



**TOWN OF BRISTOL  
REGULAR MEETING**  
April 11, 2022 6:30 PM

PRESENT: Supervisor Robert A. Green, Jr., Council Members; Frederick Stresing, Christopher Hart, Lauren Bolonda, David Parsons, Town Clerk Karen Maczynski, Attorney Bill Kenyon, Zoning Sec. Mrs. Sandra Riker, Park Commissioner Tom Stevens, Highway Superintendent Ron Wilson.

Also present in the Town Hall: Mr. Alan Jones, Mr. AJ Magnan, Bristol Fire Dept Chief Chris Drake.

Also in attendance via Zoom: Mr. Doug Kraft.

6:30 PM: Supervisor Green addressed the Board ahead of the regular scheduled board meeting concerning the most recent spending ARPA guidelines for municipalities.

Supervisor Green discussed a public safety issue and reviewed the need for a secure site for use during an event like the recent Covid Pandemic. Supervisor Green discussed reviewing options for procuring a site. Currently, land across from the original town church on route 64 has become available, with a small building on the site. Supervisor Green offered to set up board member visitation and review of the site with the owner. Board Member Chris Hart also stated he will investigate adjacent land for review by the Town Board. Fire Dept. Chief Chris Drake discussed the need for an offsite distribution point or remote site from the Fire Dept. facility during an event like the Covid Pandemic to limit Bristol Fire Dept personnel exposure. Chief Drake presented the board with a request to purchase 700 MHz mobile radios for Bristol Fire Dept. leadership. Chief Drake presented an initial cost estimate of \$32,064. Board discussion followed and general agreement with radio acquisition using ARPA funding for public safety. Chief Drake will provide additional fire dept. equipment quotes for board review.

**Regular Meeting of the Town Board** held via Zoom hybrid process, a format in accord with Executive Orders from the Governor's office of NYS. Meeting called to Order at 7:01 PM, by Supervisor Green Jr., followed by Pledge of Allegiance to the US Flag and a statement: *Effective Thursday, February 10, 2022, (per Governor Hochul's directive) employees and members of the public may enter Town facilities without wearing masks. The Town urges both employees and the public to assess their own risk and strongly encourage those with an increased risk of contracting COVID-19 to continue to wear a mask at their own discretion.*

**Privilege of the Floor:** Supervisor Green, Jr. opened the floor at 7:08 PM.

Mr. Alan Jones, member of the Bristol Historical Society, spoke to the board regarding efforts to restore the old Bristol Center Church (1846) and the completion of the *needs assessment* by a Rochester architectural firm for use in grant applications. Mr. Jones state the Historical Society has raised more than \$25,000 through private donations and will be applying for grants to begin the church restoration project. Board discussion concerning the Bristol Center Cemetery on State Route 64 and the deteriorated condition of the retaining wall. Supervisor Green to investigate the path to repairing the cemetery retaining wall and determining state responsibilities for the wall's maintenance. Privilege of floor closed by Supervisor Green at 7:16 PM.

- I. A motion was made by Council Member Hart to accept the April 2022, board minutes, seconded by Council Member Bolonda and motion carried.
- II. Audit of the bills, Monthly Report of Supervisor:

**Abstract 4**

**A General Fund & DA Highway: \$ 115,479.91**

**A. Motion to pay the bills by Council Member Parsons and seconded by Council Member Hart and carried.**

**B. Budget Amendment Resolution:**

**Resolution**  
Budget Amendment April 11, 2022

**WHEREAS**, The Town Board of the Town of Bristol approves a budget amendment to pay off debt using 2014 FEMA reimbursement funds received by the Town in January 2022. Debt to be paid off as follows:

- 2019 John Deere Front End Loader BAN due in May 2022 and
- 2021 Massey Ferguson Tractor/boom mower BAN due in September 2022.

**WHEREAS**, The BANS for the Loader and Mower will be paid in total; all remaining principal and interest for 2022.

- 2019 John Deere Front End Loader, principal: \$120,000. & interest: \$ 1,200.
- 2021 Massey Ferguson Tractor/boom, principal: \$ 85,000. & interest: \$ 850.

**NOW THEREFORE, BE IT RESOLVED** by the Town Board of the Town of Bristol, Ontario County, New York, authorizes the payment of all debt associated with the 2019 John Deere Loader and 2021 Massey Ferguson Track/boom Mower, using 2014 FEMA funds and not to exceed: \$207,050.

Resolution put forth by Council Member Bolonda, seconded by Council Member Stresing. The question of the adoption of the foregoing was duly put to a roll call vote, performed by Bristol Town Clerk, which resulted as follows:

Voting:	Supervisor Green, Jr.	Y
	Council Member Hart	Y
	Council Member Parsons	Y
	Council Member Bolonda	Y
	Council Member Stresing	Y

Resolution was adopted, April 11, 2022.

\_\_\_\_\_  
Karen Maczynski, Town Clerk

**C. Motion to accept the Supervisor’s Report by Council Member Parsons and seconded by Council Member Hart and carried.**

**III. Monthly Reports**

**A. Highway:** Superintendent Ron Wilson, his report for April 2022 as follows:

- 1) We went to Yates County to see the John Deere grader. The guys were not impressed and with the John Deere. The CAT is also around \$30,000 less expensive. We want the CAT 140 Grader. A couple things we would like to add is the rear tow hitch that is around \$200 and plastic fenders.
- 2) I ordered more salt. I will order more this summer to get as much as I can with this year’s budget. With the fuel prices going up we expect the price to increase.
- 3) Excavator is back from American Equipment for repair. The input bearing looks like it got hot and took out the oil seal. Repair bill came to \$12,172.50
- 4) Truck 6 needed repair to pass NYS inspection. It was taken to Tom’s Mechanical for repair of the rear brakes, S cams, slacks adjusters and brake cans. Also, it had electrical problems and trouble starting. Tom said the battery Cables had shorted and burnt up 2 of the battery posts you are lucky it didn’t burn out the engine control module. Brought it back and now its up to Tracy Equipment to have the engine control module replaces.

- 5) Still no word on new Chips money amount we are getting this year. We were told we will have an increase in funding.
- 6) 284 agreement is as complete as it can be for now, we will have to adjust as needed as to cost increases.
- 7) We are ditching Footer Rd getting ready for wedging.
- 8) We are also starting to grade the dirt roads.

*-Respectfully submitted Ronald Wilson*

Grader discussion by board concerning the CAT vs. John Deere; cost and operational differences. Bristol Highwayman Mr. Chris Herrgesell presented pictures illustrating the unobstructed viewpoint from the operator's seat of the CAT grader versus the obstructed view from the JD grader operator's seat.

**Motion by Council Member Bolonda to purchase the CAT 140 AWD Grader for not to exceed \$325,000.00 using 2014 FEMA funds, seconded by Council Member Parsons and motion carried, no opposed.**

Superintendent Wilson present the Board with the proposed 284 Agreement:

AGREEMENT TO SPEND TOWN HIGHWAY FUNDS 3/21/2022  
Town of Bristol, County of Ontario  
2022

Pursuant to the provisions of Section 284 of the Highway Law, we agree that moneys levied and collected for the repair and improvement of highways, and received from the State for the maintenance and improvement of highways, shall be expended as follows:

1. MAINTENANCE. The sum of \$519000.00 may be expended for general repairs upon 49.45 miles of town highways including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.
2. IMPROVEMENTS. The following sums shall be set aside to be expended for improvements of town highways:
  - a) On the road known as SOUTH HILL RD commencing at 1.5 MILES FROM CO RD 32 and leading to TOWN LINE a distance of 2 mi there shall be expended not over the sum of \$268,299  
 Type 3 in cold mix paving Width of traveled surface 24 feet  
 Thickness 3 COLD MIXPAVING 1 COAT OF OIL & STONE
  - B) On the road known as FOOTER RD commencing at RT 20A and leading to CO RD 2 a distance of 1.19 mi there shall be expended not over the sum of \$51,912.56  
 Type WEDGE Width of traveled surface 22 feet  
 Thickness .75 Subbase \_\_\_\_\_
  - C) On the road known as BUCKELEW RD commencing at GREEN RD and leading to RT 20A a distance of 1.22 mi there shall be expended not over the sum of \$ 53,221.28  
 Type WEDGE Width of traveled surface 22 feet  
 Thickness .75 Subbase \_\_\_\_\_
  - D) On the road known as GREEN / MCCLURG RD commencing at BUCKELEW RD and leading to TOWN LINE a distance of .80 Miles there shall be expended not over the sum of \$ 12,800  
 Type OIL AND STONE Width of traveled surface 24 feet

Thickness \_\_\_\_\_ Subbase \_\_\_\_\_

E) On the road known as GREEN RD commencing at PEIRPONT RD and leading to BAPTIST HILL RD a distance of .80 miles there shall be expended not over the sum of \$ 12,800.

Type OIL AND STONE Width of traveled surface \_\_\_\_\_ feet

Thickness \_\_\_\_\_ Subbase \_\_\_\_\_

F) On the road known as STETSON RD commencing at BAPTIST HILL RD and leading TOWN LINE a distance of .69 miles there shall be expended not over the sum of \$11,040.

Type OIL AND STONE Width of traveled surface \_\_\_\_\_ feet

Thickness \_\_\_\_\_ Subbase \_\_\_\_\_

G) On the road known as EGYPT RD commencing at CHIPMUNK RUN 36" CROSS CULVERT a distance of 80 FEET there shall be expended not over the sum of \$10,000.

H) On the road known as ELM TREE RD commencing at SOUTH OF GREGG RD a distance of 150 FEET 42" CROSS CULVERT there shall be expended not over the sum of \$65,000 ARPA MONEY

\$474,022.00 TOTAL

Board discussion concerning the 284 Agreement and replacement/repair of a 150 foot (length) x 42 inch (diameter) cross culvert on Elm Tree Rd and South of Gregg Rd. Superintendent Wilson stated a contractor specializing in this work would be needed for this project, and ARPA funds would be used to pay for the project, estimated: \$65,000.00.

**Planning Board & Zoning Board of Appeals and Code Office; Mrs. Sandra Riker.**

**Planning, ZBA and Code Office Report**

**April 11, 2022**

**Planning Board Meeting** continuation of Heberle Site Plan for 4551 State Rt 64.

Conditional approval based on further information to be provided to Chair.

**Zoning Board of Appeals** – Reviewed and approved 2 Area Variances for 4963 Morrow Hill Road.

**General Code** – 274 hits for March. Top 1 the term Relevant, and then Short-Term Rental.

**Code Office, CEO Report:** new permits-6  
inspections- 12  
completions- 5

**Code Office** – continuing working on questions for Assessor based on the status of several permits and their status as well as researching changes she has noticed on parcels after the recent fly over of 2021 – from previous years.

**Webpage** - iC9 Design transfer update – Ian has sent a link for review by town official and will be turning it over to us for editing.

**Ordinance Committee** – will meet on April 28th to work on short-term rental and ADU (accessory dwelling units) recommendations for regulations as well as considering other changes that need correcting in our code.

*Sandra Riker*

Planning Board, ZBA Secretary &  
Code Office Assistant

**B. Park Commissioner’s Report; Mr. Tom Stevens March 2022 Report**

## Update on the park grant.

Grant is still in effect until 12/21/2022  
I will be working on the tennis court repairs.

## Old Business

Bristol Fun Day June 12, 2022

The Bloomfield Marching band will participate in the parade.

Troop 55 has not yet decided to participate as over the pandemic they changed their schedules. The fire department has decided to do 300 chicken barbeques and set up their serving area. They will not be supplying any tables or a tent. I checked into tent rental and chair rental. Cost for 20'x30' tent and ten 6-foot tables is \$460.

We have a few donations of Bed and Breakfast and gift baskets.

Bristol Valley Vineyards (from Lane Road) will have wine tasting. They have sent in their insurance and have all the correct permits from the state.

Next meeting is May 17 6:30 at the library.

I would like to get the highway department to clean out the drainage ditch for the park drain. The owner of the land should be contacted before work begins. The center gully is now higher than the drain. *On hold due to weather.*

Wood and tree debris is slowly being removed from the center gully in Coddington Conservation Area.

## New Business

The Bristol Share Market is open.

NYMIR did a park inspection, and the small children swings need a larger fall area with wood chips. That was the only area of concern that I saw. Will be working to meet the request. I will be ordering new bucket swings and a handicap swing.

*Park Commissioner*

*-Tom Stevens*

**C. Town Clerk Report.** Town Clerk Karen Maczynski presented her report. Total disbursements were \$1651.25 for March 2022. Town & County Tax collection is complete, with 95% of taxes collected or \$2,317,389. Pavilion rental is brisk with 17 rentals.

**Motion by Council Member Stresing to accept as a block the all-monthly reports, seconded by Council Member Hart and motion carried.**

## IV. Old Business

A. **New Grader:** see Highway report.

## V. New Business

A. Wage change for seasonal mowing positions.

**Motion by Supervisor Green, Jr. to raise the seasonal Cemetery mowing wage rate to \$20/hour and the seasonal Parks mowing wage rate to \$17.00 effective immediately, seconded by Council Member Bolonda and motion carried, no opposed.**

Board discussion concerning the code truck may be used by the seasonal mowing personnel if needed in their duties.

## VI. Round Table

Supervisor Green discussed the successful Eagle Scout Project by Ben Battle and the Coddington Conservation Area. Mr. Battle thanked the Town for the support of his project.

**VII. Motion to Adjourn** by Council Member Bolonda and seconded by Council Member Hart and carried 8:34 PM.

Respectfully submitted,

Karen Maczynski  
Town Clerk