



**TOWN OF BRISTOL  
REGULAR MEETING**  
February 14, 2022 7:00 PM

PRESENT: Supervisor Robert A. Green, Jr., Council Members; Frederick Stresing, Christopher Hart, Lauren Bolonda, Town Clerk Karen Maczynski, Attorney Russ Kenyon, Zoning Sec. Mrs. Sandra Riker, Park Commissioner Tom Stevens, Highway Superintendent Ron Wilson, Planning Board Chairperson Karen Ellmore.

Also, in attendance:

Ms. Nancy Naprurski, Mr. Sean O'Neal, Mr. Doug Kraft

**Regular Meeting of the Town Board** held via Zoom hybrid process, a format in accord with Executive Orders from the Governor's office of NYS. Meeting called to Order at 7:01 PM, by Supervisor Green Jr., followed by Pledge of Allegiance to the US Flag and a statement: *Effective Thursday, February 10, 2022, (per Governor Hochul's directive) employees and members of the public may enter Town facilities without wearing masks. The Town urges both employees and the public to assess their own risk and strongly encourage those with an increased risk of contracting COVID-19 to continue to wear a mask at their own discretion.*

**Privilege of the Floor:** Supervisor Green, Jr. opened the floor at 7:03 PM and hearing no requests to speak closed the floor at 7:04 PM.

- I. A motion was made by Council Member Stresing to accept the January 2022, board minutes with correction, seconded by Council Member Bolonda and motion carried.
- II. Audit of the bills, Monthly Report of Supervisor:

**Abstract 2**

<b>A General Fund:</b>	<b>\$ 18,549.85</b>
<b>DA Highway:</b>	<b>\$ 77,059.80</b>
<b>SW (water district) Fund</b>	<b>\$ 49,586.00</b>

**Motion to pay the bills and accept the Supervisor's report by Council Member Stresing and seconded by Council Member Bolonda and carried.**

**III. Monthly Reports**

**A. Highway:** Superintendent Ron Wilson, his report for Feb 2022 as follows:

1. Truck 6, (oldest truck) is having transmission issues and has an intermittent faulty low coolant warning light that is not reading coolant level properly (coolant level is not low). Truck is at Penn Power Group for repairs.
2. Truck 9 lost power and is at Reginal in Geneva for repairs, (replacing injector pump).
3. Excavator has been taken to American Equipment for repairs to input bearing and seals and hopefully not much else will be required.
4. Log Jam on east side of concrete culver/bridge on Route 64 by Acorn Inn, update: I have permission from the homeowner to cross their property to access the logs for removal.
5. 1600 ton of salt on order. The commitment of 70% of contracted amount of salt has been met.
6. NYS Chips: Highway Superintendents of Ontario Co. met with Senator Pam Helming and Assemblyman Jeff Gallahan to promote CHIPS funding. Assemblyman Gallahan informed the Superintendents to expect a change in the plow truck warning light colors from Amber to alternating Amber/Green.
7. New 10-wheel truck in on order. Western Star Chassis with Viking equipment.

8. I have been getting numbers together for a new Grader. Current manufactures of graders: CAT & John Deere.
9. The 2012 F550 small dump truck is getting rough and looking towards the 2023 Budget: Options: 1. Purchase new truck, 2. Replace dump body and purchase V plow interchangeable with Car1 plow. New equipment could be reused down the road when a new chassis is needed.

*-Respectfully submitted Ronald Wilson*

Board discussion concerning, item 4 - log jam and downstream bridge. Supervisor Green discussed contacting, Mr. Greg Trost of NYS DOT concerning these issues and borrow equipment for log removal.

Grader discussion by board, tentative pricing from CAT: \$321,000. and JD: \$351,000. The Town's grader is a 1996 Champion.

Discussion concerning little dump truck, F550, and 2023 Budget. Mr. Wilson to obtain firm numbers on options for F550 truck.

**B. Planning Board & Zoning Board of Appeals and Code Office; Mrs. Sandra Riker.  
Planning, ZBA and Code Office Report  
February 14, 2022**

**Planning Board Meeting** did not meet in January.

**Zoning Board of Appeals** did not meet in January.

**General Code** - 270 hits for January. Top 3: flag lot, bed, and wind load.

**Code Office, CEO Report:** new permits- 2  
inspections- 12  
completions- 2

**Webpage** - iC9 Design transfer in progress and Ian continues to work on our new page and will keep me updated of his progress.

**Ordinance Committee** – will meet in February to work on short-term rental and ADU (accessory dwelling units) recommendations for regulations.

*Sandra Riker*

Planning Board, ZBA Secretary &  
Code Office Assistant

**C. Park Commissioner's Report; Mr. Tom Stevens February 2022 Report**

**Update on the park grant.**

Grant is still in effect until 12/21/2021. I have applied for an extension of one year. Sent the request by certified mail. I have not received a reply.

We received the amount requested of \$20,917.25 from the grant. This payment was for the track paving upgrades.

**New Park Business**

Bristol Fun Day June 12, 2022.

The first meeting was held on February 8. I will attach meeting minutes to this report.

I have contacted Baker and Paulsen to contract for the Music on Bristol Fun Day. They charge \$400 and are checking to see who is available on June 12, 2022.

I have a group of volunteers who are willing to upgrade the Levi Corser Park Sign shelter. I would like it enlarged to better protect the park sign and the Helen Fox Memorial Family Tree.

Not yet sure what the cost for materials will be. Some materials maybe donated. I would like approval to spend up to \$250 for the upgrades.

I looked at other tractors for the park. I would like the town to purchase the John Deere 2025R. It is 25 HP with a loader, snowplow (attaches to the loader frame) and a 60-inch mower. I added one option to the original quote. The state bid discount is 18%. The next larger size was too large, and the other tractors did not meet the town's needs.

**Old Park Business**

I would like to get the highway department to clean out the drainage ditch for the park drain. The owner of the land should be contacted before work begins. The center gully is now higher than the drain. On hold due to weather.

I did email soil and water for assistance in evaluating Center Gully. I did not hear back from them at this time. There are blockages and accumulating debris in the stream bed. Where is all this debris coming from? Is there a way to slow it down or prevent upstream erosion?

*Park Commissioner  
-Tom Stevens*

Supervisor Green discussed the need for a tractor to be procured for use at the town parks. Board discussion concerning center gully and drainage. Board discussion on cleaning out the drainage ditch for the park drain, grant renewal.

**D. Town Clerk Report.** Mrs. Maczynski presented her report. Total disbursements were \$1944.53 for January 2022. Town and County Taxes are 86% collected.

**Motion by Council Member Stresing to accept as a block the all-monthly reports, seconded by Council Member Bolonda and motion carried.**

**IV. Old Business**

**A. Resolution to purchase tractor for the Town Parks.**

**RESOLUTION 02.14.2022**

**AUTHORIZATION to Purchase a John Deere Compact Utility Tractor for the Town Parks**

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on February 14, 2022, and a quorum of the Board being present, the following resolution was offered by Council Member Hart and seconded by Council Member Stresing;

**WHEREAS**, the Town of Bristol needs a tractor for use in maintaining the Town Parks and after review and examination of needed equipment by the Park Commissioner, Tom Stevens,

**NOW THEREFORE BE IT RESOLVED**, the Town Board of the Town of Bristol authorizes purchase of John Deere Compact 2025R Utility Tractor(25HP) with (18 PTO hp), with 120R Loader, 60D AutoConnect 7-Iron Mid-Mount Side Discharge Mower, 60” Boom Mounted Front Blade(snow plow) per quote 25878536 submitted by LandPro Equipment, LLC, dated January 13, 2022, for \$23,755.97, per state bid.

The question of the adoption of the resolution was duly put to a roll call vote which resulted as follows:

Supervisor Green, Jr.	Yes
Council Member Bolonda	Yes
Council Member Stresing	Yes
Council Member Hart	Yes
Council Member Parsons	Absent

The Resolution was thereupon deemed duly adopted on February 14, 2022.

Funding New Tractor: Supervisor Green, Jr. discussed the Tractor purchase will be funded using monies transferred out of fund balance.

Storage of New Tractor: Supervisor Green, Jr. discussed with HW Super Ron Wilson the storage location for the new tractor, and it was determined that a spot inside the HW Barn would be found on the end of the building.

V. **New Business**

A. **Pioneer Cemetery.** Supervisor Green discussed the Abstract that the Town authorized regarding adjacent property east of Pioneer Cemetery and fence separating Pioneer cemetery from adjacent private property (cemetery).

Attorney Russ Kenyon discussed options for the Town Board to consider regarding an article 15 proceeding or action to ensure accessibility of family members (not associated with property owners) to family plots on private cemetery land as follows:

1. Prescriptive easement rights,
2. Access by necessity,
3. Members of public right to access (visit graves).

Jurist Kenyon discussed removing the wire fence, placing it in storage, and the Town installing a fence with a gate on Pioneer Cemetery property, to separate Pioneer cemetery from the private cemetery property but still allowing access through a gate. Board discussion concerning access to graves by Bristol residents who have family buried in the private cemetery.

B. **BAN early pay off.** Supervisor Green discussed paying off 2 upcoming BANs early. 2019 John Deere Loader BAN due in May for renewal and 2021 Massey Ferguson Tractor/Boom mower BAN due in Sept. Board discussion concerning BANs followed.

Motion by Council Member Bolonda and seconded by Council Member Stresing to pay off the 2019 JD Loader BAN of \$80,000. when it comes due in May 2022 using FEMA reimbursement monies, motion carried, one opposed.

C. **ARPA Funds** discussion by board. Discussion of determining Fire Department revenue losses due to COVID cancellation of annual fund raisers including claim bake fund raiser 2020 & 2021.

D. **Annual Review of the Town of Bristol Books** occurred with board members signing off. The Town Clerk's office, Justice Court and Town Accounting records were all reviewed and approved. Motion by Council Member Bolonda and seconded by Council Member Hart to acknowledge and approve the Review of the Books (2021 records) by Town board members; Lauren Bolonda, Chris Hart and Supervisor Green, Jr., which occurred; January 26 through February 1, 2022, and motion carried.

VI. **Round Table**

A. Council Member Stresing stated he will take on investigating the Senior Citizen Exemption to determine if the threshold to qualify in the Town should be changed.

VII. **Executive Session- Brief Session – Sec 105 sub f.**

Review of personnel issue and or employment.

Motion by to enter executive session by Council Member Bolonda at 8:12 PM and seconded by Council Member Hart and carried.

Motion to exit executive session by Council Member Bolonda and Council Member Hart at 8:16 PM.

**Membership in BVFD**

Motion by Supervisor Green, Jr., to approve the following individual for membership in the Bristol Volunteer Fire Department; Mr. Brendon Laughran of 6599 Day Road, Town of Bristol, seconded by Councilman Hart and carried.

Thank you note received from the Bristol Hills Historical Society for annual Town contribution.

VIII. **Motion to Adjourn** by Council Member Hart and seconded by Council Member Bolonda and carried 8:22 PM.

Respectfully submitted,

Karen Maczynski  
Town Clerk