



**TOWN OF BRISTOL
REGULAR MEETING**
February 13, 2023 6:30 PM

PRESENT: Supervisor Robert A. Green, Jr., Council Members; Lauren Bolonda, Frederick Stresing, Christopher Hart, & Patricia Giordano, and Town Clerk Karen Maczynski, Highway Superintendent Ron Wilson, Town Attorney William Kenyon.

Also, in attendance Bristol residents: Mr. AJ Magnan, Mr. Mark Obbie, Mr. Jeffrey Langer, and via Zoom; Bristol resident Mr. Doug Kraft.

Meeting called to Order at 6:30PM, by Supervisor Green, Jr., followed by Pledge of Allegiance to the US Flag and a statement: *Effective Thursday, February 10, 2022, (per Governor Hochul's directive) employees and members of the public may enter Town facilities without wearing masks.*

6:30 PM - Regular Meeting of the Town Board

Privilege of the Floor

Supervisor Green, Jr. opened the Floor at 6:31 PM and invited those present, and via zoom, to address the board.

Mr. Mark Obie, of the Bristol Hills Historical Society, addressed the board on upcoming events scheduled for 2023, including: Bristol Fun Day service at the 1846 Bristol Center Church, on June 11, 2023 at 11 AM, celebrating the churches recognition on National Register of Historic Places. Visit their website for a complete list of all the exciting events:
<https://bristolhillshistory.org/events> .

Mr. Jeffrey Langer, 7294 Baptist Hill Rd, addressed the board. Mr. Langer accused the Supervisor and Town Board Members of being felons and stated he would be filing a law suite at the end of the week. Mr. Langer referenced a fence on his property as some of his concerns with the town. Mr. Langer then departed the Town Hall.

Supervisor Green paused the board meeting at 6:34 PM and resumed the meeting at 6:37 PM.

Hearing no further requests to be heard, Supervisor Green closed the privilege of the floor at 6:37 PM.

I. A motion was made by Council Member Bolonda to accept the Jan 2023, board minutes, seconded by Council Member Hart and motion carried.

II. **Budget Transfers, Audit of the bills & Monthly Report of Supervisor.**

A. **Resolution to authorize budget transfers:**

The following 2022 budget transfers resolution was brought forward by Council Member Bolonda and seconded by Council Member Stresing to facilitate efforts to close the 2022 books, by roll call vote.

AA GENERAL FUND

Transfer From:

A1120	Non-Prop Tax Dist By County	48,633.00	Additional Sales Tax
A3089	Federal Aid, Other	40,023.00	JCAP Grant & Bristol Parks Grant Funds
A1990.4	Contingent Account	<u>22,641.00</u>	
		<u>111,297.00</u>	

Transfer To:

A1010.1	Legislative Board, Pers Serv	\$2,416.00	Bolonda not paid her Annual Pay in 2021 was paid in 2022
A1110.102	Municipal Court, Pers Ser, Clerk	2,340.00	PR Cost - worked more hours than budgeted for

			Court Ramp repairs - covered by
A1110.4	Municipal Court, Contr Expen	1,481.00	JCAP
A1410.102	Clerk, Pers Ser, Deputy Clerk	846.00	PR Cost - worked more hours than budgeted for
A1420.4	Law, Contr Expend	91.00	Normal Expenses
A1440.4	Engineer, Contr Expend	108.00	Normal Expenses
A1620.2	Building, Equip, Cap Outlay	8,914.00	Security Camera & Court Improvements covered by JCAP & ARPA
A1620.4	Building, Contr Expend	1,924.00	Normal Expenses
A1650.4	Central Comm System, Contr Expend	6,667.00	Normal Expenses
A3310.4	Traffic Control, Contr Expend	7,966.00	Normal Expenses
A5010.4	Street Admin, Contr Expend	775.00	Normal Expenses
A5132.2	Garage, Equip & Cap Outlay	21,251.00	ARPA- Security Cameras seem to be posted in several spots
A7110.1	Parks, Pers Serv	650.00	PR Cost
A7110.4	Parks, Contr Expend	1,048.00	Normal Expenses
A7510.4	Historian, Contr Expend	40.00	Normal Expenses
A8010.4	Zoning, Contr Expend - CEO	961.00	Normal Expenses
A8020.106	Planning, Per Ser Secretary	5,550.00	PR Cost
A8160.2	Garbage & Refuse, Equip	3,527.00	Shed
A8160.4	Garbage & Refuse, Contr Expend	1,178.00	Normal Expenses
A8160.411	Garbage & Refuse, Disposal Fee	2,382.00	Normal Expenses
A8810.1	Cemetery, Per Ser	256.00	PR Cost
A8989.4	Radios- Public Safety, Contr Expend	40,023.00	ARPA
A9050.8	Unemployment Insurance, Empl Bnfts	903.00	Normal Expenses
		<u>111,297.00</u>	
		0.00	

DA HIGHWAY FUND

Transfer From:

DA3501	St Aid Consolidated Highway	26,062.00	Additional CHIPS revenue
DA5031	Interfund Transfer	<u>181,349.00</u>	FEMA & ARPA
		<u>207,411.00</u>	

Transfer To:

DA5110.1	Maint of Streets, Pers Serv	601.00	Hired FT HWY EE - not in original 2022 budget
DA5110.4	Maint of Streets, Contr Serv	24,255.00	Normal Expenses
DA5112.2	Perm Improve Highway, Equip Cap	98,547.00	Performed more road work than CHIPS covers
DA5130.2	Machinery, Equip & Cap Outlay	6,910.00	Sheepsfoot Roller \$17,682.50 - FEMA - Interfund transfer
DA5140.4	Machinery, Contr Exp, Clothing	31,592.00	Normal Expenses - large equipment repairs
DA5140.4	Brush and Weeds, Cont Expend	5,565.00	Normal Expenses
DA5142.1	Snow Removal, Pers Serv	37,329.00	Hired FT HWY EE - not in original 2022 budget
DA9030.8	Social Security, Empl Bnfts	2,447.00	Hired FT HWY EE - not in original 2022 budget
DA9060.802	DOT Testing	<u>165.00</u>	Normal Expenses
		<u>207,411.00</u>	

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Bristol authorizes and approves these 2022 budget transfers.

The question of the adoption of the resolution was duly put to a roll call vote which resulted as follows:

Supervisor Green, Jr.	Yes
Council Member Bolonda	Yes
Council Member Stresing	Yes
Council Member Hart	Yes
Council Member Giordano	Yes

Resolution adopted.

B. Motion to pay the bills and accept the Supervisor's Monthly Report by Council Member Stresing and seconded by Council Member Bolonda and carried.

Abstract # 2

AA Fund (General)	\$ 106,510.32
DA Fund (Highway)	\$ 146,237.98
SF Fund (Fire Dept)	\$ 225,000.00
SW Fund (Water Distr.)	\$ 77,215.03

III. Monthly Reports

A. Highway Report Superintendent Ron Wilson, February 2023

- 1) The auction ended 2/3/23. The 2020 F350 sold for \$37,200 that's \$700 over what we paid for it new. We got \$10 out of the old shop heater, \$910 from the old v plow and \$52 from the massy glass door. All has been paid for, Town should be getting a check from Auctions International for \$38,172 within the month.
- 2) The paperwork has also been submitted for \$50,000 Multi-Modal Grant and should be received shortly.
- 3) As you know Precision pipe lining was going to line the large culvert at Elm Tree and Gregg Roads. When the crew got here, they said we couldn't do it. Then I received a bill for \$27,000 in materials. I emailed back that it was your salesman that told me we were good to go, and I didn't think we should be responsible for the bill. The salesman got back to me and said the man that coming out to run the camera down the culvert never did and marked it good to go and then quit a week or two later. I was told we are good and have no bill to pay for anything the problem was on them. We got concrete in the old culvert today and should have the rest of the new culvert in this week.
- 4) Thursday, I have a meeting with Councilman Hart & Stresing. Topic is mapping out highway 284, equipment replacement and more.
- 5) I would like to have a conversation tonight about equipment replacement. As supervisor Green and I were talking we may be looking at needing to order two new trucks and looking at replacing the 2013 Excavator sooner than later.
- 6) Truck 8 was overheating we put a new thermostat in it as a first try still was overheating. We ask Canandaigua to flatbed it up to Mack for a water pump replacement. Truck 9 took out a carrier Bearing that repair was done in house. Then today a brake valve gave out fixing instead of using the truck.
- 7) The DX190 Doosan wheeled excavator is back over to American Equipment for repair. I got word that it's ready. We need the rented excavator for a few more days and we will have the county take the rental back and pick up ours.
- 8) I ordered more salt. As of now we still have \$95,000 left in the budget for 2023. We are obligated to order 70% of the 3500 ton of salt we requested from the state. I ordered 150 ton that should be here this week, that will put us to the 70%. If more salt is not needed it should leave approximately \$60,000 in line DA5142.4.
- 9) March 6th in Canandaigua and March 7th & 8th in Albany, highway superintendents will be meeting with state representatives to promote need for CHIPS funding. I will be attending.

-Ron Wilson Highway Superintendent

Board discussion concerning funds from the equipment sold at auction will be received through the general (AA) fund. Also, discussion concerning the Elm Tree Culvert and the HW dept installation of the new culver pipe. Mr. Wilson discussed filling the old pipe with concrete and covering the new pipe with gravel until spring. Unfortunately, 3 concrete truck loads were returned during the project due to inability to get concrete to flow into the old culvert pipe. Board discussion concerning the Doosan Excavator repair costs and replacing the Doosan and 2 trucks.

B. Planning Board & Zoning Board of Appeals and Code Office.

Supervisor Green read the report from Code Office.

Code Office -**Total Permits Issued in 2022: 93**

Residential Permits

Single Family homes	8
New Manufactured Homes	1
Alterations	6
Repairs & roofs	16
Additions and decks	17
Demolitions	6
Accessory Structures	14
Solar (accessory)	5
Solar (roof top)	3
Generators	4

Commercial/Industrial Permits

New Structures	4
Alterations	2
Agricultural New Structures	1
Timber Harvest	4
Op. Permits	2

Attorney Kenyon and Supr. Green discussed the NYS new requirements of creating housing in communities across the state and possible impact on the town in the future.

C. Park Commissioner's Report February 2023

On February 8, 2023, **Trees Bros LLC** donated their day to cutting down, trimming, chipping, and disposing the dead trees by the library and the town hall. Eric and his crew did a wonderful job. Gene Mehlenbacher and I helped with the chipping and dragging and cleanup. Kudos to all. If possible, can the Town of Bristol issue a statement recognizing the \$2,100 donation to the Town? See proposed receipt attached.

The first Bristol Fun Day meeting will be March 11 at 9AM at the town hall. I have contacted Paulsen & Baker about the music and inquired about tent, table, and chair rental. I also spoke to an Ontario County Deputy about a demonstration of the county canine program.

Park Goals 2023

- 1) Seal the walking track.
- 2) Install handicap swing, paint swing post, and add more playground mulch.
- 3) Bristol Fun Day 25th anniversary celebration! (Suggestions appreciated)
- 4) Update and repair the veteran memorial bricks.
- 5) Add a grill to the Barend pavilion.

-Thomas Stevens Park Commissioner

Board expressed appreciation of Tree bro's work. Council Member Stresing offered a resolution as follows, seconded by Council Member Bolonda;

**TOWN BOARD RESOLUTION 02.13.2023
Receipt for in-kind Service - Tree Bros LLC**

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on February 13, 2023, and a quorum of the Board being present, the following resolution was offered by Council Member Stresing and seconded by Council Member Bolonda;

WHEREAS, the Town of Bristol recognizes **Tree Bros LLC**, 6970 Tilton Road, Bloomfield, New York 14469, who removed, trimmed, and disposed of dead pine trees next to the Bristol Library, Levi Corser Park, and the Bristol Town Hall,

WHEREAS, no goods or services were provided by the Town of Bristol in return for the work to remove, trim and dispose of the trees,

WHEREAS, the value of the work done was \$2,100.00; the cost Tree Bros LLC charges for an eight-hour day,

WHEREAS, the work was completed on February 8, 2023, by four Tree Bros LLC employees who worked eight hours each; equipment used was a woodchipper, skid steer, bucket lift truck, pickup, trailer, chainsaws, hand tools and rakes,

WHEREAS, The Town of Bristol officially recognizes this generous donation by Tree Bros LLC to the residents of the Town of Bristol and for all who use our facilities,

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Bristol authorizes and approves this **Receipt for in-kind services provided by Tree Bros LLC, 6970 Tilton Road, Bloomfield, New York 14469.**

The question of the adoption of the resolution was duly put to a vote which resulted as follows:

Supervisor Green, Jr.	Yes
Council Member Bolonda	Yes
Council Member Stresing	Yes
Council Member Hart	Yes
Council Member Giordano	Yes

The Resolution was thereupon deemed duly adopted on February 13, 2023.

D. Town Clerk Report. Town Clerk Karen Maczynski presented her report. Total disbursements were \$1440.50 for January 2023. Town & County tax collection is 81% of the warrant, with approximately \$2.1 million collected and \$600,000 outstanding. The Town was made whole at the end of January. Deputy Patti Clark has been a great help! in the Town Clerk’s office during the tax payment rush in January.

Motion by Council Member Hart to accept as a block the all-monthly reports, seconded by Council Member Bolonda and motion carried.

IV. Old Business

A. National fuel – gas line break at Footer Rd – litigation (executive session)

V. New Business

A. NYS Retirement Resolution:

STANDARD WORKDAY (HOURS) RESOLUTION

The following Resolution for Standard Workday definition for all Town of Bristol positions, for use by the NY State Retirement Program, was offered by Council Member Stressing and seconded by Council Member Bolonda as follows,

WHEREAS, The Town Board recognizes all personnel employed by the Town of Bristol are offered the opportunity to participate in the NY State Retirement System,

WHEREAS, The Town Board has defined the Standard Workday, in hours, for all Town of Bristol positions for use by the NY State Retirement System,

Supervisor	6
Town Board Members	6

Assessor	6
Highway Superintendent	8
Town Clerk	8
Town Justice	6
Planning Board Members	6
Zoning Board of Appeals	6
Board of Assessment Review	6
Board of Ethics Members	6
Park Commissioner	8
Parks & Cemetery Labors	8
Town Hall Secretarial	8
Clerk & Deputy Clerk	8
Code Officer & Assistant	8
Historian	6
Custodian	6
Highway Union Employee's contract	8

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Bristol authorizes and approves these standard workday hours.

The question of the adoption of the resolution with voting as follows:

Supervisor Green, Jr.	Yes
Council Member Bolonda	Yes
Council Member Stresing	Yes
Council Member Hart	No
Council Member Giordano	Yes

The Resolution was thereupon deemed duly adopted on February 13, 2023.

B. Station - Mixed Metal Recycling

Discussion concerning cost of hauling and 40-yard container rental for metal recycling at the transfer station.

Superintendent Wilson to contact the Hwy Superintendent at S. Bristol, Jim White, and discuss container & hauling cost and possibility for hauling for the Town of Bristol and associated cost.

C. Audit of the Books and Town Justice Court Annual Report.

Motion by Council Member Hart to approve and accept the audit of the 2022 Town books and Town Justice Court's 2022 annual report, seconded by Council Member Bolonda and carried unanimously.

VI. Executive Session – Pending litigation.

Motion by Council Member Stresing to enter executive session at 7:21 PM, seconded by Council Member Hart and carried unanimously. Topic pending litigation and mediation with National Fuel regarding Footer Road pipe break.

Motion by Council Member Hart, seconded by Council Member Bolonda to exit executive session at 7:39 PM and carried.

VII. No action was taken following executive session.

VIII. **Motion to Adjourn** by Council Member Bolonda and seconded by Council Member Giordano and carried 7:39 PM.

Respectfully submitted,

Karen Maczynski
Town Clerk

