



**TOWN OF BRISTOL  
REGULAR MEETING**

November 13, 2023 6:30 PM

**PRESENT:** Supervisor Robert A. Green, Jr., Council Members; Mr. Fred Stresing, Ms. Lauren Bolonda, Ms. Patti Giordano, Mr. Chris Hart, Town Clerk Karen Maczynski, Highway Superintendent Ron Wilson, Mr. William Kenyon, Town Attorney, and ZBA members: Mr. AJ Magnan and Mr. Mark Obbie, Planning Board Chair Ms. Karen Ellmore.

Also, Present Mr. Greg Hotaling, Project Manager from MRB Group, and Bristol residents; Ms. Nancy Napurski, Daryl Howard, Ralph Brandt, Mr. John Beymer & Mrs. Barbara Bruno, Mr. Jeff Harder, Mr. Phil Munson, Jr., Mr. Daryl Howard, and via Zoom; Mr. Doug Kraft.

**Public Hearing for the 2024 Budget.**

Supervisor Green opened the public hearing at 6:30 pm. Supervisor Green discussed the budget process, and commented cost of highway equipment has increased dramatically during his time as supervisor. Supervisor Green opened the floor for comments. Member Hart commented that the budget was a fair budget. Hearing no further requests to speak, the Supervisor closed the public hearing at 6:35 pm.

**Regular Meeting called to Order at 6:35 PM**, by Supervisor Green, Jr., followed by Pledge of Allegiance to the US Flag.

**Privilege of the Floor**

Supervisor Green, Jr. opened the Floor at 7:15 PM. Mr. Mark Obbie and Mr. AJ Magnan discussed the [Wreaths Across America](#) project and laying wreaths on veterans graves on December 16, 2023 at noon. A link is on the front page of the Town of Bristol website. Hearing no further requests to speak, Supervisor Green closed the floor at 7:16 PM.

**MRB Group; Mr. Greg Hotaling, Project Engineer**

**Day Road Water Tank Project:**

Mr. Hotaling reviewed the proposal for [Professional Services for the Town of Bristol Water District No. 1](#) for writing; USDA Rual Development Grant Application and all Environmental Review applications. Proposal \$16,500.

Mr. Hotaling discussed the preliminary engineering report was complete. The proposal's purpose is to help the Town secure funding to pay for acquiring and installing the new equipment in the Day Road water tank. Board discussion followed concerning funding sources and replacement of the tank.

**Egypt Rd Stabilization project**

Mr. Hotaling discussed revisions to the plan for the stabilization of Egypt Rd. Based on the condition of the foundation of the slope the 'fleximats' have been removed from the design and replaced with gabion wire baskets filled with stone to create stability and retention. Mr. Hotaling said he needed an \$8000 increase to this project and asked if a change notice should be submitted. The Town Clerk said all cost increased must be made in writing.

- I. Minutes:** A motion was made by Council Member Stresing and seconded by Council Member Giordano to accept the corrected October 2023, minutes.
- II. Audit of the bills & Monthly Report of Supervisor.** Motion to pay the bills and accept the Supervisor's monthly report by Council Member Hart and seconded by Council Member Bolonda and carried.

Abstract #11

<b>A Fund (General)</b>	\$	<b>42,754.20</b>
<b>DA Fund (Highway)</b>	\$	<b>102,554.84</b>

### III. Monthly Reports

#### A. Highway Report Superintendent Ron Wilson for November 13, 2023

- 1) The old grader will be on Auctions International site this week or next. We have 48 hours to say yes or no to the price at close. Bob Green and I set a minimum price of \$25,000 if it comes in lower than that we can repost it. The Auctions International rep seemed to think we should do ok on it but would not talk about numbers.
- 2) On South Hill Rd the road we had two driveways to cut back and re-pave to match up to the paved road. That was done and the apron to E Hall Road on Ganyard also.
- 3) The thumb is now in for the new excavator, and CAT will install it. When going to install the thumb CAT found the hydraulic cylinders caps were off during shipping and rust formed in the ports. I will not except that cylinder as it could have pitting on the cylinder wall causing a premature failure of the cylinder.
- 4) The truck on order is at Tracy Equipment in Syracuse. After they are done with what they need to do to it the truck will be going to Viking to have the body and plow equipment installed. It could be 6 more months till we take delivery of the truck. This truck was ordered in October of 2021.
- 5) The contract with Green Renewable has been signed.
- 6) The roadside mowing is still ongoing. Still have a little to go with the boom mower on a couple County roads.
- 7) New Highway Shop lighting is installed in the south building.
- 8) Plow equipment ready to go.
- 9) We need to get a new truck on order the price of equipment is not going down. The truck we quoted was over \$336000+ that sounds outrages we quoted a Mack truck with stainless steel dump body and stainless-steel sheeted plow and wing. It's a good truck and the small increase for the stainless-steel equipment may let us have a little longer life if we need to keep it so we can get a program to replace equipment on s schedule and not wait till it is too far gone.
- 10) CHIP's paperwork has been sent in and we got a reply that we should be getting the money deposited on December 14<sup>th</sup>.
- 11) Ontario County and the towns are looking at a new monitoring weather system. It takes road temp, forecast for that spot, visual of the area and tell us when it will start snowing at that spot. We also can look at other units around us. If it saves us 1 round of salting it will pay for itself for the year.

-Ron Wilson, HW Superintendent

Board discussion concerning the proposed new truck cost. The proposed truck would replace the 2014 International truck #9. Mr. Wilson stated the lead time to obtain a new truck is 2 to 2.5 years, or 2025. The information he provided listed a purchase price of \$336,208.10 from Conway Beam Truck Group, inc., 6260 E. Molley Rd E. Syracuse, NY 13057. The pricing structure used the Onondaga Co. Heavy Truck Class 8 Statewide Contract # 10914: Mack 2025 Chassis, Viking stainless body and directional plow.  
**Supervisor Green put forth a motion to purchase the truck as described by Conway Beam Truck Group for \$336,208.10 per state contract, seconded by Council Member Bolonda and carried.**

#### B. Code Office, Planning and Zoning Report Nov 2023

Code Office: 9 permits were opened total valuation is \$24,700. And 4 were completed with 2 of those being for C Of O for new single-family homes, 7 inspections done.

The Code office received a letter of complaint from a resident about his neighboring farmer which has resulted in the formation of the Agricultural Advisory Committee to mediate the issue.

Planning Board- did not meet.

ZBA had one variance.

Ordinance Committee- met on October 19<sup>th</sup> with an Informational meeting for the Residents with 1 person attending. The Committee is now ready to pass it on to the Town Board for their review and public hearing. Committee member Ralph Brandt will be making their recommendation to you this evening. The minutes of that meeting and the draft ADU Ordinance have been posted on the front page of the town website since the week after that meeting. I have attached copies for you tonight with my report.

Respectfully submitted,  
Sandra Riker

**Motion by Supervisor Green to hold a public hearing, Dec 11, 2023, concerning ADU proposed code change, seconded by Council Member Bolonda and carried.**

### **C. Park Commissioner's Report November 13, 2023**

#### **New Business**

Bathrooms were closed on October 23, 2023.

Paula was done working for the town on November 2, 2023.

I have installed plow markers for the track.

I will be out of the country from November 15 through November 29.

We have a house sitter while we are gone.

The share market will close Dec 1, 2023.

#### **Park Goals 2023**

- 1) Seal the walking track Jarosinski **DONE**
- 2) Install handicap swing, paint swing post, and add more playground mulch. **Done**
- 3) Bristol Fun Day 25<sup>th</sup> anniversary celebration! **Great Day**
- 4) Update and repair the veteran memorial bricks ongoing **making progress.**
- 5) Add a grill to the Barend pavilion **Maybe next year.**

#### **Thomas Stevens Park Commissioner**

### **D. Town Clerk Report.**

Town Clerk Karen Maczynski presented her report. Total disbursements for the Town Clerks office were \$1,917.35 for October 2023. The Town Clerk requested the following 2 Resolutions for Town & County Tax collection 2024:

#### **Town Board Resolution 11-13-2023**

### **AUTHORIZATION FOR CANANDAIGUA NATIONAL BANK & TRUST TO ACT AS AGENT FOR THE TOWN OF BRISTOL TO ACCEPT 2024 TOWN & COUNTY TAXES**

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on November 13, 2023, and a quorum of the Board being present, the following resolution was offered by Council Member Fred Stresing and seconded by Council Member Lauren Bolonda:

**WHEREAS**, The Town Board of the Town of Bristol approves Canandaigua National Bank to act as an agent for the Town of Bristol and collect Town and County Taxes for the year 2024 during the month of January; and

**WHEREAS**, The Canandaigua National Bank will accept tax bills from January 2nd through January 31<sup>st</sup>, full payments only (no installment payments) and will deposit these payments to the Town of Bristol Tax Collector Account on the following business day and notify the collector with an itemized listing of taxes received; and

**WHEREAS**, There will be no charge to the town for this service; and

**WHEREAS**, The Canandaigua National Bank, will not be responsible for any check that is returned for any reason; now, therefore, be it

**RESOLVED**, That these monies will be deposited in the Town of Bristol Tax Collector's savings account #1103270230 with no expense to the Town and the bank will notify the town the following day with an itemized listing; and, be it further

**RESOLVED**, That the Clerk of this Board send a certified copy of this resolution to Canandaigua National Bank and retain a copy in the official Town records.

The question of the adoption of the resolution was duly put to a vote which resulted as follows:

Supervisor Green, Jr. Yes

Council Member Giordano	Yes
Council Member Stresing	Yes
Council Member Hart	Yes
Council Member Bolonda	Yes

The Resolution was thereupon deemed duly adopted on November 13, 2023.

**Town Board Resolution 11-13-2023**  
**AUTHORIZATION FOR TOWN CLERK’S OFFICE TO ACCEPT CREDIT AND DEBIT CARDS FOR TAX PAYMENTS**

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on Nov 13, 2023, and a quorum of the Board being present, the following resolution was offered by Council Member Fred Stresing and seconded by Council Member Chris Hart:

**WHEREAS**, Ontario County has specified the tax collection system to be Systems East Inc for the 2024 Town & County tax collection; and

**WHEREAS**, The tax collection program from System’s East has an online credit card/debit card processor Xpress-Pay.com; and

**WHEREAS**, There will be no transaction charges (convenience fee’s) incurred by the Town of Bristol for credit or debit card tax payments and all transactional fees will be passed to the consumer, by the processor; and

**RESOLVED**, The Town Board of the Town of Bristol approves Town Clerk/Tax Collector office to accept credit card & debit card transactions through Systems East, Inc/ Xpress-pay.com for payment of Town and County Taxes.

The question of the adoption of the resolution was duly put to a vote which resulted as follows:

Supervisor Green, Jr.	Yes
Council Member Giordano	Yes
Council Member Stresing	Yes
Council Member Hart	Yes
Council Member Bolonda	Yes

The Resolution was thereupon deemed duly adopted on Nov 13, 2023.

**Motion by Council Member Bolonda to accept as a block the all-monthly reports, seconded by Council Member Hart and motion carried.**

**IV. Old Business**

- A. Dog control contract was completed by Supervisor.
- B. New 10-wheeler – see Highway section III. A.
- C. Water District Agreement – not yet available from Town of Canandaigua.
- D. Code Agreement with Town of Canandaigua will not be renewed for 2024. Town of Canandaigua is not able to provide the service next year.

**V. New Business**

- A. 2024 Budget  
**Motion by Supervisor Green to approve the 2024 Preliminary Budget as the Final Budget, seconded by Council Member Bolonda and carried unanimously.**

- B. **Agricultural Advisory Committee**  
Supervisor Green recused from discussion and voting on all matters related to the Agricultural Advisory Committee, pending issues the advisory committee will be reviewing involve members of the extended Green family. Council Member Hart (deputy supervisor) takes over and presides over the board meeting and reviews the need to form a committee by resolution.

Town Board Resolution  
**Agriculture Advisement Committee**  
November 13, 2023

The following Resolution was put forward by Council Member Patricia Giordano and seconded by Council Member Lauren Bolonda,

**WHEREAS**, the Bristol Town Board is constituting an 5 member Agriculture Advisory Committee per Town Code section 166,

**WHEREAS**, the committee, composed of 5 Bristol residents, will advise the Town Board on any and all agriculture matters, including but not limited to questions from Town residents regarding agricultural practices,

**WHEREAS**, the members of the Agriculture Advisory Committee are:

Jeff Harter, 3852 Co. Rd 2, Bloomfield, NY 14469  
M. Phillip Munson, Jr., 6460 Fisher Hill Rd, Canandaigua, 14424  
Karen Ellmore, 4466 Elm Tree Rd, Bloomfield, NY 14469  
Robert Stryker, 6457 Fisher Hill Rd, Canandaigua, NY 14424  
Daryl Howard, 7675 Co. Rd. 32, Canandaigua, NY 14424

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board, establishes and appoints the 5-member Agriculture Advisory Committee for the years 2023 – 2025.

Roll Call Vote:	Supervisor Green, Jr.	Recused
	Council Member Stresing	Yes
	Council Member Bolonda	Yes
	Council Member Hart	Yes
	Council Member Giordano	Yes

The Resolution was thereupon deemed duly adopted on November 13, 2023.

**VI. Round Table**

Board discussion concerning the need to obtain copies of the Bristol Vol. Fire Dept. 2024 budget and the Bristol Library 2024 budget.

**VII. Motion to Adjourn** by Council Member Giordano and seconded by Council Member Hart and carried at 7:54 PM.

Respectfully submitted,

Karen Maczynski  
Town Clerk