



**TOWN OF BRISTOL
REGULAR MEETING**

February 10, 2020

PRESENT: Supervisor Robert A. Green, Jr., Councilwoman Lauren Bolonda, Councilman David Parsons, Councilman Frederick Stresing, Highway Superintendent Ronald Wilson, Town Clerk Karen Maczynski, Mr. William Kenyon, Atty. ABSENT: Councilman Christopher Hart.

Public Hearing. Supervisor Green opened the Public Hearing at 7:00 PM for the **Local Law #2; Adoption of Cold War Veterans Exemption** under Real Property Tax Law. The Town Clerk read the Notice of the Public Hearing. Supervisor Green invited all interested parties to be heard. Hearing no requests to be heard, Supervisor Green closed the public hearing at 7:03 PM.

Supervisor Green called the regular meeting of the Town Board to order at 7:04 PM, followed by Pledge of Allegiance to the US flag.

Privilege of the Floor

Mr. Steven Fuller, Vice President of Bristol Mountain, 5662 State Route 64, addressed the Board making a request to use parking in and around the Town Hall, Highway Garage and Park for the 2020 Freestyle Aerial US National Ski Championship event to be held at Bristol Mountain, on March 14, 2020. Mr. Fuller stated he anticipates the National Championship will be well attended and the Mountain may not have the necessary parking to accommodate all spectators. He stated he would transport spectators, using buses, from the Town of Bristol, while having onsite personnel assisting in coordination of parking, crowd management and parking area cleanup after the event. The timeframe parking would be utilized: 3:30 PM – 9:00 PM on Saturday, March 14th 2020. Mr. Fuller stated all needed liability insurance documents would be put in place prior to the event. Board discussion followed. Mr. Kenyon stated he represented both Bristol Mountain and the Town of Bristol, pointing out his conflict of interest to the Board. Supervisor Green stated he would be willing to work with Bristol Mountain's insurance carrier to be sure all needed documents were in place to protect the Town.

Mr. Ken Hanson, of the Bristol Woodland Campgrounds, on South Hill Road, addressed the board regarding the condition of South Hill Road and discussed the prevalence of potholes. Mr. Hansen inquired when the planned road work was scheduled to begin.

Highway Superintendent Ron Wilson addressed Mr. Hanson stating South Hill Road will be raised by the addition of gravel and currently, stone is being stockpiled in preparation for the South Hill Road work in the spring, or March timeframe weather permitting. Mr. Wilson stated the freeze-thaw weather conditions are greatly contributing to pothole formation and making it difficult to eliminate holes through filling.

Hearing no further requests to address the Board, Supervisor Green closed the privilege of the floor at 7:21 PM.

- I. A motion was made by Councilman Stresing to accept the January 13, 2020 board minutes, seconded by Councilwoman Bolonda and motion carried.
- II. Audit of the bills, budget transfer, Monthly Report of Supervisor:
A motion was made by Councilman Parsons, seconded by Councilman Stresing, and carried to pay the bills, approve budget transfers and noted the Supervisor's report is delayed until March.

Abstract 2

General:	Vouchers 22-54	\$ 47,001.93
Highway:	Vouchers 1011-1045	\$ 129,391.10
Water District:	Voucher 3001	\$ 53,062.00

TOWN OF BRISTOL			
DEC 2019 RETROACTIVE YEAR END BUDGET MODIFICATIONS			
GENERAL:		FROM	TO
ACCOUNT #	LINE ITEM	DEBIT	CREDIT
A5132.410	GARAGE HEAT - CONTRACTUAL	\$ 1,231.02	
A5132.400	GARAGE - CONTRACTUAL *COLD STORAGE VENTS		\$ 1,231.02
A8020.120	PB SECRETARY	\$ 1,421.31	
A8010.140	ZBA SECRETARY		\$ 1,421.31
A1410.400	TOWN CLERK - CONTRACTUAL	\$ 35.03	
A4020.400	REGISTRAR - CONTRACTUAL		\$ 35.03
TOTAL GENERAL		\$ 2,687.36	\$ 2,687.36

III. Monthly reports from:

A. Highway: Superintendent Ron Wilson presented his report.

- 1) The Grader had 5 cylinders leaking badly. We send them to cylinder service in Rochester for repair. We should have them back this week. We will get them back on so we can start addressing the potholes.
- 2) Truck 8 hydraulic pump shaft broke and was sent to Tenco Industries Inc. for repair.
- 3) Truck 5 hoist cylinder was leaking. The hoist was replaced under warranty at Tenco. Also, the truck was sent to Regional for a sensor recall in the cooling system under warranty also.
- 4) Ordered 800 tons of salt.
- 5) During the last pay period we were out plowing 11 of the 14 days. Friday was a killer.
- 6) We have been hauling the 1 ½ - crushed gravel from Bloomfield's pit for next year's lift of South Hill Rd.
- 7) We have been modifying a V plow to go on the new loader in case we have a big snow event. We are going to modify the old set of 4 tire chains from the fiat loader to make one out of two for the back of new loader and buy a set for the front at some point.
- 8) Highway bathroom has a small drain leak in the wall that leaves the floor in the bolt room wet and has significantly damaged the drywall at the bottom of the wall.

Board discussion followed. Mr. Parsons discussed adding another bay by moving the breakroom, office and bathroom to the back of the highway garage. Mr. Wilson agreed with Mr. Parsons that the construction would benefit the Highway Dept making movement of equipment in and out of the garage more efficient. Supervisor Green stated Mr. Wilson should begin gathering cost estimates for work needed immediately to make the lavatory acceptable for highway garage employees daily use.

B. Planning Board & Zoning Board of Appeals and Code Office; Report from Mrs. Sandra Riker.

eCode 360; Code Review Update.

The manuscript for the in-progress Code project for the Town of Bristol is now available for review by the Town. The next step in the project is the completion of the Editorial and Legal Analysis workbook. To keep the project on schedule, those responses are due back to General Code by June 25, 2020.

Planning Board - January 6, 2020 Meeting: Lot Line adjustment for 3995 State Rte. 64; Board accepted the lot line adjustment between property owned by the Mully family and David Lintner once the final map reflects the full easement from the Tower location to Route 64 and other changes are satisfied. The board continues to work on proposed changes to the zoning code; regarding non-habitable structures, and fences.

Zoning Board of Appeals- January 21, 2020 Meeting; granted conditional approval of special use permit, applicant; Mr. Jason Barrett, for a seasonal camp at 7209 County Road 32.

Code Office: 1 inspection, 1 completion for an accessory structure, and no new permits.

Building Permit Fee Recommendations. The code office surveyed surrounding town's building permit fees and presented the following recommendations to revise the Town of Bristol's building permit fees.

Residential

- Raise square footage cost to \$.20 per square foot for all new residential construction.
- Accessory structures, decks & sheds; add a minimum of \$50 per application
- Additions add \$50 per application
- Alterations add to unlisted permits and charge flat fee of \$50

Agriculture buildings: add to unlisted permits and charge a flat fee of \$50

Commercial

- Accessory structures add a minimum of \$100
- Additions add a minimum of \$100
- Alterations add to unlisted permits and charge a flat fee of \$100
- Parks & Recreation fee raise to \$225.

- C. Parks/Special Committee. Park Commissioner Tom Stevens reported he is completing the grant paperwork for work done in the parks for submission this week, with reimbursement expected by May 1, 2020. The Bristol Fun Day (June 14, 2020) organizational meetings are as follows: February 11, April 14, and June 2, 2020 at 7:00 PM at the Town Hall. Board discussion regarding park local laws and the posting of new park rules at the park playground.
- D. Town Clerk report. Mrs. Maczynski presented her report. Total disbursements were \$2342.75 for the month of January 2020. The Town Clerk's office is busy with the collection of Town & County Taxes; to date about 81% of the warrant has been collected. Town of Bristol was paid, \$ 943,049.46.

Councilman Parsons motioned to accept all department reports and seconded by Councilwoman Bolonda, and motion carried.

- IV. Old Business: Uniform Justice Court Act – Annual Audit and Audit of the Town Books was conducted by all Town Board members and completed 01.21.2020.

Councilman Stresing motioned to accept Uniform Justice Court Act – Annual Audit and Annual Audit of the Town Books, seconded by Councilwoman Bolonda, and motion carried.

V. New Business

- A. Phone & Communications System update: Councilman Stresing reviewed his contact with Integrated Systems and moving Town officials and employees' emails from Frontier to Integrated Systems using our domain name: TownofBristol.org. Councilman Stresing and the Town Clerk will be developing an email naming convention. Also, the Councilman will be obtaining revised proposals for equipment and internet service.

VI. Round Table

- A. Mr. Steven Fuller's request to use Town parking areas: Town Hall, Highway, Park for parking Bristol Mountain patrons on March 14th. Mr. Green stated the Bristol Library's parking area was not to be used for parking. Also, Mr. Green stated he will handle all insurance issues.
Councilman Stresing motioned to move forward with Mr. Fuller's request to use Parking in and around the Town Hall, Highway Garage and Park on March 14, 2020, seconded by Councilman Parsons and motion carried.
- B. Motion by Councilman Parsons to allow for an insert in the tax bill mailing for payment of taxes online, seconded by Councilwoman Bolonda and carried.
- C. County Planning Board Planning Position Paid. Motion by Councilwoman Bolonda to pay the Town of Bristol representative to the Ontario County Planning Board the same rate of pay as the Bristol Zoning and Planning Board members, seconded by Councilman Parsons and carrier, no opposed.

D. Projector, discussion regarding ceiling mounting a projector. Councilman Stresing to review what is needed for mounting.

E. Park Fees. Commissioner Stevens presented new park rental fees for board review. Councilwoman Bolonda proposed increasing park fees as outlined, seconded by Councilman Parsons and carried, no opposed, fees as follows:

Park Fees;

Barend Pavilion

Single Day Resident \$25

Single Day Non-Resident \$75

Houseman Pavilion

Single Day Resident \$15

Single Day Non-Resident \$30

Fees for use of courts, fields and designated game areas

Single Day \$25

Multiple Days (seasonal) for adult league play \$300 and Insurance Certificate required.

Multiple Days (seasonal) for youth league play \$150 and Insurance Certificate required.

Groups of 100 or more (special events)

Per Day \$200 plus a refundable deposit of \$100*

**Facility must be cleaned and undamaged to have deposit refunded.*

Fees for Vendor Permits:

Single Day \$50 -non refundable

Yearly \$300 -non refundable

VII. Motion to Adjourn by Councilman Stresing and seconded by Councilman Parsons and carried at 8:17 PM.

Respectfully submitted

Karen Maczynski
Town Clerk

DRAFT