

● TOWN OF BRISTOL
REGULAR BOARD MEETING
June 10, 2019

PRESENT: Supervisor Robert A. Green, Jr, Councilman David Parsons, Councilwoman Lauren Bolonda, Councilman Fred Stresing, Town Clerk Karen Maczynski. ABSENT: Councilman Jeffrey Bliss.

The Supervisor called the meeting to order at 7:00 PM.

I. A motion was made by Councilman Stresing to accept the May 13, 2019 board minutes, second by Councilwoman Bolonda and motion carried.

II. Audit of the bills, budget transfer, monthly report:

A motion was made by Councilman Parsons, seconded by Councilwoman Bolonda, and carried to pay the following bills and accept the Supervisor's report.

Abstract 6

General:	Vouchers 136 - 161	\$ 14,433.13
Highway:	Vouchers 1126 - 1151	\$ 52,674.99
Front End Loader (BAN)	Voucher 4002	\$ 200,000.00

III. Monthly Reports:

A. Highway – Mr. Ron Wilson, Hwy Supt. submitted his monthly report. Mr. Wilson reviewed the status of the implementation of installing master cutoff switches for all equipment parked in the highway garage. Also, he stated this month saw unexpected costly repairs to several pieces of equipment. Councilman Stresing reviewed the need to hold down repair cost through good preventative maintenance practices.

B. Zoning/Planning – Mrs. Sandra Riker presented her reports. She stated Code 360 has accepted the Town of Bristol's agreement and will begin the process of laying out the codification.

C. Parks – Commissioner Stevens spoke about Bristol Fun Day. No written report was presented. He is addressing insurance requirements for added safety signage at the playground. He is attending an informational training

D. Code Enforcement - Mrs. Riker, Secretary for the Code Enforcement Officer, submitted the monthly report.

E. The Town Clerk submitted her monthly report.

A motion was made by Councilman Parsons and seconded by Councilwoman Bolonda and carried to accept all departmental reports.

IV. Old Business:

A. Reserve Fund Use and Public Notice for Fire Alarm System at the Highway Garage and Roof repairs/replacement on the Town Hall. Discussion regarding use of reserve funds and process to be followed, 30-day timeframe and possible public referendum if petition is filed. July 15, 2019 will be earliest date project can be started. It was discussed the phone system replacement would be placed on hold at this time.

ROOF:

RESOLUTION SUBJECT TO PERMISSIVE REFERENDUM

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on June 10, 2019 and a quorum of the Board being present, the following resolution was offered by Councilwoman Lauren Bolonda and seconded by Councilman David Parsons:

WHEREAS, heretofore the Town Board of the Town of Bristol did establish a Capital Project Fund for improvements to the Town Hall, and

WHEREAS, the replacement/repair of the roof of the Town Hall is deemed an appropriate improvement to the Town Hall, and

WHEREAS, at a regularly scheduled and held Town Board meeting to discuss the expenditure of funds from the Town Hall Capital Project Fund, at which public meeting all interested parties were afforded the opportunity to be heard on the matter, and

WHEREAS, following such public meeting and after due deliberation, be it

RESOLVED that the sum of \$68,000 in the special reserves- Building fund shall be transferred to the Town Hall Capital Project Fund thus increasing the balance in said fund to be \$70,788.20, and be it further

RESOLVED that said sum of \$57,490.00 is hereby designated as and appropriated from Town Hall Capital Project Fund to pay for the improvements to said Town Hall including the replacement/repair of the roof in the Town Hall, and it is further,

RESOLVED that this resolution shall not take effect for a period of 30 days after its adoption, nor until approved by the affirmative vote of a majority of the qualified electors of the Town voting on such proposition, if within such 30 day period after the adoption of this resolution there be filed with the Town Clerk a petition as required by law, protesting against this resolution and requesting that it be submitted to the qualified electors of the Town, and it is further,

RESOLVED that within 10 days after the date of adoption hereof, the Town Clerk of the Town of Bristol shall post and publish a notice which shall set forth the date of adoption of this resolution, a statement setting forth the purpose and effect thereof and shall specify that this resolution was adopted subject to a permissive referendum.

The questions of the adoption of the resolution was duly put to a roll call vote which resulted as follows:

Councilman Stresing - Yes

Councilman Parsons - Yes

Councilwoman Bolonda - Yes

Supervisor Green - Yes

The resolution was thereupon duly adopted.

FIRE ALARM SYSTEM:

RESOLUTION SUBJECT TO PERMISSIVE REFERENDUM

At a regular meeting of the Town Board of the Town of Bristol, held at the town hall in said town, County of Ontario and State of New York on June 10, 2019 and a quorum of the Board being present, the following resolution was offered by Councilman David Parsons and seconded by Councilman Fred Stresing:

WHEREAS, the acquisition and installation of Fire Alarm System to the Town Highway Garage is deemed an appropriate improvement to the Town of Bristol Highway Garage, and

WHEREAS, following such public meeting and after due deliberation, be it

RESOLVED that the sum of \$8036.00 in the special reserves- Building fund has hereto been transferred to the Garage Equipment Capital Outlay Line Item A5132.200R thus creating the line item balance, and be it further

RESOLVED that the sum of \$8036.00 is hereby designated as and appropriated from A5132.200R to pay for the acquisition and installation of Fire Alarm System to the Town Highway Garage.

RESOLVED that this resolution shall not take effect for a period of 30 days after its adoption, nor until approved by the affirmative vote of a majority of the qualified electors of the Town voting on such proposition, if within such 30 day period after the adoption of this resolution there be filed with the Town Clerk a petition as required by law, protesting against this resolution and requesting that it be submitted to the qualified electors of the Town, and it is further,

RESOLVED that within 10 days after the date of adoption hereof, the Town Clerk of the Town of Bristol shall post and publish a notice which shall set forth the date of adoption of this resolution, a statement setting forth the purpose and effect thereof and shall specify that this resolution was adopted subject to a permissive referendum.

The questions of the adoption of the resolution was duly put to a roll call vote which resulted as follows:

Councilman Stresing - Yes

Councilman Parsons - Yes

Councilwoman Bolonda - Yes

Supervisor Green - Yes

The resolution was thereupon duly adopted.

B. Contract for Roof project. The board reviewed the proposed ROC Roofing LLC contract to replace the Town Hall roof. Councilwomen Bolonda moved to accept the contract with the following

additions: all needed insurances are in place and the start date shall be included in the contract and the start date is subject to the referendum process and timeframe, second by Councilman Parsons and motion carried.

V. New Business:

A. Supervisor Green discussed Mowing Contract (mowing roadsides) with Ontario County. Councilman Parsons moved to accept the contract and authorize Supervisor Green to sign the contract, second by Councilwoman Bolonda, motion carried.

B. Supervisor Green reviewed the Town has been given 60 days to comply with NYMIR's (Town's insurance carrier) list of requirements including night time survey of Town signage, instituting Highway Garage logbooks and safety checklists, and additional playground rules and signage.

VI. A motion was made to adjourn the Town of Bristol board meeting at 8:10 PM, by Councilman Parsons and seconded by Councilwoman Bolonda, and motioned carried.

Respectfully submitted,

Karen Maczynski
Town Clerk