



**TOWN OF BRISTOL  
REGULAR MEETING**  
July 11, 2022 6:30 PM

PRESENT: Supervisor Robert A. Green, Jr., Council Members; Frederick Stresing, Christopher Hart, Lauren Bolonda, David Parsons(left @ 7:30 PM), Town Clerk Karen Maczynski, Attorney Bill Kenyon, Zoning Sec. Mrs. Sandra Riker, Highway Superintendent Ron Wilson.  
Also in attendance: Mr. AJ Magnan, Mr. Kyle MacEntosh (SG Security).

6:30 PM: Informational presentation by Mrs. Ellen Polimeni and Mr. Doug Merrill of the Canandaigua Watershed Association.

**7:20 PM Regular Meeting of the Town Board** held via Zoom hybrid process, a format in accord with Executive Orders from the Governor's office of NYS. Meeting called to Order at 7:00 PM, by Supervisor Green Jr., followed by Pledge of Allegiance to the US Flag and a statement: *Effective Thursday, February 10, 2022, (per Governor Hochul's directive) employees and members of the public may enter Town facilities without wearing masks. The Town urges both employees and the public to assess their own risk and strongly encourage those with an increased risk of contracting COVID-19 to continue to wear a mask at their own discretion.*

**Public Hearing.** Supervisor Green called the Public Hearing to order at 7:21 PM. Public Hearing for the proposed new local law #1 of 2022; video conferencing of town board meetings. Supervisor Green asked for comments from the public and board members. No comments from the public were made. Councilmember Hart discussed the limitations to participate in board meetings while traveling for his employment position. Hearing no further discussion Supervisor Green asked for additional comments or questions, hearing none, he closed the public hearing at 7:33 PM.

**SG Security**

Supervisor Green, Jr. discussed the need to review security at the town facilities. He discussed installing new cameras at the Town Hall and adding cameras at the Highway Garage. Mr. Kyle MacEntosh, of SG Security, discussed the cost to replace the antiquated security system at the Town Hall and adding security at the Highway Garage as well as a fire detection and alarm system at the Town Hall. Town Hall security camera system: \$5,016. Town Hall fire alarm/smoke detector and panic button system: \$10,000. Highway Garage security cameras and motion sensors: \$5536.

**Privilege of the Floor:** Supervisor Green, Jr. opened the floor at 8:03 PM and hearing no requests to speak closed the floor at 8:04PM.

- I. A motion was made by Council Member Stresing to accept the June 2022, board minutes, seconded by Council Member Bolonda and motion carried.
- II. **Budget Transfer, Audit of the bills, Monthly Report of Supervisor:** Motion to pay the bills and accept the Supervisor's Monthly Report by Council Member Bolonda and seconded by Council Member Hart and carried.  
Budget Transfer:

**Resolution**  
Budget Transfers July 11, 2022

**WHEREAS,** The Town Board of the Town of Bristol approves budget transfers as of July 11, 2022, and

**GENERAL FUND**

Transfer From:	A1990.4	Contingency	2,358.66
	A3089	St Aid - Other	5,897.50
			<u>8,256.16</u>
Transfer To:	A1620.2	Buildings, Equip & Cap Outlay	5,897.50
	A1920.4	Municipal Assn Dues, Contr Expend	100.00
	A5010.102	Street Admin, Per Serv - Deputy	400.00
	A7510.4	Historian, Contr Expend	243.18
	A9050.8	Unemployment Ins, Empl Bnfts	1,597.68
	A9055.8	Disability Insurance, Empl Bents	17.80
			<u>8,256.16</u>
		<b>WATER FUND</b>	
Transfer From:	SW0631	Due To Other Governments	5,477.00
			<u>5,477.00</u>
Transfer To:	SW8340.400.001	Trans/Distrib, Contr Expend	5,477.00
			<u>5,477.00</u>

Resolution put forth by Council Member Hart, seconded by Council Member Bolonda. The question of the adoption of the foregoing was duly put to a roll call vote, performed by Bristol Town Clerk, which resulted as follows:

Voting:	Council Member Hart	yes
	Council Member Parsons	yes
	Council Member Bolonda	yes
	Council Member Stresing	yes
	Supervisor Green, Jr.	yes

Resolution adopted, July 11, 2022.

### III. Monthly Reports

#### A. Highway: Superintendent Ron Wilson, his report for July 2022 as follows:

- 1) SOUTH HILL. Lift was finished on the last .3 miles. In late July or early August, we will be working with South Bristol's highway department and cold mix paving the southernmost 2 miles to the south Bristol's line and the 1 mile to Bristol Mtn.
- 2) LABOR- We had one man go out for medical reasons on June 14<sup>th</sup>. Our new seasonal man started June 28<sup>th</sup> and our new MEO is starting Monday July 18<sup>th</sup>
- 3) We finished ditching on Footer Rd. and we had 4 cross culverts that needed replacing. On Thursday the 30<sup>th</sup> of June we were starting to replace the culvert at 3916-footer Rd. We had called dig safe NY and had it marked out. The gas company even came out with a small excavator and dug to locate the lines. We had 1 man in the excavator and 2 men hand digging to locate. We still hit the line that was draped up and over the top of the culvert. The gas company came out and they got the line repaired.
- 4) I have been working with the MRB Group and Ontario Soil and Water on the Grant for Egypt Road. Also adding on the ditch repair down the steep part of the seasonal part of Ganyard Hill Rd. Estimate for grant is \$650,000.
- 5) We are still grading the dirt roads and cutting shoulders.
- 6) The 42 in x 150 ft culvert, Elm Tree and Gregg Rd.

- 7) I still have not officially ordered the small sheep's foot roller. I am waiting to have the paperwork from Richmond that it is all approved on their end.

*-Respectfully submitted Ronald Wilson*

Council Member Hart asked the status of the Gas Tank purchase. Superintendent Wilson said it is on order.

**B. Planning Board & Zoning Board of Appeals and Code Office; Mrs. Sandra Riker.**

**Planning, ZBA and Code Office Report**  
July 2022

**Zoning Board of Appeals-** No meeting.

**Planning Board** – Review of Bristol Extracts site plan in process.

**Code Office-**

Code Office- On going requests from real estate or law firms for information needed for pending land or home sales in Bristol.

New permits: 7 including 2 new homes

Completions: 3

Inspections: 28

Respectfully submitted,

*Sandra Riker*

ZBA Secretary

**C. Park Commissioner's Report: No report for July.**

Thomas Stevens Park Commissioner

**D. Town Clerk Report.** Town Clerk Karen Maczynski presented her report. Total disbursements were \$4913.31 for June 2022.

**Motion by Council Member Bolonda to accept as a block the all-monthly reports, seconded by Council Member Hart and motion carried.**

**IV. Old Business**

**A. Town Hall Ramp Replacement Project using JCAP Grant.**

Supervisor Green stated the ramp will be installed in the next 30 days.

**V. New Business**

**A. CRT/Flat Screen monitors or TV's and Transfer Station:**

Board discussion concerned cost of acceptance of electronics at the transfer station and cost being incurred by the town with new fee's imposed on the town for electronic waste. Board consensus: encourage residents to bring electronic waste to the County Collection events. Stop acceptance of CRT/Flat screen devices at the Transfer Station by custodian.

**B. Fencing at the Bristol Center Cemetery.**

Motion by Council Member Hart to authorize a land survey of the Bristol Center Cemetery seconded by Council Member Stresing and carried.

**C. Property assessment appraisal** by James LeGrett (Midland Appraisal Associates Inc) estimate of \$1000. Motion by Council Member Bolonda and seconded by Supervisor Green to authorize \$1000 for property assessment appraisal of 4470 St. Rt 64, motion carried, one opposed (Council Member Stresing), Councilman Parsons absent.

**D. Resolution: board meeting start time.**

**RESOLUTION 07.11.2022  
Town Board Meeting Schedule**

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on July 11, 2022, and a quorum of the Board being present, the following resolution was offered by Council Member Bolonda and seconded by Council Member Stresing;

**WHEREAS**, the Town Board has examined the Town Board Regular meeting schedule as outlined in the Organizational Meeting minutes of January 4, 2022, which specifies the Town Board Regular meetings will begin at 7:00 PM,

**WHEREAS**, the Town Board has determined the Town Board regular meeting schedule start time shall be changed to 6:30 PM to better accommodate the agenda content before the board at Regular Town Board meetings,

**NOW THEREFORE BE IT RESOLVED**, the Town of Bristol, Regular Town Board Meetings will begin at 6:30 PM on dates outlined in the Organizational Meeting minutes of January 4, 2022.

The question of the adoption of the resolution was duly put to a roll call vote which resulted as follows:

Supervisor Green, Jr.	Yes
Council Member Bolonda	Yes
Council Member Stresing	Yes
Council Member Hart	Yes
Council Member Parsons	Absent

The Resolution was thereupon deemed duly adopted on July 11, 2022.

**VI. Round Table**

**A. RESOLUTION 07.11.2022  
AUTHORIZATION to Purchase & Install Security & Fire Detection  
Equipment for Town facilities; Appropriated from ARPA Funds**

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on July 11, 2022, and a quorum of the Board being present, the following resolution was offered by Council Member Hart and seconded by Council Member Bolonda;

**WHEREAS**, the Town of Bristol recognizes the need to replace old outdated security & fire detection systems in the Town Hall and Highway Barn,

**WHEREAS**, the Bristol Supervisor has examined the scope of the project and determined the Town Hall requires fire detection and alarm system replacement, and the Highway Barn needs security system updating,

**WHEREAS**, the Bristol Supervisor has obtained pricing for said equipment and installation,

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Bristol authorizes hiring SG Security Systems using appropriated ARPA funds, to install security and fire detection/alarm systems at the Town Hall and Highway Barns, with the appropriation not to exceed \$21,000.

The question of the adoption of the resolution was duly put to a roll call vote which resulted as follows:

Supervisor Green, Jr.	Yes
Council Member Bolonda	Yes
Council Member Stresing	No
Council Member Hart	Yes

Council Member Parsons      Absent

Resolution adopted July 11, 2022.

**B. Donation to American Legion Post 1278, Honeoye-Hemlock, NY.**

Motion by Council Member Stresing and seconded by Council Member Bolonda to donate \$250 to the American Legion Honeoye-Hemlock Post 1278 for the purpose of purchasing US flags for veterans' graves and carried.

VII. **Motion to Adjourn** by Council Member Hart and seconded by Council Member Stresing and carried 9:16 PM.

Respectfully submitted,

Karen Maczynski  
Town Clerk