



**TOWN OF BRISTOL
REGULAR MEETING
May 11, 2020**

Virtual Meeting using Zoom or phone: **PRESENT:** Supervisor Robert A. Green, Jr., Councilwoman Lauren Bolonda, Councilman David Parsons, Councilman Frederick Stresing, Councilman Christopher Hart, Highway Superintendent Ronald Wilson, Town Clerk Karen Maczynski, Mr. William Kenyon, Atty., Zoning Sec. Sandra Riker, Planning Board Chairwoman Karen Ellmore.

Guests: Liz Smith, Bristol Library and residents; Mr. Ken Hansen & Mr. Nick Cohen.

Supervisor Green called the regular meeting of the Town Board to order at 7:02 PM, followed by Pledge of Allegiance to the US flag. Statement by Supervisor Green as follows: *As current events (COVID-19) have placed requirements on crowd assemblies and restrictions on social distancing, we ask for the public's patience in meeting those requirements. The technology for such requirements presents a new technological format. We are adjusting to meeting the public needs while not placing our residents at risk.*

Privilege of the Floor: Supervisor Green opened the floor for 3-5 minutes comments.

Mr. Nick Cohen complemented the highway garage personnel on the progress made in repairing South Hill Road.

Ms. Liz Smith stated the library has been approved to receive a SBA/payroll protection plan loan for the library's payroll needs for 2 months and the tentative opening of the library is scheduled for mid-June or July.

I. A motion was made by Councilman Stresing to accept the April 13, 2020 board minutes, seconded by Councilman Parsons and motion carried.

II. Audit of the bills, budget transfer, Monthly Report of Supervisor:
A motion was made by Councilman Parsons, seconded by Councilman Hart, and carried to pay the bills, approve budget transfers, and approve the Supervisor's report, and carried.

Abstract 5

General:	Vouchers 92-109	\$ 7,131.00
Highway:	Vouchers 1099-1111	\$ 11,373.71

III. Monthly reports from:

A. **Highway:** Superintendent Ron Wilson presented his report May 11, 2020 as follows:

- 1) *As of today, May 11th the highway crew is back full time, while we hold the 6 ft. separation.*
- 2) *The Grader has been getting around. Most of the roads have been graded once. Grader work is ongoing.*
- 3) *We rented the soil conditioner on the front of a bobcat skid steer. We had it for a month and rental cost was just under \$1000 a week, that's the cost of 5 loads of stone, without trucking and labor cost.*
- 4) *The two pickups are going on Auctions International site this week. Should be on starting tomorrow and running for two weeks and ends May 25th at midnight. I looked the trade in and private party sale price on Kelley blue book. The F350 trade is \$29,300 & private is \$32,609 and The F150 trade is \$22,118 & private is \$26,349. At the end of the auction I have 48 hours to accept the bid or not. We can say yes or no and counter offer or flat out say no. Although this market has been strong, as the covid-19 keeps going and things are starting to open back up, the dealers will be making great deals on new trucks so it was recommended that if it comes in close, we should consider taking the offer.*
- 5) *Both road side mowers have been serviced as far as oil and fuel. Flail mower ready to go, boom mower is in need of some attention. I had Scott make a list of the parts needed. We won't be doing a rebuild on that. We are only patching it together to get it through this season.*

- 6) *Next week, weather permitting we will be starting the oil & stoning of Gulick, Gregg, Pierpont and redoing Forbes road that we did last year. Forbes had a problem with the oil last year and that's being done at Suitkote's expense and patching some small spots on the some of the others from last year.*
- 7) *After the regular oil & stoning we will be giving Green road a double shot of stone.*
- 8) *South Hill Rd. we ran the soil conditioner and cut out pot holes. We lifted with gravel on some soft areas that we won't be working on this year. We have been boxing out at some of the soft spots where it needed better base.*

-Respectfully submitted Ronald Wilson

284 Agreement: Mr. Wilson, Councilman Stresing and Councilman Parson's to review the 284 Document to prioritize line items for cost reduction. Update: Councilman Parson's stated the CHIP's money is still in the NYS Budget. Supt. Wilson stated the principle portion of (BAN) payments for the Loader, 10 Wheeled Truck and Excavator could be submitted for reimbursement by CHIP's. Supt. Wilson to gather documents for submission. Supv. Green reviewed NYS financial dire financial and cautioned not to rely on state funding.

F150 Code Truck: Board discussion on auctioning truck for minimum price of \$26,000. and subsequently purchasing off the lot, or not selling if price is not met.

B. Planning Board & Zoning Board of Appeals and Code Office; Report from Mrs. Sandra Riker as follows:
Planning, ZBA and Code Office Report

The Planning Board assignments for Code 360 are ongoing.

Zoning Board of Appeals- There are no applications for their review at this time.

Code Office - April 2020

Completions: C of C - 1

New Permits: 4

Inspections:

Update on training using the New York Municipal Insurance Reciprocal website. All Town employees have been added and invitations emailed, to provide access to training sessions on the NYMIR website.

Code of Ethics (Board) document: To be posted on the Town Webpage

C. Parks/Special Committee.

Park Commissioner's Report May 11, 2020 presented by Mr. Stevens as follows:

Update on the park grant.

The downturn in the economy will surely cause a decrease in town revenue. I recommend not doing any grant work this year. The grant is still in affect till 12/21/2021. There is one way we can get the track and parking lots done without any cost upfront to the town. The contractor would need to agree to get a direct payment from the grant authority. I would like board approval to move forward with getting quotes if the contractor(s) agree to the direct payment method.

Old Business

Updated Park Law that never got passed and or filed with the state. Tabled until fall.

The board postponed Bristol Fun Day until August. We need to set a date or cancel for this year. August 2 has been suggested. Would there be any interest in a modified Bristol Fun Day, where it would be; take out Bristol Fire Department chicken barbeque, take out Harmony Circle Pies, take out drinks and hots and Library food and a book sale modified for social distancing? No vendors, no raffles etc., maybe live music or broadcast music. This could help with budgets. Ideas?

New Business

The Bristol Share Market has gotten donations of \$100 so far this season. Many people have donated food and hygiene items including TP. Books and DVDs and crafts have also been donated. I have removed most clothing items that are donated. Please spread the word that the Bristol Share Market is not Goodwill and is primarily a farmer's market for food.

Brian Malotte repaired the broken water lines in the park bathroom.

*The public has been walking, running, and biking and following social distancing in the park.
No problems that I am aware of.*

Thomas Stevens Park Commissioner

Board discussion concerning Suitkote Co. billing the state directly for paving work at the park under the grant.

Bristol Fun Day (Cancellation)

Ms. Smith state the Bristol Library will not likely have a book sale or food sale this year. Board discussion on having the fire dept. sell chicken dinners from the fire dept.

Motion to cancel Bristol Fun Day 2020 by Councilman Parsons, seconded by Councilman Stresing and motion carried.

Community Garden

Supervisor Green is providing land for a community garden, and will be graciously till the land in preparation for planting. 5 gardening plots are available. To secure a plot, applications are available at the Town Hall Clerks Office.

- D. **Town Clerk report.** Mrs. Maczynski presented her report. Total disbursements were \$738.00 for the month of April 2020.

Motion by Councilmen Stresing to accept the monthly reports, seconded by Councilman Hart and carried.

IV. Old Business

Supervisor Green reviewed COVID-19 revenue impact particularly sales tax.

V. New Business

Supv. Green stated the E-Waste disposal date has moved from May until Aug 1st.

BAN – Mr. Kenyon stated he is working on the Front-End Loader BAN due May 28th.

Library – Ms. Smith thanked the Town for cutting the library's grass.

Motion by Councilman Hart to hire Ms. Paula Plyter-Nudd for seasonal employment or grounds maintenance(laborer) of the Town Parks, Town Hall & Garage seconded by Councilman Parsons and carried.

- VI. **Round Table** – Mr. Nick Cohen shared his expertise on the present pandemic situation. General Board discussion on maintaining respectful and calm interactions in and around our town.

- VII. Motion to Adjourn by Councilman Hart and seconded by Councilman Stresing and carried 8:15 PM.

Respectfully submitted

Karen Maczynski
Town Clerk