

Town of Bristol
2016 Comprehensive Plan Update
Notes
April 7, 2016

Attending: Robert Green, Supervisor, Joann Rogers, Dave Parsons, Donna Beretta, Carla Jordan, Justin Steinbach, Kris Monzel, Elizabeth Smith, Ron Smith, Cat Cohen, and Sandra Riker, Secretary

Meeting opened by Supervisor Green thanking all in attendance for accepting their place on the Steering Committee. He mentioned that from the resumes the Town Board reviewed all of the members will make excellent people to help with the process of updating the 2007 Comprehensive Plan. The Steering Committee will need to keep stability, peace and balance to complete this process. There is \$3500. In the budget to help with financial needs for this project. The Town Board has received hourly rates from John Steinmetz and MRB Group to provided assistance to the Committee when they might feel the need of an outside voice to help the process.

The town is not growing but atrophying at present so we need to find some sort of catalyst to get us growing again. He suggested Light Industry and small businesses. However, being a rural community it is hard to attract light industry without the infrastructure necessary for their use so we need to provide other stimulus to make the town attractive to light industry and small business.

Eagle Mountain facility was mentioned and he advised due to poor timing this venture did not work, consequently we have an empty building in a Light Industrial Zone that would make a great place for a multi-use building. This will require some tweaking to the zoning regulations but that process could be started as an action item via the Updated Comprehensive Plan.

The Committee is made up of 7 voting members and 2 alternates. Dave Parsons representing the Town Board will be an alternate and non-voting member. The Town Board will provide guidance whenever the Committee requests or if they see the Process is not going in the right direction.

The Committee agreed that the best fit is to have Co-Chairman for the Committee after a vote and some discussion it was agreed that Kris Monzel and Justin Steinbach would fill those positions. Carla Jordan will act as alternate for the Co-Chairs if necessary.

The Board agreed to meet on a monthly basis but would like to have an extra meeting this month to get the thought process rolling. The next meeting will be at the library on April 28th at 6:30 pm. There need to be ground rules in place for all meetings including limiting the time allowed for a meeting to be not more than 1 ½ hours in length.

A question was raised if the committee meetings are governed by the open meeting laws of NYS. The Secretary contacted Robert Freeman's office at the State and was advised that as an advisory group open meeting laws do not apply to their meetings and not necessary to open them to the public. However, if the Committee so chooses to allow public participation it is important for the Committee to keep the meeting on focus to the topics they are dealing with at the time.

It was mentioned that the current Comprehensive Plan of 2007 was well thought out and prepared. Joann Rogers and Dave Parsons both participated in preparing that plan. There are some things in that Plan that have been accomplished, some no longer have bearing, and others need to be pursued. The suggestion was made for this group to go through that plan and pick the areas this group feels need to be updated or expanded as a starting point for this project.

Kris Monzel said she felt there should be stages to accomplish putting together a good Comprehensive Plan for the Town:

1. Pre-Planning Phase
2. Committee research phase
 - The group should educate themselves on the current plan and zoning regulations for the Town.
 - Look at other strategic plans prepared for other Towns in the area
 - Invite speakers from various County agencies to come and address the Committee
 - Valerie Knoblauch from Finger Lakes Visitors Connection
 - Representatives from the other County agencies such as but not limited to:
 - Economic Development Committee
 - Finger Lakes Land Trust
 - Office of the Aging
3. Vision Phase-
 - Provide an opening meeting for the Community that could be promoted by the Town Webpage, word of mouth, social media.
 - The results from the larger meeting could then be broken down into sub-committees.
 - Community Survey could be the result of the sub-committee results.

All of this must come back to the Steering Committee to provide balance and final compiling by them to provide recommendation to the Town Board.

The Secretary said she would provide the Committee with names, email addresses and phone numbers of the entire group. She will also be providing copies of the Right to Farm Law, Survey questions and results from 2005 and 2000 for their review.

Justin Steinbach said he would put together an agenda for the next meeting on April 28th and provide it for the Committee.

Respectfully submitted,
Sandra Riker