



**TOWN OF BRISTOL
REGULAR MEETING**

March 09, 2020

PRESENT: Supervisor Robert A. Green, Jr., Councilwoman Lauren Bolonda, Councilman David Parsons, Councilman Frederick Stresing, Highway Superintendent Ronald Wilson, Town Clerk Karen Maczynski, Mr. William Kenyon, Atty. Councilman Christopher Hart.

Supervisor Green called the regular meeting of the Town Board to order at 7:00 PM, followed by Pledge of Allegiance to the US flag.

Privilege of the Floor

Mr. Nick Cohen, of 7982 Ludlow Dr., addressed the Board and asked for clarification of the schedule for addition of stone and pavement of South Hill Road. HW Superintendent Wilson stated S. Hill Rd will be ‘lifted’ with 6 inches of stone in 2020 and paved in 2021.

Mr. Ken Hanson, of the Bristol Woodland Campgrounds, on South Hill Road, addressed the board regarding the condition of South Hill Road and also inquired when the planned road work was scheduled to begin. Mr. Wilson responded saying the road will be ‘lifted’ with the addition of gravel and working with Suitkote; the road will be analyzed for the quantity of paving material needed.

Mr. Don Christmas, of 7685 Gregg Road, asked about walnut tree branches and paving his road. Mr. Wilson stated Gregg Rd is slated for wedging this year.

Boy Scout Ted Cooney, submitted his fund-raising application and Supr. Green, Jr., signed his proposal and stated he may start construction in April. Supervisor Green made a donation of \$200 towards Scout Cooney’s eagle scout project. Scout Cooney thanked the Supr. Green, Jr. and the Town Board.

Hearing no further requests to address the Board, Supervisor Green closed the privilege of the floor at 7:19 PM.

- I. A motion was made by Councilwoman Bolonda to accept the Feb. 10, 2020 board minutes, seconded by Councilman Hart and motion carried.
- II. Audit of the bills, budget transfer, Monthly Report of Supervisor:
A motion was made by Councilman Stresing, seconded by Councilwoman Bolonda, and carried to pay the bills, approve budget transfers, and approve the Supervisor’s report, and carried.

Abstract 3

General:	Vouchers 55-74	\$ 12,023.59
Highway:	Vouchers 1046-1077	\$ 121,372.85

III. Monthly reports from:

A. **Highway:** Superintendent Ron Wilson presented his report as follows:

HIGHWAY MARCH REPORT

- 1) The Grader cylinders have been repaired and installed. We also had the safety backup motor and pump burnt out. Still waiting on parts.
- 2) We plugged off the safety backup that allows us to steer and lift blade if the machine was to stall. We started filling potholes on South Hill. Ground is still very soft. We filled the holes two weeks ago and they were back the next day.
- 3) Started cutting trees on west side of South Hill. Still a little early the excavator was really tearing up the road.
- 4) I meet with Derek Smith from Suitkote this morning. They will be having the lab guys out to check the rest of south hill to see where we need more and less gravel. To get as much done as posable with what we got. Some areas look to have enough gravel on it.

- 5) Derek Smith also looked at the roads we oil and stoned last year. Forbes Road is peeling up the stone over the whole road the other three Bailey, Green and Egypt North of Co 32 are peeling in spots in the center of the driving lanes.
- 6) The 2020 Ford F-350 is to be delivered Wednesday of this week.
- 7) The board needs to decide if they would like to try to sell the code truck while we can get good money out of it. I can get things switched to the new car 1 and that truck can be used till we get the new code truck. I was also told that we may be able to save money on the new truck by buying one off the lot.
- 8) Highway bathroom had the water heater go the day after we were talking about it at the last board meeting. I ordered an electric on demand unit thru Granger and Mr. Brian Malotte installed it.
- 9) As we have done the past few years the highway department is now on the 10 hr./day, 4-day work week.

Board discussion concerning the pavement peeling on Forbes Rd. Mr. Wilson is addressing the peeling pavement with Suitkote. Bathroom in HW Garage; Mr. Wilson stated he is working with Mr. Chris Jensen on creating a sketch for bidding purposes for a new bathroom. Mr. Wilson attended Lobbyist Day in Albany for CHPS and Pave NY money.

B. Planning Board & Zoning Board of Appeals and Code Office; Report from Mrs. Sandra Riker and Chairwoman of the Planning Board: Ms. Karen Ellmore.

Ms. Elmore reviewed the Process and Instructions for completing the review as follows:

Chapter 317 to Planning Board
MLT (page 51) to CEO and ZBA
Chapter 350 to ZBA

In addition to responding to questions and making suggested revisions pertaining the questions, each board member should review all of the code sections in the chapter to determine if they need to be updated or changed in some way. You don't need to draft updates, just offer an opinion on whether a section or chapter is outdated or needs work.

Each member of the responsible Board should answer the questions posed in the chapters assigned to their Board. When finished, individual responses will then be reviewed by a Review Committee, comprised of Sandy, Chris, and 1-2 representatives from each Board. That Committee will create a unified response.

General Code has given us until June 25, 2020, to complete our review. We are asking that you finish your individual review by May 1 so that the Review Committee will have enough time to review all of the responses and compile a unified response.

Instructions: Sign in to the home page for the Town of Bristol:

<https://codereview.ecode360.com/BR4013>. From here you can access the text of the Code.

The questions to be answered are located in the Editorial and Legal Analysis document. You can access this either by clicking on the link in the opening section (Work in Progress) or by clicking into the Misc. Documents section in the left pane. This section contains all of the documents relevant to the project.

When you have finished your review and answered all of the relevant questions, print a copy of your responses and submit to Sandy. TIP: The questions do not include the full text of the relevant code section, so you may want to keep 2 tabs open: one for the full code and one for the Editorial and Legal Analysis section. If you do not have access to a printer Sandy will be glad to print out.

Councilman Stresing requested a template for question responses for the code 360 document review. Ms. Ellmore said she would provide one, how the document should be self-explanatory.

Mrs. Riker presented her report as follows:

**Planning, ZBA and Code Office Report
March 9, 2020**

Planning Board met on March 2 and reviewed a lot line adjustment for a parcel on South Hill Road. The Board tabled its decision until a more complete map is presented, expecting it back for the April meeting.

Karen Ellmore shared her process and instructions to work on the Editorial and Legal Analysis portion of our General Code 360 project. She will be presenting it to you this evening. It has been shared with the Planning Board and mailed to the ZBA for their review as well as via email.

Zoning Board of Appeals-met in February and reviewed the PowerPoint provided by Barbara Greathead and Jeanie Sanders of General Code to assist in our next portion of the Codification process.

They will not have a formal meeting this month as there are no applications for them to review.

Code Office-

Chris is at the required 3day training for Code Officers, Dale Zakitis will be covering our office in his absence.

On March 6th I sent you via email a request to review the proposed changes to the fee schedule for planning & zoning and asked that you consider discussion and approval of them.

Code Report- 5 new permits issued for February.

2 C of O for new homes in Bristol

7 inspections completed by Chris Jensen

Baptist Hill violations- meeting with Langer, attorney, Supervisor Green and Chris Jensen, CEO to discuss how to resolve the violations on the Langer property. It was agreed to give him another 30 days to work on a solution and put it into motion. They will meet again on March 27th.

Code of Ethics Board: We have received a letter of interest with a resume from Jennifer Van Houten to fill the position left vacant earlier this year.

Respectfully submitted,

Sandra Riker

Secretary to Planning Board, ZBA and Code Office Assistant

Code Office- Proposed changes to fee schedule for Planning and Zoning:

Residential

-Raise square footage cost to \$.20 per square foot for all new residential construction.

-Accessory structures, decks & sheds; add a minimum of \$50 per application

-Additions add \$50 per application

-Alterations add to unlisted permits and charge flat fee of \$50

Agriculture buildings: add to unlisted permits and charge a flat fee of \$50

Commercial

-Accessory structures add a minimum of \$100

-Additions add a minimum of \$100

-Alterations add to unlisted permits and charge a flat fee of \$100

-Parks & Recreation fee raise to \$225.

Park and Recreation Fees for all new construction in the town:

Park & Recreation fee \$225.00, this fee should be used for improvements to the Town Parks.

Code office; March 6, 2020

Chris Jensen & Sandy Riker

Board discussion regarding fee increases. Councilman Hart moved to raise the Bristol code fees, seconded by Councilman Parsons, Councilman Stresing opposed and motion carried.

C. Parks/Special Committee. No report.

D. Town Clerk report. Mrs. Maczynski presented her report. Total disbursements were \$3556.35 for the month of Feb 2020. The Town Clerk's office is busy with the collection of Town & County Taxes. Town of Bristol was paid, \$ 943,049.

Motion by Councilwomen Bolonda to accept the monthly reports, seconded by Councilman Stresing and carried.

Moment of silence for the passing of former Councilman Jeffrey Bliss.

IV. Old Business: Alcohol & Drug Testing Policy. Motion by Councilman Parsons to adopt latest Alcohol & Drug Testing Policy, seconded by Councilman Stresing and motion carried.

V. New Business

- A. Mrs. Kimberly Petrino and Bristol Vol. Fire Dept. Motion by Councilwomen Bolonda to accept Mrs. Kimberly Petrino into the BVFD, seconded by Councilman Hart and motion carried.
- B. Code of Ethics board opening. Board discussing concerning advertising the opening on the Town website.
- C. Bristol Local Law #2 of 2020. Resolution was put forth by Supervisor Green, Jr. and seconded by Councilwoman Bolonda:

RESOLUTION Local Law #2 of 2020

AUTHORIZING THE ADOPTION OF LOCAL LAW NO. 2 OF 2020, ENTITLED "A LOCAL LAW TO ADOPT CERTAIN BENEFITS UNDER SECTION §458-b OF THE REAL PROPERTY TAX LAW, AUTHORIZING AN ALTERNATIVE TAX EXEMPTION FOR COLD WAR VETERANS."

WHEREAS, a public hearing was duly held by Bristol Town Board on February 10, 2020 at 7:00 p.m. at the TOWN OF BRISTOL, TOWN HALL, 6740 County Road 32, Canandaigua, New York 14424, to hear all interested parties on a proposed Local Law No. 2 of 2020, entitled "A local law to adopt certain benefits under Real Property Tax Law §458-b, authorizing an alternative tax exemption for cold war veterans."

WHEREAS, notice of said public hearing was duly advertised and all other notices required by law to be given were properly served, posted or given; and

WHEREAS, said public hearing being duly held on February 10, 2020 at 7:00 p.m. at the Town of Bristol, Town Hall, and all parties in attendance were permitted an opportunity to speak on behalf of or in opposition to said Proposed Local Law, or any part thereof; and

WHEREAS, the Town Board of the Town of Bristol, after due deliberation, finds it in the best interest of the Town of Bristol to adopt said Local Law.

NOW THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Bristol hereby adopts said Local Law No. 2 of 2020, entitled "A LOCAL LAW TO ADOPT CERTAIN BENEFITS UNDER SECTION §458-b OF THE REAL PROPERTY TAX LAW, AUTHORIZING AN ALTERNATIVE TAX EXEMPTION FOR COLD WAR VETERANS," a copy of which is attached hereto and made a part of this resolution, and be it further

RESOLVED, that the Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and to give due notice of the adoption of said local law and to file the local law with the following New York State and Local Authorities; Secretary of State of New York, Ontario County Real Property Tax Office, New York State Department of Taxation and Finance Office of Real Property Tax Services, WA Harriman State Campus, Albany, NY 12227-0801.

The questions of the adoption of the resolution was duly put to a roll call vote which resulted as follows:

Roll Call Vote:	Supervisor Green, Jr.	yes
	Councilman Parsons	yes
	Councilman Stresing	yes
	Councilman Hart	yes
	Councilwoman Bolonda	yes

Local Law 2 of 2020 was adopted.

Local Law #2 of 2020 - A Local Law filing:

A local law to Adopt Certain Benefits Under §458-b of the Real Property Tax Law Authorizing an Alternative Tax Exemption for Cold War Veterans", entitled 'An Amended Local Law to provide certain benefits under RPTL 458-b of the Real Property Tax Law Authorizing an Alternative Tax Exemption for Cold War Veterans. "'
Be it enacted by the Town Board of Bristol as follows:

SECTION 1:

That Section 1 of Local Law No 4 of 2011 is amended by adding a subparagraph as follows:

- a. Pursuant to subsection 2(c)(iii) of S458-b of the NYS Real Property Tax Law, the exemption authorized shall apply to qualifying owners of qualifying real property for as long as they remain qualifying owners, without regard to such ten year limitation. .

SECTION 2:

This Local Law shall take effect immediately upon its filing with the Secretary of State and shall be applicable to all assessment rolls prepared pursuant to the first taxable status date occurring on or after the effective date of this local law.

VI. Round Table

Supervisor Green discussed impact Corona virus may have on sales tax revenue.
Possible scaling back of the 284 Agreement due to loss of revenue.

VII. Motion to Adjourn by Councilman Parsons and seconded by Councilman Stresing and carried at 7:59 PM.

Respectfully submitted

Karen Maczynski
Town Clerk

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