



**TOWN OF BRISTOL**  
**REGULAR MEETING**  
September 9, 2019

PRESENT: Supervisor Robert A. Green, Jr, Councilwoman Lauren Bolonda, Councilman Jeffrey Bliss, Councilman David Parsons, Councilman Fred Stresing, Highway Superintendent Ron Wilson, Town Clerk Karen Maczynski, Mr. William Kenyon, Atty.

The Supervisor called the meeting to order at 7:00 PM followed by the pledge to the flag.

Privilege of the floor:

Presentation by Mrs. Liz Smith, President of the Bristol Library. Mrs. Smith presented the library's proposed budget for 2020 of \$74,984. Manager of the Bristol Library, Ms. Fran DeNardo, also spoke, highlighting programming currently in place and plans for next year. Mrs. Smith requested an 11% increase or \$6,100 above last year's Town contribution, for a total of \$57,600. In 2019, Town of Bristol's contribution was \$51,500 to the Bristol Library. Mrs. Smith thanked the Town Board for their support of the Bristol Library.

Presentation by Mr. Doug Finch, Town Manager of the Town of Canandaigua – Update on possible funding scenarios to repair Day Road Water Tank (equipment) in Bristol Water District #1. Also present was Ms. Emily Palumbos, of MRB Group, and Mr. Jim Fletcher, Town of Canandaigua HW Superintendent. Mr. Finch presented 5 options:

Option #1 Hire MRB Group to complete a Preliminary Engineering Report (PER) to identify equipment/processing needed to eliminate water quality issue; estimated cost: \$30,000. Acquisition and installation of equipment to fix the water quality; estimated impact on tax payer; \$183-\$253 additional tax per water district resident per year.

Option #2: Conduct income survey of residents served by Day Road water tank, to enable an application for a PPG (Predevelopment Planning Grant – USDA). The PPG grant would be used to pay (in part) for the PER by MRB. Income survey cost, Mr. Finch estimated, at \$2,000-3,000 and could use reserve water district funds for matching requirement. Ms. Palumbos indicated this grant would raise the likelihood of receiving a USDA Rural Development Grant for the equipment acquisition and installation at the Day Road site.

Option #3: Hire MRB to complete fix at Day Road site at an estimated cost of \$175,000 and pass expense on to water district tax payer, with an increase to water district tax of \$1.95 per thousand or a range of \$183 - \$253 or total tax of \$805-900 per household, similar to option #1.

Option #4: Town of Bristol to take over water district and operate the Bristol's portion of the district.

Option #5: Town of Bristol could expand the water district and add residents to increase usage of water which may help correct the water quality problem.

Mr. Finch stated approximately 60 homes are affected, and the Town of Bristol owns the equipment and it is the Town's responsibility to address the problem. Mr. Finch recommended option #2 as the best solution. Councilman Stresing discussed the income threshold for grant eligibility. Ms. Palumbos indicated the homeowner income threshold was \$45,000, to be eligible for grant. Councilman Parson's discussed expansion of the water district and queried the number of households or amount of water usage needed to affect water quality. Discussion of a 'loop' in the water district was needed to allow water to circulate. Mr. Fletcher discussed the water quality issue began in 2017 and the current solution in place, has been the periodic 'water dumping' from the Day Road tank. The quantity of 'dumped' water was paid for by increasing the water usage rate paid by homeowners in the Bristol Water District #1.

Supervisor Green made the following motion; Town of Bristol authorizes MRB Group, to conduct an income survey of residents affected by the Day Road tank water quality issue, in

preparation for grant application(s) with the USDA, seconded by Councilman Parsons and motion carried, no opposed.

- I. A motion was made by Councilman Stresing to accept the August 12, 2019 board minutes, second by Councilman Parsons and motion carried.
- II. Audit of the bills, budget transfer, monthly report:  
A motion was made by Councilman Parsons seconded by Councilman Bliss, and carried to pay the following bills accept the Supervisor's reports for July and August.

**Abstract 9**

<b>General:</b>	<b>Vouchers 226-247</b>	<b>\$ 10,743.38</b>
<b>Highway:</b>	<b>Vouchers 1203-1224</b>	<b>\$ 50,977.59</b>
<b>Capital Project(roof) Voucher 7000</b>		<b>\$ 57,490.00</b>

III. Monthly reports from:

- A. Highway: HW Superintendent Ron Wilson presented his report. Discussion concerning a culvert pipe installation on Mr. John Karle's right away.
- B. Planning Board & Zoning Board of Appeals and Code Office Assistant Mrs. Sandra Riker, presented her reports. Discussion concerning Code Officer, Mr. Chris Jensen, delivering code violation notices. Supervisor Green discussed using police officers when necessary during delivery of notices.
- C. Parks/Special committee. Park Commissioner, Mr. Tom Stevens presented his report. Work is centered around preparation for concrete slabs for two pavilions. Mr. Tom Neary generously donated \$500 to the park improvement fund. The park continues to run smoothly.
- D. Town Clerk, Mrs. Karen Maczynski, presented her report; Total Disbursements for the Month of August were \$4,192.74.

Councilman Parsons motioned to accept all reports and seconded by Councilman Stresing, and motion carried.

IV. Old Business:

Update on Roofing project - ROC Roofing has completed the roof. The upstairs is dusty from the project.  
Alarm System for the HW Garage will be installed in September.

V. New Business:

- A. Tax Cap override for 2020. Supervisor Green requested Mr. Kenyon propose a local law regarding the 2020 budget and the tax cap law. Councilman Stresing made a motion to hold a public hearing on the tax cap override proposal on October 15, 2019 at 7:00 PM at the Town Hall, seconded by Councilman Bliss and motion carried.
- B. Board Assessment Review (BAR) - Reappointment – Councilman Bliss made a motion to reappoint Mrs. Bonnie Ross to the Town of Bristol's Board Assessment Review, seconded by Councilwoman Bolonda and motion carried.
- C. Supervisor Green discussed the four Town of Bristol Signs requiring repair and repainting. Board discussion regarding refurbishing signs before the signs are so badly deteriorated, they will need to be replace.

VI. Round Table – Discussion concerning Transfer Station and recycling building is in need of replacement.

VII. Motion to Adjourn by Councilman Bliss and seconded by Councilwoman Bolonda and carried at 8:52 PM.

Respectfully submitted,

Karen Maczynski  
Town Clerk