

PRESENT: Supervisor Robert A. Green, Jr., Council Members; Frederick Stresing, Christopher Hart, Lauren Bolonda, David Parsons, Town Clerk Karen Maczynski, Attorney Bill Kenyon, Zoning Sec. Mrs. Sandra Riker, Park Commissioner Tom Stevens, Highway Superintendent Ron Wilson.

Also in attendance via Zoom: Mr. Doug Kraft and Ms. Mary Gates

6:30 PM: Ontario County CFO, Ms. Mary Gates addressed the Board ahead of the regular scheduled board meeting concerning the most recent spending ARPA guidelines for municipalities. Board discussing concerning using ARPA funding for purchase of radio equipment for the Bristol Vol. Fire Dept and culvert repair or replacement along town roads.

**Regular Meeting of the Town Board** held via Zoom hybrid process, a format in accord with Executive Orders from the Governor's office of NYS. Meeting called to Order at 7:01 PM, by Supervisor Green Jr., followed by Pledge of Allegiance to the US Flag and a statement: *Effective Thursday, February 10, 2022, (per Governor Hochul's directive) employees and members of the public may enter Town facilities without wearing masks. The Town urges both employees and the public to assess their own risk and strongly encourage those with an increased risk of contracting COVID-19 to continue to wear a mask at their own discretion.* 

**Privilege of the Floor:** Supervisor Green, Jr. opened the floor at 7:03 PM and hearing no requests to speak closed the floor at 7:04 PM.

I. A motion was made by Council Member Hart to accept the March 2022, board minutes, seconded by Council Member Bolonda and motion carried.

II. Audit of the bills, Monthly Report of Supervisor:

Abstract 3

A General Fund & DA Highway:

\$ 138,524.05

Motion to pay the bills and accept the Supervisor's report by Council Member Parsons and seconded by Council Member Bolonda and carried.

## III. Monthly Reports

A. Highway: Superintendent Ron Wilson, his report for March 2022 as follows:

- 1) We went to Steuben County last week and tried out a Cat grader. The guys were impressed and didn't want to look at the John Deere. The cat is also around \$30,000 less expensive \$321,817.00. as where the John Deere was at \$351,262.00.
- 2) I ordered more salt. I will order more this summer to get as much as I can with this year's budget. With the fuel prices going up we expect the price to increase for next year.
- 3) Excavator was taken to American Equipment for repair. The input bearing looks like it got hot and took out the oil seal. We should have it back this week.
- 4) The Chips money for this year is going to have an increase as I understand. The letter should be out in the beginning of April.
- 5) The 284 agreements. I have done a preliminary 284 everyone is trying to get a handle on costs. Talking with the salesman for Hansen they still have no idea what the price of blacktop will be as of now. So, I may not do any wedging this year. The estimates for South Hill Rd are being redone and my goal is to get South Hill done this year. I'm looking at doing 3 inches of cold mix paving instead of the double shot of oil and stone. With the volume of traffic on that road, it is thought that the oil and stone would not hold up. We also need to oil & stone the 2 miles of road we wedged last year alone with a culvert replacement on Egypt road and repair the bank on Jones Road at the creek.

- 6) There is something going on with the state bid on gas. Sonoco did not renew the bid. If we can't get gas at the Dandy mart, we may have to put in a 300-gal tank at a cost of around \$4500. We now get our diesel thru Valley Fuel at state bid price. We can have the gas delivered at state bid price also.
- 7) When things dry out on South Hill, we would like board permission to go off the right-ofway to cleanout 4 spots that has built up and need attention before surfacing the road. Also, we have one on Ganyard Road, and with board-approval, I will contact the landowners for their permission. And check on easements. *-Respectfully submitted Ronald Wilson*

Grader discussion by board. Supervisor Green discussed the need to get a new grader on order as soon as possible due to the long lead-time to manufacture. Councilman Hart and Stresing requested the Super. Wilson review the John Deere grader offering.

Motion by Council Member Bolonda to purchase a 300-gallon gas holding tank/containment system, seconded by Council Member Hart and one opposed (Council Member Stresing) and motion carried.

Board discussing concerning need for a list of locations Super. Wilson is asking to go off the right-a-way on South Hill Road and review need for new easement(s) with Town Attorney Kenyon.

#### B. Planning Board & Zoning Board of Appeals and Code Office; Mrs. Sandra Riker. Planning, ZBA and Code Office Report March 14, 2022

Planning Board Meeting did not meet in February. Zoning Board of Appeals did meet in February to discuss 2 area variances for property on Morrow Hill Rd.

**General Code** – 286 hits for February. Top 3 – are relevance, apartment inspections, and light industrial.

Code Office, CEO Report: new permits- 4 inspections- 11 completions- 3

Code Office – GFLRPC reached out to the Town regarding the possibility of an EV charging station to be installed here at the Town Hall. Supervisor and I have a zoom meeting on Thursday of this week.

Code Officer, Chris Jensen, has been at annual training this week Mon-Weds.

**Webpage** - iC9 Design transfer in progress and Ian continues to work on our new page and will keep me updated of his progress.

**Ordinance Committee** – will meet on March 24th to work on short-term rental and ADU (accessory dwelling units) recommendations for regulations.

Sandra Riker Planning Board, ZBA Secretary & Code Office Assistant

### C. Park Commissioner's Report; Mr. Tom Stevens March 2022 Report

### Update on the park grant.

Grant is still in effect and with the extension until 12/21/2022.

### **New Park Business**

Bristol Fun Day June 12, 2022. Baker and Paulsen are all set for Bristol Fun Day cost \$300. Need Bob to sign the contract. Next meeting is March 15, at 6:30PM at the library

Page | 2 Town of Bristol Board Minutes - 14March2022 John Deere 2025R. Ready for delivery, waiting for paperwork by Deere & Company corporate office.

I would like to get the highway department to clean out the drainage ditch for the park drain. The owner of the land should be contacted before work begins. The center gully is now higher than the drain. *On hold due to weather*.

I did email soil and water for assistance in evaluating Center Gully. *I followed up with a visit to their office and was told we would need permits to clean the center gully. Wood and tree blockages can be removed without a permit. We will start by removing obstructions and see if that helps.* 

Park Commissioner -Tom Stevens

**D. Town Clerk Report**. Mrs. Maczynski presented her report. Total disbursements were \$1860.25 for February 2022. Town and County Taxes are 91% collected. Pavilion rental is picking up, with more than a dozen dates already reserved.

# Motion by Council Member Stresing to accept as a block the all-monthly reports, seconded by Council Member Bolonda and motion carried.

### IV. Old Business

A. New Grader: On Hold. Review of John Deere Grader needed.

### V. New Business

A. Pioneer Cemetery. Supervisor Green discussed the Abstract that the Town authorized regarding adjacent property east of Pioneer Cemetery and fence separating Pioneer cemetery from adjacent private property (cemetery). Attorney Bill Kenyon discussed options for the Town Board to consider. Motion by Council Member Hart authorizing Supervisor Green, Jr. to apply for grant money for a cemetery retaining wall along Route 64, seconded by Council Member Bolonda and motion carried. Town Historian Beth Thomas to assist with grant application process and supporting information required for grant applications.

### VI. Round Table

- A. Council Member Bolonda discussed the Easter Egg Hunt at the Fire Department and a matching contribution of \$150. Date is April 17<sup>th</sup> at 9:30 AM sharp.
- VII. **Motion to Adjourn** by Council Member Hart and seconded by Council Member Bolonda and carried 8:25 PM.

Respectfully submitted,

Karen Maczynski Town Clerk