



**TOWN OF BRISTOL  
REGULAR MEETING**  
September 11, 2023 6:30 PM

**PRESENT:** Supervisor Robert A. Green, Jr., Council Members; Mr. Fred Stresing, Ms. Patti Giordano, Ms. Lauren Bolonda, Council Member Mr. Chris Hart (virtually via zoom), Town Clerk Karen Maczynski, Highway Superintendent Ron Wilson, Ms. Sandra Riker, code office, Mr. AJ Magnan, ZBA board and Bristol Library Manager Ms. Piety Exley.

Also Present via zoom: Bristol residents; Ms. Nancy Napurski, and Ms. Susan Kraft.

**Meeting called to Order at 6:30 PM**, by Supervisor Green, Jr., followed by Pledge of Allegiance to the US Flag. Supervisor Green acknowledged the sacrifice of those affected by the 9-11 terrorist attacks on the world trade center and pentagon in 2001.

**Privilege of the Floor**

Supervisor Green, Jr. opened the Floor at 6:35 PM.

Mr. Eric Blazak, atty and an owner of Bristol Extracts, LLC, 4376 St. Rt. 64, addressed the board. Mr. Blazak discussed the challenges his business faces and asked the board to consider allowing a temporary ‘pop-up’ stand or retail facility to enable the business to sell directly to the consumer on their property at 4376 St. Rt. 64, until the end of 2023. Board discussion followed.

(The Town of Bristol prohibited the sale of cannabis and related products with local law adopted 12-13-2021 by L.L. No. 5-2021, <https://ecode360.com/38262941>).

Bristol Library Manager

Ms. Piety Exley discussed the upcoming events at the Bristol Library including Trunk & Treats on October 30<sup>th</sup> from 5-7 pm and the viewing party for the Solar Eclipse on April 8, 2024.

Hearing no further requests to speak, Supervisor Green closed the floor at 6:58 PM.

- I.** Minutes: A motion was made by Council Member Stresing to accept the corrected August 14, 2023, board minutes, seconded by Council Member Bolonda and motion carried.
- II.** Budget Transfers, Audit of the bills & Monthly Report of Supervisor. Motion to pay the bills, approve budget transfer and accept the Supervisor’s monthly report by Council Member Stresing and seconded by Council Member Bolonda and carried.

**Abstract #9**

<b>A Fund (General)</b>	<b>\$</b>	<b>12,311.88</b>
<b>DA Fund (Highway)</b>	<b>\$</b>	<b>497,862.16</b>
<b>HH Capital Projects</b>	<b>\$</b>	<b>10,840.00</b>

**A Fund – General Fund**

Transfer From:	A1990.4	Contingency	<u>31,526.00</u>
			<u>31,526.00</u>
Transfer To:	A1620.4	Buildings, Contr Expend	5,985.00
	A1930.4	Judgement & Claims, Contr Exend	2,750.00
	A5132.2	Garage, Equip, & Cap Outlay	13,355.00
	A5132.4	Garage, Contr Expend	840.00
	A7110.4	Parks, Contr Expend	3,675.00

A8020.106	Planning, Per Serv - Secretary	1,350.00
A8810.1	Cemetery, Pers Serv	706.00
A8810.4	Cemetery, Contr Expend	2,150.00
A9050.8	NYS Unemployment Ins	<u>715.00</u>
		<u>31,526.00</u>

**DA Fund - Highway**

Transfer From: DA2665	Sale of Equipment	5,485.00
DA5730	Ban Proceeds	<u>250,000.00</u>

255,485.00

Transfer To: DA5130.2	Machinery, Equip & Cap Outlay	<u>255,485.00</u>
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255,485.00

**III. Monthly Reports**

**A. Highway Report Superintendent Ron Wilson for September 2023**

- 1) South Hill Road is paved. Last week, the whole length (3.5 mi) of South Hill received oil and stone.
- 2) The five 700 band radios have been received by Castner Communications. They will be out to install them in the town's equipment after the new Cat grader is received.
- 3) All the towns around us have been working together paving, oil & stoning, and putting on shoulders.
- 4) The excavator was delivered last month minus the bucket 'thumb.' The thumb is being fabricated and will be installed later this fall.
- 5) CAT Grader will be delivered on September 13<sup>th</sup>, without the wing plow.
- 6) The 10-wheeler truck on order was scheduled to be built on the 31<sup>st</sup> of August. Expected delivery to Tracy Equipment is 9/20. After Tracy completes their work, the truck will be sent to the body company, Viking Equipment. Unfortunately, talking with the salesman from Viking, their schedule is back logged and the delivery date to the Town could be as long as another 6 months.
- 7) The roadside mowing is ongoing. We are starting the 2<sup>nd</sup> round of the county roads next week.
- 8) The highway bathroom remodel is complete except for the epoxy on the new concrete floor.
- 9) On July 9<sup>th</sup>, a severe rainstorm created an immediate need for our road crew to address damage to Lower Egypt Rd. The storm resulted in plugging up culverts and ditches resulting in diverting water that flowed over the Lower Egypt Rd. Due to the rain amounts and damage in Canandaigua, the event is now classified as a FEMA reimbursement event. We are now working with FEMA on documenting the damage & repair expenses (repairs are complete), as well as proposed mitigation expenses for submission to FEMA for reimbursement. The next documentation review with FEMA is Sept. 27<sup>th</sup> at 3:30 PM at the Town Hall and via zoom.

Ron Wilson, HW Superintendent

**Motion by Council Member Bolonda to declare the old Champion grader surplus and sell it through Auctions International, seconded by Council Member Giordano and carried.**

**B. Code Office, Planning and Zoning Report**

Mrs. Riker presented her report for September 11, 2023

Code office:

August permits:           7 New  
                                       12 Completions  
                                       23 Inspections

The Planning Board met on August 22<sup>nd</sup> and approved 2 minor subdivisions.  
 Zoning Board of Appeals did not meet in August.

The Ordinance Committee met on August 10<sup>th</sup> to discuss the proposed ADU local law and will meet again on September 14<sup>th</sup>. The committee members include Mr. Marty Snyder (ZBA Chair), Ms. Karen Ellmore (Planning Board Chair), John Krebbeks (ZBA member),

Joann Rogers (Planning Board member), Patti Giordano (Town Board member), and Bristol resident representative Mr. Ralph Brandt.

Sandy Riker  
Code Assistant

**C. Park Commissioner's Report. No report for September.**

**D. Town Clerk Report.**

Town Clerk Karen Maczynski presented her report. Total disbursements for the Town Clerks office were \$4,432.05 for August 2023.

Town Clerk and Highway Superintendent continue to work with FEMA on documentation for reimbursement for cost incurred for July 9<sup>th</sup> storm for both damage and mitigation; Bristol's disaster code: 4723-DR.

Motion by Council Member Giordano to accept as a block the all-monthly reports, seconded by Council Member Bolonda and motion carried.

**IV. Old Business**

**A. Transfer Station Attendant.**

Council Member Stresing discussed his review of the past contract and the need to have an attendant at the Transfer Station.

**B. Water District meeting at Canandaigua on Monday, September 18, 2023, at 5:00pm. The topic of the meeting is budgeting for 2024.**

**C. Code Enforcement Contract with Town of Canandaigua for 2024.**

Supervisor Green discussed the contract and the \$55,000 fee for the coming year. Personnel from Canandaigua: Mr. Mike Warner is the zoning officer and is handling the town's permits and Mr. Dale Zukaitis is performing the inspections.

**V. New Business**

**A. Public Hearing for Tax Cap Override Local Law.**

Motion by Council Member Stresing to set the public hearing for local law 2-2023 Tax Cap Override for 2024 budget, for October 10, 2023, at 6:30 pm, seconded by Council Member Bolonda and carried.

**B. Egypt Road Project.**

Superintendent Wilson is holding a meeting with MRB Group to review the engineering plan for the Egypt Rd stabilization project, Weds, Sept. 13, 2023, at 9am at the Town Hall.

**IV. Round Table**

The Town Clerk discussed adding an E-Waste receptacle at the transfer station for batteries. E-waste would pick up the discarded batteries and the town would be invoiced. Disposal fees were discussed.

**V. Motion to Adjourn by Council Member Bolonda and seconded by Council Member Stresing and carried at 7:42 PM.**

Respectfully submitted,

Karen Maczynski  
Town Clerk