* \$14,275.33 and *Finger Lakes Communications* still waiting on quote.

-Ron Wilson, Highway Superintendent

Board discussion concerning proposed contract with *Innovative* for dust control spray equipment. Board members to review proposed contract for June meeting. Board discussion concerning appropriation of ARPA funds to purchase radios.

B. Planning Board & Zoning Board of Appeals and Code Office.

Code Office: As of April 7th Officer Chris Jensen resigned, and further arrangements were made with the Town of Canandaigua to have their Code Officer/Zoning Officer Michael Warner, Zoning Inspector Dale Zukaitis and Fire Marshall Ron Bement continue working with the Town of Bristol until the end of the year (when contract will be up for review.) Development Director Doug Finch will be helping with the Code Determinations.

April new permits New Permits -8, Completion-1

Planning Board- Met on April 25th for an informational meeting with the new owners of Bristol Woodland Campground (Stay Bristol Campground) with regard to possible changes to the original special use permit for previous owner Ken Hansen.

ZBA-Met on April 18th and opened a public hearing for Parsons Organs, LLC with regard to the new Accessory Storage Building they would like to build. The meeting was left open and will continue in May to address the two area variances that will be needed before a final determination is made.

Special meeting on April 26th with Marty Snyder, Bob Green, Bill Kenyon, and Sandra Riker regarding the proposed Accessory Dwelling Unit to allow for aging in place. After some discussion it was agreed, they would like to have a joint meeting with as many members from each board for additional input before pursuing any action with the ADU. A workshop will be held on May 25th at 6:00 pm here in the town hall.

Respectfully Submitted,

Sandra Riker
Code Assistant

Attorney Kenyon asked for Town Board members to participate in the ADU workshop on May 25 at 6:00 PM at the Town Hall.

C. Park Commissioner's Report May 8, 2023

New Business

The Bristol Share Market is open. Some donations have been made using the envelope system.

I attended a playground safety seminar in Farmington on April 12.

I have been holding work in the park on Saturday mornings and have had a few really good volunteers. We have added 50 feet of boardwalk, enlarged the infant swing fall area, painted the post and soon will be putting up the handicap swing. Playground woodchips are

being added to the updated infant swing and topped off on the other playground equipment. The drinking fountain is fixed, and the American flagpole now has a solar light installed and a new NYS flag was raised. The veteran memorial is being cleaned up and bricks are being repainted. I spent \$2,811.50. Park Contractual is only \$2,500. A transfer will be needed from Parks Equipment AA7110.200 to Parks Contractual AA7110.400 of \$311.50 I still have the track to seal so another transfer will be needed.

Old Business

Bristol Fun Day update: John Paulsen and Friends will provide the music. Some vendors have signed up and the parade has a lot of fire departments planning to come.

Park Goals 2023

- 1) Seal the walking track.
- 2) Install handicap swing, paint swing post, and add more playground mulch.
- 3) Bristol Fun Day 25th anniversary celebration! (Suggestions appreciated)
- 4) Update and repair the veteran memorial bricks.
- 5) Add a grill to the Barend pavilion.

-Thomas Stevens Park Commissioner

D. Town Clerk Report.

Town Clerk Karen Maczynski presented her report. Total disbursements for the Town Clerks office were \$1421.20 for April 2023.

Motion by Council Member Bolonda to accept as a block the all-monthly reports, seconded by Council Member Stresing and motion carried.

IV. Old Business

- A.** National fuel – gas line break at Footer Rd – update.
Supervisor Green stated that the Town will be going to small claims court in the City of Canandaigua and the date has been set for June 22, 2023.

V. New Business

- A.** 10-Wheeler Trucks for Highway Dept.
Superintendent Wilson to obtain quotes. Quotes to be reviewed by the highway committee.
- B.** Resolution for Municipal Snow & Ice Agreement

RESOLUTION
Municipal Snow & Ice Agreement
Contract D014816
Supplemental Agreement No. 2 for 2022/2023 Season
May 8, 2023

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on May 8, 2023, and a quorum of the Board being present, the following resolution was offered by Council Member Bolonda and seconded by Council Member Giordano:

WHEREAS, the Town of Bristol, Town Board, has reviewed the Municipal Snow & Ice Agreement, contract # D014816, Supplemental Agreement No.2 as prepared by New York State Department of Transportation for the season 2022/2023;

WHEREAS, The Town Board of Bristol finds it to be in the best interests of the Town and its citizens to adopt the Municipal Snow & Ice Agreement, Supplemental Agreement No.2, Contract #D014816 with modification to the labor portion of the contract and adjustment and calculation worksheets: Labor: \$ 18,234.05, Materials: \$43,012.51, Equipment \$54,485.26, Fixed cost: \$75.98, Total: \$ 115,807.80,

NOW THEREFORE, BE IT RESOLVED, by the Town of Bristol, Ontario County, New York that the Supervisor of the Town of Bristol is hereby authorized to execute 2021/2022 Municipal Snow and Ice Supplemental Agreement No. 1 of Contract #D014816,

The question of the adoption of the resolution was duly put to a vote which resulted as follows:

Voting:	Supervisor Green, Jr.	Yes
	Council Member Giordano	Yes
	Council Member Stresing	Yes
	Council Member Hart	recused by virtual attendance
	Council Member Bolonda	Yes

The Resolution was thereupon deemed duly adopted on May 8, 2023

IV. ROUND TABLE

Council Member Bolonda discussed the Bristol Vol. FD will be having fireworks training with *Young Explosives Co.*

V. Executive Session

Discussion of upcoming litigation.

Motion to enter into executive session to discuss upcoming litigation by Council Member Giordano and seconded by Council Member Stresing at 7:29 PM.

Motion by Council Member Bolonda to exit executive session, seconded by Council Member Giordano at 7:34 PM.

VI. Motion to Adjourn by Council Member Giordano and seconded by Council Member Bolonda and carried at 7:35 PM.

Respectfully submitted,

Karen Maczynski
Town Clerk