

TOWN OF BRISTOL  
REGULAR BOARD MEETING  
May 13, 2019

PRESENT: Supervisor Robert A. Green, Jr, Councilman David Parsons, Councilwoman Lauren Bolonda, Councilman Jeffrey Bliss, Councilman Fred Stresing, Town Clerk Karen Maczynski.

The Supervisor called the meeting to order at 7:00 PM.

Mr. Todd Metcalf, from General Code, presented an overview of the proposal to codify the Town of Bristol's laws, ordinances and codes. Discussion by Supervisor Green to use recently received award money to begin the project.

I. A motion was made by Councilman Parsons to accept the April 8, 2019 and May 8, 2019 board minutes, second by Councilman Bliss and motion carried.

II. Audit of the bills, budget transfer, monthly report:

A motion was made by Councilman Stresing, seconded by Councilman Bliss, and carried to pay the following bills and accept the Supervisor's report.

**Abstract 5**

<b>General:</b>	<b>Vouchers 106-135</b>	<b>\$ 21,590.31</b>
<b>Highway:</b>	<b>Vouchers 1105-1125</b>	<b>\$ 31,430.97</b>

III. Monthly Reports:

A. Highway – Mr. Ron Wilson, Hwy Supt. submitted his monthly report. Supervisor Green reviewed the importance of following the recommendations by our insurance provider, including maintenance logs, master-switch use on all equipment parked in the garage and reviewing safety training highway employees have had or require.

B. Zoning/Planning – Mrs. Sandra Riker presented her reports. Motion to accept resignation of Mrs. Sandra Riker from the Ontario County Planning Board and accept Mr. Joseph Crane's appointment to Ontario County Planning Board by Councilman Parsons, and seconded by Councilwoman Bolonda and motion carried.

C. Parks – Commissioner Stevens presented his report. He will address insurance requirements for added safety signage for the playground. A motion by Councilman Bliss to designate old park grills and several illegal street signs as surplus, seconded by Councilman Stresing and motion carried.

D. Code Enforcement - Mrs. Riker, Secretary for the Code Enforcement Officer, submitted the monthly report.

E. The Town Clerk submitted her monthly report.

A motion was made by Councilman Bliss and seconded by Councilwoman Bolonda and carried to accept all departmental reports.

IV. Old Business:

A. Councilman Bliss made a motion to use \$5000 (award money) to begin codifying The Town's codes, laws and ordinances and accept the proposal from General Code, seconded by Councilman Parsons and motion carried.

B. Supervisor Green discussed Loader BAN paperwork will be completed on May 28, 2019 at Canandaigua National Bank.

V. New Business:

A. Resolution to accept amendments to the Snow and Ice Contracts by Councilman Parsons and seconded by Councilman Bliss with roll call vote.

B. Supervisor Green reviewed the laborer county classification, and this classification will be used for the part time mowing of the parks and cemeteries.

VI. A motion was made to adjourn the Town of Bristol board meeting at 8:05 PM, by Councilman Parsons and seconded by Councilwoman Bolonda, and motioned carried.

Respectfully submitted,

Karen Maczynski  
Town Clerk